

California Pre-Kindergarten and School Immunization Record

Staff must record the required vaccine dose information and status of requirements for each pupil. See reverse side for guidance.

Pupil Name (Last, First, Middle):	Statewide Student Identifier (SSID):	Ethnicity: Hispanic/Latino Non-Hispanic/Non-Latino	Race: African American/Black American Indian/Alaska Native Asian
Name of Parent/Guardian (Last, First):	Birthdate (Month/Day/Year):	Gender:	 Asian Native Hawaiian/Other Pacific Islander White Other

Required Vaccine	Date Each Dose Was Given (MM/DD/YY)				Permanent Medical	Notes for School Requirements		
	1 st	2 ND	3 RD	4 TH	5 TH	Exemption	Notes for School Requirements	
IPV / OPV (Polio)			Age: yrs.				4 doses meet TK/K-12 requirement, as do: 3 doses, if ≥1 dose given at age ≥4 years.	
DTaP / DTP – Age 0-6 years Tdap / Td – Age 7+ years (Diphtheria, Tetanus, Pertussis)			Age: yrs.	Age: yrs.			5 doses meet TK/K-12 requirement, as do: 4 doses, if ≥1 dose given at age ≥4 years; 3 doses, if ≥1 Tdap dose at age ≥7 years; Tdap dose may meet 7 th Grade requirement.	
MMR (Measles, Mumps, Rubella)	Age: mo.						2 doses meet TK/K-12 requirement. Doses must be given at age ≥1 year.	
Hib (Haemophilus influenzae type b)							Required for pre-kindergarten only. At least 1 dose must be given at age ≥1 year	
Hep B (Hepatitis B)							3 doses meet TK/K–12 requirement.	
VAR / VZV (Varicella/Chickenpox)							2 doses meet TK/K–12 requirement.	
Tdap – 7 th Grade (Tetanus, Diphtheria, Pertussis)	Age: yrs.						1 dose given at age ≥7 years meets requirement for 7 th grade advancement and 7 th −12 th grade admission.	

Status of Requirements	Staff Initials I reviewed pupil's immunization record	Has All Required Vaccine Doses	Requires Follow-up			Follow-up Date(s)	Other	Date
			Temporary Medical Exemption	Missing Doses Not Currently Due—Conditional	Missing Doses Are Overdue—Needs Doses Now	(See conditional admission schedule or exemption end)	See codes on reverse side	
Pre-Kindergarten (Child Care or Preschool)							🗆 IEP	
ТК/К-12							□ IEP □ IND □ Home	
7th Grade (Advancement or Admission)							□ IEP □ IND □ Home	

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Review the pupil's immunization record for admission to:

- Pre-kindergarten (child care or preschool);
- Transitional kindergarten/kindergarten through 12th grade (TK/K-12);
- (Or advancement to) 7th grade.
- 1. **Complete the pupil's identification section.** The Statewide Student Identifier (SSID) is a 10-digit number assigned to TK/K-12 public school pupils by the California Department of Education.
- 2. **Complete the vaccine and dose section** using information from the pupil's immunization record provided by a parent or guardian, prior school, or an immunization registry.
 - a. Record the date (month/day/year) of each dose the pupil has received, even if the pupil has an exemption to one or more required vaccines.
 Any vaccine given four or fewer days prior to the minimum required age is valid.
 - b. Check the Permanent Medical Exemption (PME) box(es) for vaccines that are permanently exempt for medical reasons. If all vaccines are exempted, then fill in the date for "Date Requirements Met" in the appropriate row in the Status of Requirements section. This date is usually the date records are determined to be complete. File the medical exemption form specifying the exempted immunization(s) in the pupil's record.

3. Complete the appropriate row in the Status of Requirements section.

- a. Enter the initials of the staff reviewing the pupil's record.
- b. If the pupil meets admission requirements, check the designated box and enter the date under "Date Requirements Met." This date is usually the date records are determined to be complete.
- c. If the pupil does not have all required doses but is not due for any doses at the time of admission, check the "Missing Doses Not Currently Due– Conditional" box and fill in the "Follow-up Date(s)" space. Review records at least every 30 days. Once the pupil meets all admission requirements, fill in the date for "Date Requirements Met."
- d. If the pupil has a Temporary Medical Exemption, check the designated box and write the expiration date in the "Follow-up Date(s)" space. Once the pupil meets all admission requirements, fill in the date for the "Date Requirements Met."
- e. If the pupil is due for doses and subject to exclusion, check the "Missing Doses Are Overdue–Needs Doses Now" box and fill in the "Follow-up Date(s)" space.

- f. If the pupil does not have all required immunizations and does not meet criteria for conditional admission (including a temporary medical exemption) and is:
 - **IEP:** Accessing special education services required by the pupil's individualized education program, or
 - **IND:** Enrolled in an independent study program and does not receive classroom-based instruction, or
 - Home: Enrolled in a home-based private school

Then, using the codes above, check the appropriate box under "Other" and fill in the date for "Date Requirements Met."

Maintain a roster of all pupils who are unimmunized for immediate identification in case of disease outbreak or exposure in the community.

TRANSFER PUPILS

Transferring from a school in-state or another state: Review the immunization information and supporting documentation for exemptions included in the pupil's record or other immunization record, verifying the pupil has met immunization requirements for the pupil's age/grade. If the pupil has a Permanent Medical Exemption (PME), then add the pupil's name to your facility's roster of unimmunized pupils.

Transferring from your school: Provide this form or an equivalent immunization record as specified in 17 CCR section 6070(b) and any exemption documentation as part of the pupil's record.

If a pupil transfers from one school to another within California, the pupil's record shall be transferred by the former school no later than 10 school days following the date of request from the school where the pupil intends to enroll (California Education Code section 49068).

Foster children: California law requires schools to immediately enroll foster children transferring to their school even if the child is unable to produce immunization records normally required for school entry. Within two business days of the foster child's request for enrollment, the educational liaison for the new school shall contact the school last attended to obtain all records. The educational liaison for the school last attended shall provide all records to the new school within two business days of receiving the request (California Education Code section 48853.5(f)(8)(C)).

The California Department of Public Health places strict controls on the gathering and use of personally identifiable data. Personal information is not disclosed, made available, or otherwise used for purposes other than those specified at the time of collection, except with consent or as authorized by law or regulation. The Department's information management practices are consistent with the Information Practices Act (Civil Code Section 1798 et seq.), the Public Records Act (Government Code Section 6250 et seq.), Government Code Sections 11015.5 and 11019.9, and with other applicable laws pertaining to information privacy.