

OFFICE OF HEALTH EQUITY ADVISORY COMMITTEE SUSTAINABILITY SUB-COMMITTEE MEETING

TUESDAY, MARCH 20, 2018

OFFICE OF HEALTH EQUITY (OHE) ADVISORY COMMITTEE SUSTAINABILITY SUB-COMMITTEE MEETING

NOTICE AND AGENDA

TUESDAY, MARCH 20, 2018

Members of the OHE Advisory Committee
will be calling in to this sub-committee meeting from the following locations.

Members of the public are also encouraged to call in to this meeting.

Conference Line Call in number: 888-808-6929 **PIN:** 5581724

Alternately, members of the public may participate from the following locations
(if applicable, check-in with security at the front desk upon arrival):

Health Services Complex, Library Room, 3851 Rosecrans Street, San Diego

Riverside City Library, 3581 Mission Inn Ave, Riverside

ChangeLab Solutions, 2201 Broadway Street, Suite 502, Oakland

California Department of Public Health (CDPH), Office of Health Equity, 1616 Capitol Avenue, Sacramento –
If planning to participate from this location, e-mail Noralee.Cole@cdph.ca.gov to RSVP so that you can be
escorted from the lobby; a photo identification will be required at the security desk.

2:00 p.m. – 2:10 p.m.

Convene Meeting and Welcome | Roll Call | Agenda Review | Approval of Minutes

Sarah de Guia, JD, Sub-Committee Chair

- Welcome and Roll Call

OHE Advisory Committee (AC) members participating as sub-committee members: Sarah de Guia (chair), Jo-Ann Julien, Manel Kappagoda

OHE AC members participating as members of the public: Dalila Butler, Hermia Parks

OHE staff: Madhurima Gadgil, Noralee Cole, Solange Gould, Tamu Nolfo

Meeting called to order by Ms. de Guia at 2:05.

- Review March 20, 2018 Meeting Agenda

- Review Minutes from January 22, 2018 Sub-Committee Meeting

Change proposed: Remove the detailed language surrounding the sample criteria for the selection of bold goals, and simply state that Ms. Julien reviewed the sample criteria.

- Public Comment

None.

- Vote

All approve the minutes with the proposed change, via voice roll call.

2:10 p.m. – 2:35 p.m.

Learnings from the February 13, 2018 Advisory Committee Meeting

Purpose: Revisit the key learnings and insights from the 02/13/18 OHE Advisory Committee meeting.

Sarah de Guia, JD, Sub-Committee Chair

- Highlights from 02/13/18 Draft Staff Notes
- Each Member to Reflect on Personal Learnings and Interests or Bold Goals Moving Forward

Consensus that it was very helpful to hear from Dr. Smith, who established more context and also confirmed that CDPH would be leaning heavily on the AC to find a new Deputy Director. There was also appreciation for the small group experience, and the ideas and synergy that arose from them, especially since the survey results reflected the very wide range of thought on the AC. Today's sub-committee meeting is an opportunity to vet those ideas with OHE staff. Recognition that OHE is driven by current funding sources and that makes it hard to have flexibility in the near future, but thinking can occur for long-term partnerships and vision. There is an opportunity to better incorporate OHE staff in the planning of the AC meetings, and to have more discussion with OHE staff at future meetings.
- Discussion

There was a question about the status of OHE's demographic report, and Dr. Nolfo reported that it is in the final stages of being updated (from the 2015 release as part of Portrait of Promise: The California Statewide Plan to Promote Health and Mental Health Equity). OHE's Health Research and Statistics Unit is taking the lead on this and can report out noteworthy data shifts on California's social determinants of health at the next AC meeting 05/03/18. If the approval process goes quickly, the updated report will be released to the public by 07/01/18.
- Public Comment

Concern expressed over Dr. Nolfo's contract terminating on 6/30/18, in addition to the other OHE losses of Dante Allen's senior communications officer contract and Deputy Director Miller. Appreciation for Dr. Smith's comments at the 02/13/18 AC meeting that she wants to take time to find the right Deputy Director to replace Mr. Miller. Interest in better incorporating OHE staff into the AC's role. There has been more of an external focus in the past (the AC learning about what is happening outside of OHE and trying to be influential with those external partners), but now it is important to understand the internal environment and capacity of OHE to increase influence there (e.g., how to work with OHE and support the staff). At the 02/13/18 meeting the idea arose of whether OHE is situated in the right place (CDPH), and questions remain about whether this is the case.

2:35 p.m. – 2:50 p.m.

OHE/CDPH Updates

Purpose: Discuss OHE updates on staffing, budgets, programs and planning.

