

OATH OF CONFIDENTIALITY - Contractor

I have been informed and understand that, in the course of my contractual relationship with the Genetic Disease Screening Program, I will be handling documents and data provided to the California Department of Public Health under assurance of confidentiality to the clients to which the documents and data pertain, and to their health care providers as expressed in the privacy policies published by the Genetic Disease Screening Program and the Newborn Screening Branch.

Except as required to accomplish the Newborn Screening Area Service Center Scope of Work (SOW), I agree that I shall not discuss, share or otherwise communicate to any person any confidential information including the individual details or individual case records or reports without the prior specific written permission of the Chief of the Newborn Screening Branch and shall be bound by the privacy and confidentiality policies and protocols of the Genetic Disease Screening Program, the Newborn Screening Branch, and applicable state and federal law. I will keep all confidential material in my possession in a secure manner and not remove it from the work site. If absolutely necessary to remove confidential information from the Area Service Center work site or to access computerized screening information (SIS) from offsite locations to accomplish the SOW, I will ensure its security and confidentiality at all times.

I will not discard any confidential material, but will dispose of it by shredding.

I have been provided, and have reviewed, copies of:

California Government Code Section 6250, et. seq., (California Public Records Act)

California Civil Code, Division 3, Part 4, Title 1.8, Sections 1798-1798.65.
(Information Practices Act of 1977)

California Health and Safety Code Division 104, Part 5, Chapter 1.
(Hereditary Disorder Act)

Genetic Disease Screening Program Privacy Policy

Signed _____

Date _____