



California
Department of
Health Services

SANDRA SHEWRY
Director

State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

December 8, 2006

AFL 06-27

TO: GENERAL ACUTE CARE HOSPITALS
ACUTE PSYCHIATRIC HOSPITALS
SKILLED NURSING FACILITIES
CHEMICAL DEPENDENCY RECOVERY HOSPITALS
CONGREGATE LIVING HEALTH FACILITIES
CORRECTIONAL TREATMENT FACILITIES
INTERMEDIATE CARE FACILITIES
INTERMEDIATE CARE FACILITIES FOR THE DEVELOPMENTALLY
DISABLED (ICF/DD)
ICF/DD – HABILITATIVE
ICF/DD – NURSING

SUBJECT: REPORTING OF EMERGENCY OR DISASTER-RELATED
OCCURRENCES

This All Facilities Letter corrects information sent in AFL 06-22 issued on July 24, 2006.

Licensing regulations require that all emergency/disaster-related occurrences, which threaten the welfare, safety, or health of patients, must be reported to the Department of Health Services (DHS), Licensing and Certification (L&C) Program. In the event your facility is impacted by an emergency or disaster-related occurrence and an evacuation, transfer or discharge of patients' results as a response to the emergency, you must contact DHS L&C. Please follow these guidelines for reporting such occurrences:

During normal business hours (8:00 a.m. – 5:00 p.m.) contact the local DHS, L&C district office you customarily work with for your geographic location.

For after-hour reporting or if the local DHS L&C district office is non-operational due to the emergency/disaster, follow the process below:

For facilities outside Los Angeles County, notify the:
State Office of Emergency Services Warning Center at (916) 845-8911
Ask that they notify the DHS duty officer

For facilities in Los Angeles County notify the:
Los Angeles County Operator at (213) 974-1234
Ask that they notify the on-call Health Facilities Inspection Division Supervisor

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Thank you for your cooperation. If you have any questions, please contact Kathy Clark, Disaster Preparedness Coordinator at (916) 552-8642 or your local DHS L&C district office.

Sincerely,

Original Signed by Kathleen Billingsley, R. N.

Kathleen Billingsley, R. N.
Deputy Director