



**Monkeypox (MPX) Community Based Organization (CBO) Grant  
Request for Applications (RFA)  
No. 22-10929**

October 2022

California Department of Public Health  
1616 Capitol Avenue, Suite 616, MS 7700  
Sacramento, CA 95814

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**PART I: FUNDING DESCRIPTION**

**A. Overview**

The purpose of the MPX CBO Grant is to provide eligible CBO reimbursement for vaccine administration and vaccine outreach/education activities. A CBO is a public or private nonprofit organization that provides services to individuals in the community. Federally Qualified Health Centers (FQHC) are considered a CBO as long as they are a nonprofit entity. A nonprofit entity is a tax-exempt organization under Section 501(c)3 of the Internal Revenue Code. There is \$1.5 million available and, if requests for funding exceed the \$1.5 million amount, applications will be scored based on population served and clinic size, and the description of outreach/education statement of activities.

The grant reimburses CBOs for vaccine administration expenses incurred between July 1, 2022, and October 26, 2022, and for retrospective or prospective outreach/education efforts.

**B. Eligible Entities (EE)**

CBOs are eligible to apply.

- A CBO is a public or private nonprofit organization that provides services to individuals in the community.
- Federally Qualified Health Centers (FQHC) are considered a CBO as long as they are a nonprofit entity.
- A nonprofit entity is a tax-exempt organization under Section 501(c)3 of the Internal Revenue Code.
- Entity has a status of good standing with the [California Secretary of State](https://bizfileonline.sos.ca.gov/search/business) (<https://bizfileonline.sos.ca.gov/search/business>).

**C. Award Period**

July 1, 2022 – June 30, 2023

**D. Funding**

State General Fund local assistance in the amount of \$1.5 million.

Grant Activity	Amount
Vaccine Administration (July 1 -October 26,2022)	\$17/vaccination
Vaccine Outreach/Education (retrospective or prospective outreach/education efforts)	\$20,000

There is \$1.5 million available and if requests for funding exceed the \$1.5 million amount applications will be scored and awarded to the highest scored based on the following matrix:

<b>Population Served Metrics</b>	
<b>15 Points Total</b>	
<p>Approximately what percent of your clients are Black/African American?</p>	<p>In 2021, % of clients that were Black/African American?</p> <p>0 points – 1-25%  1 point – 26-50%  2 points – 51-75%  3 points – 76-100%</p>
<p>Approximately what percent of your clients are Latinx?</p>	<p>In 2021, % of clients that were Latinx?</p> <p>0 points – 1-25%  1 point – 26-50%  2 points – 51-75%  3 points – 76-100%</p>
<p>Approximately what percent of your clients are Uninsured?</p>	<p>In 2021, % of clients that were uninsured?</p> <p>0 points – 1-25%  1 point – 26-50%  2 points – 51-75%  3 points – 76-100%</p>
<p>Approximately what percent of your clients are Medi-Cal beneficiaries?</p>	<p>In 2021, % of clients that were Medi-Cal beneficiaries?</p> <p>0 points – 1-25%  1 point – 26-50%  2 points – 51-75%  3 points – 76-100%</p>
<p>Approximately what percent of your clients have limited English proficiency?</p>	<p>In 2021, % of clients that had limited-English proficiency?</p> <p>0 points – 1-25%  1 point – 26-50%  2 points – 51-75%  3 points – 76-100%</p>

<b>CBO Size</b>	
<b>3 Points Total</b>	
<b>Questions</b>	<b>Scored</b>
Approximately how many clinical health care providers are at your site(s)?	<b>0 points – &gt;200</b> <b>1 point – 100-200</b> <b>2 points – 25-99</b> <b>3 points – &lt;25</b>
<b>Statement of Outreach/Education Activities</b>	
<b>3 Points Total</b>	
<b>Questions</b>	<b>Scored</b>
<b>Statement of Outreach/Education Activities – (250 words)</b> Provide a brief overview of your MPX Outreach/Education activities. Please include the population that will be or was engaged, the number that will be served or were served and describe events or approaches that will be or were used to increase access to the MPX vaccine.	3 points – Describes <b>substantive activities</b> with <b>high potential</b> to meaningfully increase access to MPX Vaccine. (activities reaches/reached over 300 individuals) 2 points – Describes <b>moderate activities</b> with <b>moderate potential</b> to meaningfully increase access to MPX Vaccine. (activities reaches/reached 200-300 individuals) 1 point – Describes <b>minimal activities</b> with <b>moderate potential</b> to meaningfully increase access to MPX Vaccine. (activities reaches/reached 100-200 individuals) 0 points – Does not clearly describes activities to meaningfully increase access to MPX vaccine (activities reaches/reached less than 100 individuals)
<b>Total Grant Points</b>	<b>21</b>

An additional \$1,000 will be given to CBOs that serve at least 40% of the target population that includes Black/African American and/or Latinx.

- E. Allowable Use for Outreach and or Education Funding**  
Grants may only be spent on staffing and administrative overhead.

- Staffing: Funds used to support personnel that were/are directly involved in administering the MPX vaccine or outreach/education to encourage awareness and access to MPX vaccine.
- Administrative Overhead: Funds used for administrative costs including expenditures for general items that support the operational needs of the organization in administering, supplying, or outreach/education promoting the MPX vaccine.

