

VARIANCE TO STAGE 2 OF CALIFORNIA'S ROADMAP TO MODIFY THE STAY-AT-HOME ORDER



COVID-19 COUNTY VARIANCE ATTESTATION FORM

FOR

Background

On March 4, 2020 Governor Newsom proclaimed a State of Emergency as a result of the threat of COVID-19, and on March 12, 2020, through Executive Order N-25-20, he directed all residents to heed any orders and guidance of state and local public health officials. Subsequently, on March 19, 2020, Governor Newsom issued Executive Order N-33-20 directing all residents to heed the State Public Health Officer's Stay-at-Home order which requires all residents to stay at home except for work in critical infrastructure sectors or otherwise to facilitate authorized necessary activities. On April 14th, the State presented the Pandemic Roadmap, a four-stage plan for modifying the Stay-at-Home order, and, on May 4th, announced that entry into Stage 2 of the plan would be imminent.

Given the size and diversity of California, it is not surprising that the impact of COVID-19 has differed across the state. While some counties are still in the initial stabilization phase (Stage 1) of the pandemic response, there are a number of less affected counties. Provided these counties are able to demonstrate an ability to protect the public and essential workers, they may be in a position to adopt aspects of Stage 2 of California's roadmap at a faster pace than the state as a whole. As directed by the Governor in Executive Order N-60-20, this guidance provides information on the criteria and procedures that counties will need to meet in order to move more quickly than other parts of the state through Stage 2 of modifying the Stay-at-Home order. It is recommended that counties consult with cities and other stakeholders as they consider moving through Stage 2.

Local Variance

A county that has met certain criteria in containing COVID-19 may consider increasing the pace at which they advance through Stage 2, but not into Stage 3, of California's roadmap to modify the Stay-at-Home order. Counties are encouraged to first review this document in full to consider if a variance from the state's roadmap is appropriate for the county's specific circumstances. If a county decides to pursue a variance, the local public health officer must:

1. Notify the California Department of Public Health (CDPH) and engage in a phone consultation regarding the county's intent to seek a variance.
2. Certify through submission of a written attestation to CDPH that the county has met the readiness criteria (outlined below) designed to mitigate the spread of COVID-19. Attestations should be submitted by the local public health officer, and accompanied by a letter of support from the County Board of Supervisors, as well as a letter of support from the local hospitals or health care systems. In the event that the county does not have a hospital or health care system within its jurisdiction, a letter of support from the

relevant regional health system(s) is also acceptable. The full submission must be signed by the local public health officer.

All county attestations, and submitted plans for moving through Stage 2 as outlined below, will be posted publicly on CDPH's website.

While not required, CDPH recommends as a best practice the development of a county COVID-19 containment plan by the local public health officer in conjunction with the hospitals and health systems in the jurisdiction, as well as input from a broad range of county stakeholders, including the County Board of Supervisors.

In addition to pre-submission phone consultations, CDPH is available to provide technical assistance to counties as they develop their attestations and COVID-19 containment plans. Please email Jake Hanson at Jake.Hanson@cdph.ca.gov to set up a time with our technical assistance team.

County Name: _____

County Contact: _____

Public Phone Number: _____

Readiness for Variance

The county's documentation of its readiness to increase the pace through Stage 2 must clearly indicate its preparedness according to the criteria below. This will ensure that individuals who are at heightened risk, including for example the elderly and those residing in long-term care and locally controlled custody facilities, continue to be protected as a county progresses through California's roadmap to modify the Stay-at-Home order, and that risk is minimized for the population at large.

As part of the attestation, counties must provide specifics regarding their movement through Stage 2 (e.g., which sectors, in what sequence, at what pace), as well as clearly indicate how their plans differ from the state's order.

