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**Office of AIDS
Housing Opportunities for Persons with AIDS (HOPWA) Program**

March 5, 2025

To: Interested Applicants for the Housing Opportunities for Persons with AIDS (HOPWA) Request for Application #25-10039 in Santa Barbara County

Subject: HOPWA RFA #25-10039 Frequently Asked Questions (FAQs)

Eligibility Questions

1. Who is eligible to apply for this grant?

The eligible entity (EE) may be (1) a local government entity such as a local health department, housing authority, or community development agency or (2) a non-profit community-based organization such as an AIDS service organization. The EE must demonstrate their ability to administer housing programs and/or HIV services. The EE must have an existing infrastructure and be physically located in the service area.

Program Questions

2. During the COVID-19 shutdown, we were able accomplish comprehensive housing case management with our staff working remotely. Could the HOPWA program be delivered with this teleconference model?

Applications that involve the provision of services through secure teleconference models will be considered; however, the EE should explain how they will meet all regulatory requirements, including assuring that appropriate and adequate supportive services are being rendered. Additionally, EEs should explain how they will meet with clients in person as necessary

Allowable and Not Allowable Expenses Questions

3. What does HOPWA services for Permanent Housing Placement entail?

Permanent Housing Placement is for clients who are moving into new housing. It can pay for credit checks, security deposits, and utility hook-ups.

4. Can grant funds be used to pay for personnel costs?

Yes, the EE can use part of the HOPWA grant to pay for personnel that work on HOPWA activities, but must comply with the following caps:

- Administrative charges are 7% of the total allocation
- Indirect charges are 15% of administrative personnel costs
- Resource Identification is 10% of the budget
- Activity delivery charges for housing services is 15%