STATE OF CALIFORNIA
DEPARTMENT OF PUBLIC HEALTH

FLUORIDATION REPORTING REQUIREMENTS

1. System Information:

Water System Name: _____

Water System Number: _____

Water System Contact Person Name: _____

Water System Contact Person phone number: _____

Water System Contact Person email: _____

Year Water System started Fluoridating: _____

CDPH District Engineer for Water System: _____

2. Past Operation and Maintenance Costs:

Please attach the operation and maintenance costs from the previous fiscal year (7/1/2009 through 6/31/2010), if not previously submitted.

For water systems that fluoridated the previous fiscal year (July 1 through June 30), the water supplier shall report the operations and maintenance costs for that year to the Department by August 1. (Section 64433.7(b), T22, CCR)

3. Anticipated Operation and Maintenance Costs:

Please attach the anticipated operation and maintenance budget costs for the next fiscal year (7/1/2010 through 6/31/2011), if this requirement applies to the water system. (Note: This requirement is optional for water systems with less than 10,000 service connections.)

Any public water system required to install a fluoridation system pursuant to subsection (a) or required to fluoridate pursuant to subsection (b) shall annually submit an estimate of anticipated fluoridation operations and maintenance costs for the next fiscal year (July 1 through June 30) to the Department by the January 1 preceding that fiscal year. (Section 64433(c), T22, CCR)

4. Anticipated Optimal Fluoridation Range:

Please complete and attach the enclosed "Optimal Fluoridation Range" worksheet, or provide other similar information substantiating the anticipated optimal fluoridation range to be used for the calendar year.

Any public water system that is fluoridating shall comply with the temperature-appropriate fluoride levels in Table 64433.2-A. The system shall determine, and submit to the Department, its annual average of maximum daily air temperatures based on the five calendar years immediately preceding the current calendar year. (Section 64433.2, T22, CCR)

5. Monitoring Plan:

Please attach a copy of the current monitoring plan, if the water system has more than one fluoridation system, and if not submitted to the CDPH within the past 5 years. If the plan was submitted to the CDPH within the past 5 years, when was it submitted?_____

If a water system has a single fluoridation system which treats all the water distributed to consumers, the supplier shall collect a daily sample for fluoride analysis, pursuant to §64415(b), either in the distribution system or at the entry point. If a water system does not fluoridate all its water and/or has more than one fluoridation system, the supplier shall collect one sample daily in the distribution system and rotate the sample sites in order to be representative of the water throughout the distribution system according to a monitoring plan the Department has determined to be representative. *(Section 64433.3(a), T22, CCR)*

6. Operations Contingency Plan:

Please attach a copy of the current Operations Contingency Plan, if not submitted to the CDPH within the past 5 years. If the plan was submitted to the CDPH within the past 5 years, when was it submitted?_____

Water systems fluoridating as of July 1, 1996 shall submit a fluoridation system operations contingency plan by July 1, 1998. All other water systems shall submit the plan at least three months before initiating fluoridation treatment. All fluoridating water systems shall operate in accordance with a fluoridation system operations contingency plan determined by the Department to include the elements in subsection (b). *(Section 64433.8(a), T22, CCR)*

7. Annual Raw Source Water Analysis:

You are reminded that all raw source waters are to be analyzed annually for Fluoride. Was this completed and results submitted to the CDPH through electronic data transfer (EDT)? (Y/N) _____.

Any water system with an operating fluoridation system shall sample the raw source waters annually and analyze for fluoride pursuant to §64415(a); samples collected pursuant to §64432(b)(1) may be used toward satisfying this requirement. All raw source water samples collected under this subsection are subject to compliance with the fluoride MCL in Table 64431-A. *(Section 64433.3(d), T22, CCR)*

8. Fluoridation Operations Reports

You are reminded that all water suppliers treating their water supply with fluoride are required to submit a monthly operations report for each fluoridation treatment system **and** a monthly distribution system monitoring report. Please attach copies of any Monthly Operational Reports for 2009 and 2010 not previously submitted to the CDPH.

By the tenth day of each month following the month being reported, each water supplier fluoridating its water supply shall send operational reports to the Department which include the following:

(1) The fluoride compounds used and the calculated fluoride dose in mg/L;
(2) Information on any interruptions in the fluoridation treatment which may have occurred during the month including the duration of the interruptions, an explanation of causes, and what corrective actions were taken to insure that fluoridation treatment was resumed in a timely manner;
(3) The results of the daily monitoring for fluoride in the water distribution system, reported in terms of daily results, and ranges and the number of samples collected; and
(4) The results of monthly split sample(s) analyzed pursuant to §64433.3(c).

(Section 64433.7(a), T22, CCR)

9. Revised Fluoridation Operations Report Forms

Monthly and yearly fluoridation report forms have been created to assist both the CDPH and the water system in tracking operations. Please use the CDPH forms for reporting these operations and to address the fluoridation reporting requirements. Electronic copies of all forms are available at the following website:

http://www.cdph.ca.gov/certlic/drinkingwater/Pages/Fluoridation.aspx

Any form modification requests must be in writing and approved through the CDPH. We also request the monthly report pages be submitted in the following order: cover letter (optional); Distribution System Monitoring form(s); a Treatment System Operations form for each treatment system; other forms required by the water system permit, if required; then any other forms (optional).

10. Reporting Directions

Please send all monthly and annual reporting documents and forms to your local Drinking Water Program District office, unless otherwise directed by your District Engineer. In addition to sending these to the District Engineers you may also send reports to: Flouridation@cdph.ca.gov.

11. Further Questions

Should you have further questions concerning the content of this letter, in completing the water system's Fluoridation Reporting Requirements template, or need assistance with the Fluoridation Operations Report forms, please contact Lynda Dyane at 916-449-5617 or by email at Lynda.Dyane@cdph.ca.gov.