Tamu Nolfo, PhD, OHE Senior Project Manager

- Report-Out

Although it has been categorized that OHE is in a risk-adverse department in a risk-adverse agency, the BARHII framework has been adopted, which addressed environmental systems and policy changes. There is constraint by categorical funding and a hierarchical structure, but there are also opportunities for strategic planning to shape the future of OHE, starting a couple of years out. As a still relatively new office, the units are still learning about their inter-relationship and how their work fits across the office. The staff and the AC members are still trying to get clarity about the AC's role. As the AC learns more about the work of OHE, it will be best positioned to help with the strategic planning. Ms. Gould, who leads OHE's Health Equity Policy and Planning Unit, recommended that the 05/03/18 AC meeting be used to continue to build this understanding so that the members can get a fuller picture of the landscape and avoid parallel planning processes. Additionally, she requested that OHE staff have time on every quarterly AC meeting to provide updates, and that the OHE Monthly Activity Reports continue to be made available.

The distinction was made that Portrait of Promise is a state plan, which encompasses OHE's work but is much larger than OHE. OHE's plans need to consider funding, political feasibility, and staff expertise. Ms. Gould stressed the need for a compelling 5-year plan, which would sharpen OHE's focus and could be used to garner the appropriate funding.

Unfortunately, this work is underway during a time of transition and uncertainty in OHE. The new Asst. Deputy Director is expected at some time in the spring, although there is not yet a guarantee of that position (must be approved by Dept of Finance before an offer can be made). Internal strategic planning is being held off until that position comes on board. Meanwhile, Dr. Nolfo is working on her transition plan, but transitioning the work of Mr. Miller and Mr. Allen is less clear. The problem lies in putting the work of all three of them on staff who are already stretched to capacity.

- Discussion

Questions arose whether OHE is organizing its work by its funding sources, to which the answer was that these sources do generally have corresponding workplans and deliverables, but some sources are more flexible and those can be used to think strategically.

The opportunity was cited to get in front of legislators during the budget process to discuss OHE's accomplishments and challenges. This kind of legislative advocacy is proficiency that a number of the AC members have and would want to engage to benefit OHE (not wearing their AC "hat"), recognizing that OHE staff cannot initiate contact with legislators.

- Public Comment

None.

2:50 – 3:15 p.m.

Process for Involvement in Decisions Impacting OHE

Purpose: Propose a process to provide input into OHE planning and strategic direction.

Sarah de Guia, JD, Sub-Committee Chair

- Discussion

Ms. de Guia proposed that OHE's workplan could be more strategic, while Portrait of Promise is more comprehensive. The AC's role could be to provide recommendations and guidance on OHE's planning efforts. The gap has been between OHE's work and the AC's work, and the task at hand is to pull together for a joint strategic plan.

- Public Comment
None.
- Vote
None.

3:15 p.m. – 3:30 p.m.

May 3, 2018 Advisory Committee Meeting Planning

Purpose: Decide how to report-out to the larger body, including any formal recommendations. Determine if and when the sub-committee will meet again, and whether there are assignments between meetings.

Sarah de Guia, JD, Sub-Committee Chair

- Discussion
The AC was designed with a lot of rigidity to ensure transparency, but some of that rigidity has created a barrier between the AC members and the OHE staff. Ms. de Guia offered that there might be an opportunity to re-visit the bylaws to see if some of that rigidity can be decreased. She also recommended gaining an understanding from staff at the next AC meeting of their high level, current priorities, through a SWOT analysis.
Ms. Kappagoda would also like more understanding on three issues: 1) What is the funding mechanism to get funds from other departments in the state, 2) Can the current Inter-Agency Agreement between CDPH and DHCS be revised to bring funding to OHE, and 3) What might be the reasons and process to elevate OHE/place the office elsewhere in state government?
- Public Comment
Request to have OHE staff present at the next AC meeting, and to engage in rich dialogue with the broader committee (beyond this sub-committee) and the public. Many AC member could not fill out the recent survey because they didn't know enough about OHE.
- Vote
None.

3:30 p.m. Closing Comments and Adjournment (phone lines close)

Sarah de Guia, JD, Sub-Committee Chair

Meeting adjourned by Ms. de Guia at 3:32 p.m.

Please note: The order in which agenda items are considered may be subject to change. In accordance with the Bagley-Keene Open Meetings Act, all meetings of the Office of Health Equity Advisory Committee (OHE-AC) are open to the public. Government Code section 11125.7 provides the opportunity for the public to

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address each agenda item before or during discussion or consideration by the OHE-AC prior to the OHE-AC taking any action on said item. Members of the public will be provided appropriate opportunities to comment on any issue before the OHE-AC, but the OHE-AC Chair may, at his or her discretion, apportion available time among those who wish to speak. Individuals may appear before the OHE-AC to discuss items not on the agenda; however, the OHE-AC can neither discuss nor take official action on these items at the time of the same meeting. (Government Code sections 11125, 11125.7(a))

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