



**Office of Health Equity Advisory Committee Meeting
Meeting Minutes
September 26-27, 2013**



Location:

**Holiday Inn – Sacramento Capitol Plaza
300 J Street, Sacramento, Ca. 95814
(916) 446-0100**

OHE AC Members Participating:

General Jeff
Francis Lu, MD
Paula Braveman, MD, MPH
Sandi Gálvez, MSW
Hermia Parks, MA, RN, PHN
Aaron Fox, MPM
Sergio Aguilar-Gaxiola, MD, PhD
Jeremy Cantor, MPH
Yvonna Cázares, BA
Rocco Cheng, PhD
Kathleen Derby, MA
Alvaro Garza, MD, MPH
Willie Graham
Carrie Johnson, PhD
Neal Kohatsu, MD, MPH
Teresa Ogan, MSW
Patricia Ryan, MPA
Ellen Wu, MPH

Members Absent:

Delphine Brody
Cynthia Gómez, PhD
Dexter Louie, MD, JD, MPA
Diana Ramos, MD, MPH
José Oseguera, MPA



Office of Health Equity Advisory Committee Meeting Meeting Minutes September 26-27, 2013



Day 1: Thursday, September 26, 2013

9:00 a.m. Welcome

Ron Chapman, MD, MPH, Director of the California Department of Public Health (CDPH) and State Health Officer, welcomed members to the Office of Health Equity (OHE) Advisory Committee (AC) Meeting. A brief background on the creation of the office and future goals were shared.

9:15 a.m. Introductions

Selma Abinader, MEd, Meeting Facilitator, reviewed the meeting agenda and asked each AC member to provide an introduction.

10:30 a.m. Bagley-Keene Open Meeting Act of 2004 Overview

Peter Baldrige, Assistant Chief Counsel, CDPH Office of Legal Services, reviewed the Bagley-Keene Act, how it will outline the operation of OHE-AC meetings, and the importance of public input. Within the discussion period, the differences between Robert's Rules, Bagley-Keene Act, and Brown Act were addressed.

Public Comment Period was conducted.

11:15 a.m. Review of Bylaws

Debbie King, Associate Governmental Program Analyst (AGPA), reviewed the draft OHE-AC bylaws and requested AC members to consider the draft bylaws as acceptable guidance, in order to proceed with the election process of the OHE-AC Chair. Formal review and voting of the bylaws will occur at the next OHE-AC meeting. During the discussion period, AC members inquired about upcoming meeting dates. AC members were informed blackout dates were being considered and once completed, a meeting date will be provided.

Public comment period was conducted.

11:30 a.m. Overview of Voting Process for Chair

Debbie King provided an overview of the voting process for the Chair, conducted with written ballots. Three candidates were identified: Dexter Louie, MD, JD, MPA; Rocco Cheng, PhD; and General Jeff. AC members were advised the Vice Chair will be nominated and elected at the next OHE-AC meeting.

ACTION: Ron Chapman, MD, MPH, opened the floor for further nominations.

ACTION: Paula Braveman, MD, MPH, nominated Sandi Gàlvez, MSW, and Sandi Gàlvez, MSW, accepted the nomination.

Public comment period was conducted.

11:50 a.m. Presentation by Advisory Committee Chair Candidates/Vote

Ron Chapman, MD, MPH, requested a motion to accept the ballot of candidates. The candidates were: Rocco Cheng, PhD; Sandi Gàlvez, MSW; General Jeff; and Dexter Louie, MD, JD, MPA.

ACTION: The motion was made, seconded and passed.



Office of Health Equity Advisory Committee Meeting Meeting Minutes September 26-27, 2013



Each candidate provided a brief statement of interest in the role as Chair in the OHE-AC, ballots were casted and counted.

ACTION: Sandi Gàlvez, MSW, was elected Chair of the OHE-AC.

1:00 p.m. Staff Presentation: Office of Health Equity (OHE) Overview

Marina Augusto, MS, Acting Deputy Director of OHE, provided an overview of the OHE. The presentation highlighted the California Health and Safety Code, Section 131019.5, and reviewed expectations of the OHE. Within the discussion period, AC members expressed interest in learning more on how OHE plans to implement health equity throughout CDPH. AC members expressed the need to have business cards to reflect their roles as OHE-AC members when working with the public. All questions and concerns were asked to be directed to Siek Run, BA, or Jahmal Miller, MHA, the new Deputy Director of the OHE.

Public comment period was conducted.

