



California
Department of
Health Services

SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

July 20, 2006

AFL 06-07

To: ALL FACILITIES
SKILLED NURSING IN-HOUSE TRAINING PROGRAMS
NURSE ASSISTANT TRAINING SCHOOLS
HOME HEALTH AIDE TRAINING PROGRAMS
HEMODIALYSIS TRAINING PROGRAMS
CERTIFIED NURSING ASSISTANTS
CERTIFIED HOME HEALTH AIDES
CERTIFIED HEMODIALYSIS TECHNICIANS

Subject: NURSE ASSISTANT, HOME HEALTH AIDE, AND HEMODIALYSIS
TECHNICIAN PROCESSING FEES

Effective July 12, 2006, applicants for Nurse Assistants, Home Health Aides, or Hemodialysis Technicians are no longer required to send fees or payments for certification of the following:

	Former Application Fee	Former Application Fee
Nurse Assistant	Initial - \$15	Renewal - \$20
Home Health Aide	Initial - \$15	Renewal - \$20
Hemodialysis Technician	Initial - \$50	Renewal - \$50

Applicants for initial and renewal certification must continue to comply with state and federal law, including the in-service and continuing education hours (CNAs = 48 hours every 2 years, HHAs = 24 hours every 2 years, and CHTs = 30 hours every 4 years). For more information visit our website at <http://www.dhs.ca.gov/lnc/cert/default.htm>.

Delinquency fees (\$10) will no longer be assessed for late payments, however, it is important for certified nurse assistants (CNAs), home health aides (CHHAs), and hemodialysis technicians (CHTs) to renew their certificates timely to avoid delays in receiving their respective certificates.

All checks and money orders received on or after July 12, 2006, will be returned.

It is therefore important for all certificate holders (i.e. CNAs, CHHAs, and CHTs) to comply with California law and notify the CDHS within sixty (60) days of any change of address at:

California Department of Health Services
Licensing and Certification Program
Aide & Technician Certification Section (ATCS)
CNA/HHA/CHT Certification Unit
MS 3301
P.O. Box 997416
1615 Capitol Avenue
Sacramento, CA 95899-7416

Attention: **CHANGE OF ADDRESS**

Or fax at (916) 552-8785.

The cost of Live Scan (electronic fingerprinting) service and the Department of Justice criminal clearance processing will continue to be paid by CHHAs and CHTs. For each **nurse assistant** applicant for California certification, certain health facilities will be responsible for costs associated with rolling and processing fingerprints.

The following revised forms will be available on the internet at <http://www.dhs.ca.gov/publications/forms/L&C/l&c.htm> by July 24, 2006:

HS283B	Nurse Assistant and/or Home Health Aide Initial Application
HS283C	Nurse Assistant and/or Home Health Aide Renewal Application
HS 283F	Certified Hemodialysis Technician Initial/Renewal Application

If you have any questions, please contact Ley Arquisola, R.N., Chief, CNA/HHA/CHT Certification Unit at (916) 327-2445 or via email at cna@dhs.ca.gov. Thank you for your cooperation and we ask for your patience as ATCS implements this new process.

Sincerely,

Original Signed by Kathleen Billingsley

Kathleen Billingsley
Deputy Director

cc: Next page.

cc: Mary Philip, Chief
California Department of Health Services
Licensing and Certification Program
Professional Certification Branch
MS 3301
P.O. Box 997416
1615 Capitol Avenue
Sacramento, CA 95899-7416

Mike Strunk, R.N., Chief
California Department of Health Services
Licensing and Certification Program
Aide & Technician Certification Section
MS 3301
P.O. Box 997416
1615 Capitol Avenue
Sacramento, CA 95899-7416

Angela Chung, M.S., RN
Director
American Red Cross
CEP Department
5051 E. Third Street
Los Angeles, CA 90022

California Community Colleges
Chancellor's Office
1102 Q Street
Sacramento, CA 95814

Albert L. Tweltridge III
Administrator
California Department of Education
Regional Occupational Center and Programs
1430 N Street, Suite 4503
Sacramento, CA 95814

Clay Mitchell
California Department of Education
Regional Occupational Center and Programs
1430 N Street, Suite 4503
Sacramento, CA 95814

Deborah Merrill, Chief
Accounting Office
Department of Justice
1300 I Street, Room 810
Sacramento, CA 95814