



CAL EIS FELLOWSHIP PROGRAM

CALENDAR

July 2015 – July 2016

2015

July 1 - August 1	<i>Fellowship Starts</i> Fellows and Preceptors meet to discuss plan for the year and begin activities
September 7	Labor Day – Holiday
September 10	Orientation, Sacramento
September 15	<i>Baseline Competency Evaluation and Planning Chart and Goals/Objectives</i> due from each Fellow
October 1 - 2	West Coast Epidemiology Conference (Reno/Sparks, Nevada)
October 15	<i>Quarterly Activity Report</i> for months of <i>July, August, and September</i> due from each Fellow
October 14-16	Required: California Conference of Local Health Officers (CCLHO) Fall Semi-Annual Meeting (Sheraton La Jolla Hotel – La Jolla)
Oct 31 – Nov 4	American Public Health Association Annual Meeting & Exposition, (Chicago, IL)
November 6	Deadline for 2015-16 Cal EIS Applications
November 11	Veteran's Day Holiday (Observed)
November 15	<i>MAJOR PROJECT</i> for the year should be selected
November 26, 27	Thanksgiving Holiday
December 17	Fellowship Advisory Committee Meeting, Fellows are required to attend and give a 10 minute update on their progress thus far. Applications for 2016/17 Fellowship year to be reviewed.
December 25	Christmas Holiday

2016

January 1	New Year's Day Holiday
January 15	<i>Quarterly Activity Report</i> for months of <i>October, November, and December</i> due from each Fellow
January 18	Martin Luther King Jr. Day Holiday
February 15	President's Day Holiday
	Due from Program Director <i>Semi-Annual Evaluation of Fellow</i>
	Due from each Preceptor <i>Semi-Annual Evaluation of Fellow</i>

Midyear Competency Evaluation and Planning Chart (cumulative for August – January) due from each Fellow

Semi-Annual Evaluation of Preceptor and Program due from each Fellow

February	Program Director's Evaluation conducted with each Fellow; may be done in conjunction with Annual Site Visit
March 31	Cesar Chavez Day Holiday (Observed)
April 15	Quarterly Activity Report for months of January, February, and March due from each Fellow
April or May	Required: CCLHO Spring Semi-Annual Meeting, (TBD)
May	Western Regional Epidemiology North Conference (Ashland, OR or Webinar – TBD)
May 30	Memorial Day Holiday
June 16	Fellowship Advisory Committee Meeting, Fellows are required to attend and present 10 minute reports on their major projects.
July 4	Independence Day Holiday
July 15	Quarterly Activity Report for months of April, May, and June due from each Fellow
July 31	Fellowship Ends Due from each Fellow: <ul style="list-style-type: none">• Monthly Activity Report for July• Final Competency Evaluation and Planning Chart (cumulative for August-July)• Fellow Evaluation of Preceptor and Program• Final Major Project Written Report• Accomplishments Document (cumulative for August-July) Due from each Preceptor <ul style="list-style-type: none">• Final Evaluation of Fellow and Program <i>These documents must be submitted and must be deemed satisfactory in order for a Fellow to receive his/her certificate of completion.</i> Due from Fellowship Director <ul style="list-style-type: none">• Final Evaluation of Fellow
July-Aug	Program Director's Annual Evaluation of each Fellow Evaluation results formally communicated with each Fellow
Aug-Nov	Graduates receive Certificate of Cal EIS Fellowship Completion

***Note: Site Visits will be scheduled at least annually based on the needs of the Fellow and Preceptors and will be in-person or via phone.**