1:45 p.m. Presentation: Health Equity Framework

Paula Braveman, MD, MPH, Professor of Family & Community Medicine and Director, Center on Social Disparities in Health at the University of California San Francisco, presented on the concept of health equity, health disparities and conceptual framework. The presentation addressed the different analysis and dimensions of the terms and definition of health equity and disparities.

Public comment period was conducted.

2:30 p.m. Presentation: A Regional Initiative to Address Health Inequities

Sandi Gàlvez, MSW, Executive Director of the Bay Area Regional Health Inequities Initiative (BARHII) provided an overview of the conceptual framework of BARHII as a regional collaboration of local health departments aimed at eliminating health inequities. She shared the BARHII logic model and prompted the need to move upstream from disparities to inequities, leading to healthier outcomes. To help guide the discussion, the meeting facilitator asked AC members to answer the following questions:

- What do we need to keep in mind as we move forward?
- What do we need to lift up?
- What were some challenges?
- How can the AC impact where equity can be more prioritized?
- What are things for future agendas?
- What might the strategic plan be?

AC members addressed the need to establish an aligned message prior to meeting with community leaders. A tool kit with information, slides, and other resources were suggested to help align the communication process.

Public comment period was conducted.



Office of Health Equity Advisory Committee Meeting Meeting Minutes September 26-27, 2013



3:45 p.m. OHE Advisory Committee Roles and Responsibilities

Marina Augusto, MS, provided an overview of expectations set forth for the Advisory Committee members, their roles, responsibilities, and the selection process. Questions were raised about who decided on the terms, indicators, and social networking options. It was explained that the Legislature came up with terms and indicators within the statute. OHE will be working with the Office of Public Affairs at CDPH to address social media questions.

Public comment period was conducted.

4:15 p.m. Reflection on Day's Progress and Accomplishments

Selma Abinader, MEd, reviewed accomplishments of the day and asked for input on what went well and what can be done differently in the future. Suggestions were made to create presentations with larger font and add more space in the seating arrangements to accommodate AC members, OHE staff and the general public.

Public comment period was conducted.

5:15 p.m. Closing Comments and Adjournment

Ron Chapman, MD, MPH, thanked everyone and adjourned the day.



Office of Health Equity Advisory Committee Meeting Meeting Minutes September 26-27, 2013



Day 2 – Friday, September 27, 2013

8:30 a.m. Welcome

Ron Chapman, MD, MPH, welcomed everyone to the second day of the OHE-AC meeting.

8:40 a.m. Agenda Review/Icebreaker

Selma Abinader, MEd, conducted an exercise to further the introduction process on the second day of the meeting.

8:55 a.m. Presentation: Mental Health Disparities

Sergio Aguilar-Gaxiola, MD, PhD, Director, UC Davis Center for Reducing Health Disparities, Professor of Clinical Internal Medicine, provided an overview of the relevance, magnitude, impact of mental disorders, and presented on mental health disparities. The discussion touched on mental disorder within diverse ethnic communities; how alcohol use, disparities for minorities, children suffering from depression, and how all equated to mental disorders and a need to pursue upstream changes with a focus on prevention.

Public comment period was conducted.

9:40 a.m. Strategic Plan Overview

Connie Mitchell, MD, MPH, Chief, OHE Policy Unit, provided an overview of the OHE Strategic Plan. The presentation explained how the CA HS Code, Section 131019.5 can help guide the development of the Strategic Plan and the need address the health indicators stated in the CA HS Code, Section 131019.5. A brief summary of the four phases involved in creating the Strategic Plan was also shared.

Public comment period was conducted.

10:00 a.m. Focus and Process for Developing the Strategic Plan

Selma Abinader, MEd, facilitated a discussion on strengths and opportunities for improvements for future OHE-AC meetings. Discussion ensued about the timeline given to develop the Strategic Plan. The OHE was asked to consider gaps and vulnerable communities not represented such as people with disabilities, public health nursing directors, MCAH groups, and baby boomers becoming seniors, veterans, women's issues and broad representation of faith-based communities.

Public comment period was conducted.

11:15 p.m. Future Agenda Items/Next Steps

Selma Abinader, MEd, led a discussion to develop a list to prepare for the next OHE-AC meeting. AC members requested to receive reading materials and reports in advance, and contact information for other AC members provided.

Public comment period was conducted.

1:30 p.m. Closing Comments and Adjournment

Ron Chapman, MD, MPH, CDPH Director & State Health Officer, thanked everyone and adjourned the day.