

Exhibit A
Scope of Work
July 1, XXXX - June 30, XXXX

1. Service Overview

2. Service Location

3. Service Hours

4. Project Representatives

A. The project representatives during the term of this agreement will be:

California Department of Public Health XXXXXXXX, Contract Manager Telephone: (XXX) XXX-XXXX Fax: (XXX) XXX-XXXX Email:	Agency Name Name: Telephone: (XXX) XXX-XXX Fax: (XXX) XXX-XXX Email:
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B. Direct all inquiries to:

California Department of Public Health Maternal, Child and Adolescent Health Div. Attention: XXXXXX, Contract Manager 1615 Capitol Avenue, MS8305 P.O. Box 997420 Sacramento, CA 95899-7420 Telephone: (XXX) XXX-XXXX Fax: (XXX) XXX-XXXX Email:	Agency Name Attention: Address City Telephone: (XXX) XXX-XXX Fax: (XXX) XXX-XXX Email:
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C. Either party may make changes to the information above by giving written notice to the other party. Said changes shall not require an amendment to this agreement.

5. Services to be Performed

6. Scope of Work Changes

A. Pursuant to Health and Safety Code Section 38077 (b)(2), changes and revisions to the Scope of Work contained in the agreement, utilizing the "allowable cost payment system", may be proposed by the Contractor in writing. All requested changes and revisions are subject to the approval of the State. Failure to notify the State of proposed revisions to the Scope of Work may result in an audit finding.

B. The State will respond, in writing, as to the approval or disapproval of all such requests for changes or revisions to the Scope of Work within 30 calendar days of the date the request is received in the

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program. Should the State fail to respond to the Contractor's request within 30 calendar days of receipt, the Contractor's request shall be deemed approved.

- C. The State may also request changes and revisions to the Scope of Work. The State will make a good-faith effort to provide the Contractor 30 calendar days advance written notice of said changes or revisions.
- D. No changes to the Scope of Work agreed to pursuant to this paragraph provision shall take effect until the cooperative agreements are amended and the amendment is approved as required by law and this agreement

7. State Approval of Program Staff

The contractor shall notify the Contract Manager in writing immediately and negotiate any proposed change of the Project Director, or other staff that may affect the Contractor's ability to complete the Scope of Work. All requested changes are subject to the written approval of the Contract Manager.

8. Glossary of Acronyms

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The contractor shall work toward achieving the following goals and will accomplish the following objectives. This shall be done by performing the specified activities and evaluating the results using the listed methods to focus on process and/or outcome.

Goal No. 1:

MAJOR OBJECTIVE(S)	MAJOR FUNCTIONS, TASKS, AND ACTIVITIES	TIMELINE	STAFF RESPONSIBLE	PERFORMANCE MEASURE AND/OR DELIVERABLES