



## LIST OF REVISIONS

REVISION No.	DATE	REVISED BY:	PAGE/S	DESCRIPTION
1	TBD	GDSP	2	Initial Version



# ONBOARDING CHECKLIST

The purpose of this document is to provide HIE partner high level items that needs to be completed to successfully onboard with GDSP Newborn Screening HIE Program.

Sr. No.	Phase	Item	Status
1	Planning	Initiate project kick-off	<input type="checkbox"/>
2	Development	Complete all development activities*	<input type="checkbox"/>
3	Testing	Complete internal testing for all result types	<input type="checkbox"/>
4	Review	Complete Go/No-Go meeting for interface testing with GDSP	<input type="checkbox"/>
5	Testing	Complete interface testing with GDSP	<input type="checkbox"/>
6	Review	Sign & send GDSP Consent Forms**	<input type="checkbox"/>
7	Review	Complete Go/No-Go meeting for Pilot	<input type="checkbox"/>
8	Review	Validate Production system connectivity <sup>+</sup>	<input type="checkbox"/>
9	Go-Live	Conduct Pilot with GDSP	<input type="checkbox"/>
10	Post Go-Live	Confirm with GDSP to stop receiving paper mailers <sup>#</sup>	<input type="checkbox"/>

\* - Refer Detailed Progress Checklist document from “Step 1 – Getting Started” onboarding packet for list of development activities.

\*\* - Refer “Step 3 – Closure” Onboarding Packet for consent form PDFs.

<sup>+</sup> - System connectivity includes connecting to Production FTP location.

<sup>#</sup> - This step should be done after 6 months of Pilot and requires consent forms to be signed again.