**F. Application Requirements**

- All online fields must be filled out.
- For funding for vaccines administered, the number of vaccines must be entered on the application as well as in the immunization registry.
- For retrospective or prospective Outreach/Education funding, the Outreach/Education section must be completed.
- Applicants must submit all required items and cannot make changes after submitting.
- Incomplete applications are considered ineligible.
- Awardees will be contacted by CDPH for further information.
- Employer Identification Number (EIN) from IRS indicating nonprofit status

Knowingly submitting or benefitting from false information will void this application and may be considered fraud, misrepresentation and or breach of the original agreement, and doing so may subject the applicant to civil and /or criminal penalties under the California False Claims Act, and any other relevant state or federal regulations.

**G. Tentative RFA Time Schedule**

EVENT	DATE
<a href="https://www.cdph.ca.gov/Programs/CID/DOA/Pages/MPX-CBO-Grant-RFA.aspx">RFA Released</a> . Available on the CDPH Website: <a href="https://www.cdph.ca.gov/Programs/CID/DOA/Pages/MPX-CBO-Grant-RFA.aspx">https://www.cdph.ca.gov/Programs/CID/DOA/Pages/MPX-CBO-Grant-RFA.aspx</a>	October 26, 2022 By 5:00 P.M.
Application Submission Deadline	November 16, 2022 By 5:00 P.M.
<a href="https://www.cdph.ca.gov/Programs/CID/DOA/Pages/MPX-CBO-Grant-RFA.aspx">Notice of Intent to Award Released</a> . Available on CDPH Website: <a href="https://www.cdph.ca.gov/Programs/CID/DOA/Pages/MPX-CBO-Grant-RFA.aspx">https://www.cdph.ca.gov/Programs/CID/DOA/Pages/MPX-CBO-Grant-RFA.aspx</a>	November 21, 2022 By 5:00 P.M.
Appeal Deadline	November 23, 2022 By 5:00 P.M.

Grant Start Date	November 28, 2022
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## **PART II: EVALUATION AND SELECTION**

### **A. Instructions for RFA Submission**

1. Application Submission Requirements

Online CBO MPX Grant Application

2. Application Submission Instructions

Applications must be [submitted Online](#).

[https://cdphooa.co1.qualtrics.com/jfe/form/SV\\_etv0HwD3G4IfyN8](https://cdphooa.co1.qualtrics.com/jfe/form/SV_etv0HwD3G4IfyN8)

3. Notification of Intent to Award

Notification of the State's intent to award grants for MPX will be posted on the CDPH website. Additionally, a letter will be e-mailed to all EEs, notifying them of the status of their application.

4. Disposition and Ownership of the Application

All materials submitted in response to this RFA will become the property of CDPH and, as such, are subject to the Public Records Act (Government Code Section 6250, et. seq.). CDPH shall have the right to use all ideas or adaptations of the ideas contained in any application received. The selection or rejection of an application will not affect this right. Within the constraints of applicable law, CDPH shall use its best efforts not to publicly release any information contained in the applications which may be privileged under Evidence Code 1040 (Privileged Official Record) and 1060 (Privileged Trade Secret) and which is clearly marked "Confidential" or information that is protected under the Information Practices Act.

5. Grant Award Appeal Procedures

An EE who has submitted an application and was not funded may file an appeal with CDPH. Appeals must state the reason, law, rule, regulation, or practice that the EE believes has been improperly applied in regard to the evaluation or selection process. There is no appeal process for applications that are submitted late or are incomplete. Appeals shall be limited to the following grounds:

- CDPH failed to correctly apply the application review process, the format requirements or evaluating the applications as specified in the RFA.
- CDPH failed to follow the methods for evaluating and scoring the applications as specified in the RFA.



Appeals must be sent by email to [Marisa.Ramos@cdph.ca.gov](mailto:Marisa.Ramos@cdph.ca.gov) and must be received as referenced in the Tentative RFA Time Schedule.

EEs will be notified by e-mail within 15 days of the consideration of the written appeal letter.

CDPH reserves the right to award the grant when it believes that all appeals have been resolved, withdrawn, or responded to the satisfaction of CDPH.

#### 6. Miscellaneous RFA Information

The issuance of this RFA does not constitute a commitment by CDPH to award grants. CDPH reserves the right to reject any or all applications or to cancel this RFA if it is in the best interest of CDPH to do so.

In the case of any inconsistency or conflict between the provisions of the resulting grant, this RFA, addenda to this RFA, and an EE's response, such inconsistencies or conflicts will be resolved by first giving precedence to the grant, then to this RFA, any addenda, and last to the EE's response. CDPH reserves the right, after grant award, to amend the resulting grant as needed throughout the term of the grant to best meet the needs of all parties.

### **B. Application Evaluation Process**

Following the closing date for application submissions, CDPH will evaluate each application to determine responsiveness to the RFA requirements.

Applications found to be non-responsive at any stage of the evaluation, for any reason, will be rejected from further consideration. **Late applications will not be reviewed.**

CDPH may reject any or all applications and may waive any immaterial defect in any application. CDPH waiver of any immaterial defect shall in no way excuse the EE from full compliance with the grant terms if the EE is awarded the grant.

The evaluation will constitute recommendations to CDPH Management. Final approval of awardees will be made by the MPX Response Chief.