



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
WASHINGTON, D.C. 20460

OFFICE OF
ADMINISTRATION
AND RESOURCES
MANAGEMENT

APR 16 2014

Drinking Water and Radiation Laboratory
850 Marina Bay Parkway
Richmond, California 94804

ATTN: William Draper, Research Scientist Supervisor

Re: Environmental Response Laboratory Network Membership Notification

Dear William Draper, Ph.D.:

Thank you for submitting your application for laboratory membership for the U.S. Environmental Protection Agency (EPA) Environmental Response Laboratory Network (ERLN) and Water Laboratory Alliance (WLA) program. Your laboratory has met the necessary requirements and is approved as a member of both the ERLN and WLA program.

As a member laboratory, you will be provided a copy of the ERLN Laboratory Requirements. The laboratory must closely adhere to these requirements and project specifications issued with each individual analytical service requirement.

Also as an ERLN member, your laboratory is eligible to enter into an agreement with the EPA, under a Basic Ordering Agreement (BOA), to provide analytical services in the event of an environmental emergency. Please let us know via email if you are interested in entering into a Basic Ordering Agreement with EPA within five (5) days after receipt of this letter.

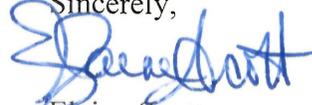
Under a BOA, vendors may receive samples from EPA under two circumstances: (1) In an emergency, EPA may "sole source" samples to a specific laboratory having the needed capability or (2) in a non-emergency situation, EPA may request bids from several laboratories having the needed capability. In either case, a laboratory does not have to accept samples if the laboratory feels they have insufficient capacity or capability to fill the requested need.

Laboratories will be responsible for analyzing environmental sample matrices contaminated by toxic industrial chemicals (TICs), chemical warfare agents (CWAs), biological agents, and radiological agents depending upon their specific capabilities. Laboratories may be requested to provide documentation associated with current procedures, general guidance documents, manuals, or other various supporting documentation. Continue to maintain your laboratory's EPA Compendium of Environmental Testing Laboratories (CETL) profile to ensure that your laboratory information is current. All State, Local, Municipal or commercial laboratories doing business with the EPA must be registered in the Central Contractor

Registration (CCR). You can access the CCR at <https://www.ccr.gov>, click on "Start New Registration and follow the instructions provided. For any additional questions and instructions, please refer to the help screen.

Thank you for your participation in the ERLN and WLA. Please contact Ron Bell at bell.ron@epa.gov if you have questions.

Sincerely,



Elaine Scott
Contracting Officer