



CAL EIS PROGRAM

CALENDAR

July 1, 2011 – June 30, 2012
Monday – Friday 8:00 AM – 5:00 PM

2011

July 1	Fellowship Starts Fellows and Preceptors meet to discuss plan for the year and begin activities
July 4	Independence Day Holiday
July 14	Orientation, Sacramento
August 15	Baseline Competency Evaluation and Planning Chart and Goals/Objectives due from each Fellow Monthly Activity Report for July due from each Fellow
September 5	Labor Day Holiday
September 15	Monthly Activity Report for August due from each Fellow
September 19	Quarterly Epidemiologists' Meeting
October 15	Monthly Activity Report for September due from each Fellow MAJOR PROJECT for the year should be selected
October (TBD)	West Coast Epidemiology Conference, Portland, OR
October 19-21	Required: California Conference of Local Health Officers (CCLHO) Semi-Annual Meeting, Sacramento, CA
Oct.-Nov	Initial Site Visit with Fellow and Preceptor
Oct. 29 – Nov. 2	American Public Health Association Annual Meeting & Exposition, Washington, DC
November 4	Deadline for 2011-12 Cal EIS Applications
November 11	Veteran's Day Holiday
November 15	Monthly Activity Report for October due from each Fellow
November 24, 25	Thanksgiving Holiday
December 8	Fellowship Advisory Committee Meeting, Sacramento Fellows required to attend and give a 10 minute update on their progress thus far. Applications for 2012/13 Fellowship year to be reviewed
December 15	Monthly Activity Report for November due from each Fellow
December 26	Christmas Holiday (observed)

2012

January 2	New Year's Day Holiday (observed)
January 15	Due from Program Director <i>Semi-Annual Evaluation of Fellow</i> Due from each Preceptor <i>Semi-Annual Evaluation of Fellow</i> <i>Monthly Activity Report</i> for <i>December</i> due from each Fellow <i>Midyear Competency Evaluation and Planning Chart (cumulative for July – December)</i> due from each Fellow
January	<i>Program Director's Semi-Annual Evaluation</i> conducted with each Fellow
January 16	Martin Luther King Jr. Day Holiday
January 23	Quarterly Epidemiologists' Meeting
February 15	<i>Monthly Activity Report</i> for <i>January</i> due from each Fellow
February 21	President's Day Holiday
March 15	<i>Monthly Activity Report</i> for <i>February</i> due from each Fellow
March 19	Quarterly Epidemiologists' Meeting
March 31	Cesar Chavez Day Holiday
March – May	Final <i>Site Visits</i> with Fellow and Preceptor
April 15	<i>Monthly Activity Report</i> for <i>March</i> due from each Fellow
May	<i>Required:</i> CCLHO Semi-Annual Meeting, TBD
May (TBD)	Western Regional Epidemiology North Conference, Ashland, OR
May 15	<i>Monthly Activity Report</i> for <i>April</i> due from each Fellow
May 28	Memorial Day Holiday
June 14	<i>Fellowship Advisory Committee Meeting, Sacramento</i> Fellows are required to attend and present 10 minute reports on their major projects.
June 15	<i>Monthly Activity Report</i> for <i>May</i> due from each Fellow
June 25	Quarterly Epidemiologists' Meeting

July 1

Fellowship Ends

Due from each Fellow:

- ***Monthly Activity Report for June***
- ***Final Competency Evaluation and Planning Chart (cumulative for July-June)***
- ***Fellow Evaluation of Preceptor and Program***
- ***Final Major Project Written Report***

Due from each Preceptor

- ***Final Evaluation of Fellow and Program***

These documents must be submitted and must be deemed satisfactory in order for a Fellow to receive his/her certificate of completion.

Due from Fellowship Director

Final Evaluation of Fellow

July 15

Program Director's Annual Evaluation of each Fellow Evaluation results formally communicated with each Fellow

July-Oct

Graduates receive ***Certificate of Cal EIS Fellowship Completion***