It is critical that any county that submits an attestation continue to collect and monitor data to demonstrate that the variances are not having a negative impact on individuals or healthcare systems. Counties must also attest that they have identified triggers and have a clear plan and approach if conditions worsen for modifying the pace of advancing through stage 2, including reinstating restrictions, in advance of any state action. Counties must also submit their plan for how they anticipate moving through Stage 2 (e.g., which sectors will be opened, order of opening etc.).

Readiness Criteria

To establish readiness for an increased pace through Stage 2 of California's roadmap to modify the Stay-at-Home order, a county must attest to the following readiness criteria and provide the requested information as outlined below:

- **Epidemiologic stability of COVID-19.** A determination must be made by the county that the prevalence of COVID-19 cases is low enough to be swiftly contained by an epidemiological response. Given the anticipated increase in cases as a result of modifications, this is a foundational parameter that must be met to safely increase the county's progression through Stage 2. The county must attest to:
 - No more than 1 COVID-19 case per 10,000 in the past 14 days prior to attestation submission date.

- No COVID-19 death in the past 14 days prior to attestation submission date.

- **Protection of Stage 1 essential workers.** A determination must be made by the county that there is clear guidance and the necessary resources to ensure the safety of Stage 1 essential critical infrastructure workers. The county must attest to:
 - Guidance for employers and essential critical infrastructure workplaces on how to structure the physical environment to protect essential workers. Please provide copies of the guidance(s).

- Availability of supplies (disinfectant, essential protective gear) to protect essential workers. Please describe how this availability is assessed.

- **Testing capacity.** A determination must be made by the county that there is testing capacity to detect active infection that meets the state's most current testing criteria (available on CDPH website). The county must attest to:

- Minimum daily testing volume to test 1.5 per 1,000 residents, which can be met through a combination of testing of symptomatic individuals and targeted surveillance. Please provide the plan and the county's average daily testing volume for the past week. If the county does not believe a testing volume of 1.5 per 1,000 residents is merited, please provide justification for this.

- Testing availability for at least 75% of residents, as measured by a specimen collection site (including established health care providers) within 30 minutes driving time in urban areas, and 60 minutes in rural areas. Please provide a listing of all specimen collection sites in the county, whether there are any geographic

areas that do not meet the criteria, and plans for filling these gaps. If the county depends on sites in adjacent counties, please list these sites as well.

- **Containment capacity.** A determination must be made by the county that it has adequate infrastructure, processes, and workforce to reliably detect and safely isolate new cases, as well as follow up with individuals who have been in contact with positive cases. The county must attest to:
 - Sufficient contact tracing. For counties that have no cases, there should be at least 15 staff per 100,000 county population trained and available for contact tracing; for counties with small populations, there must be at least one staff person trained and available. Please describe the county's contact tracing plan, including workforce capacity, and why it is sufficient to meet anticipated surge.

- Availability of temporary housing units to shelter at least 15% of county residents experiencing homelessness in case of an outbreak among this population requiring isolation and quarantine of affected individuals. Please describe the county's plans to support individuals, including those experiencing homelessness, who are not able to properly isolate in a home setting by providing them with temporary housing (including access to a private bathroom), for the duration of the necessary isolation or quarantine period.

- **Hospital capacity.** A determination must be made by the county that hospital capacity, including ICU beds and ventilators, and adequate PPE is available to handle standard health care capacity, current COVID-19 cases, as well as a potential surge due to COVID-19. If the county does not have a hospital within its jurisdiction, the county will need to address how regional hospital and health care systems may be impacted by this request and demonstrate that adequate hospital capacity exists in those systems. The county must attest to:
 - County (or regional) hospital capacity to accommodate a minimum surge of 35% due to COVID-19 cases in addition to providing usual care for non-COVID-19 patients. Please describe how this surge would be accomplished, including surge census by hospital, addressing both physical and workforce capacity.

- County (or regional) hospital facilities have a robust plan to protect the hospital workforce, both clinical and nonclinical, with PPE. Please describe the process by which this is assessed.

- **Vulnerable populations.** A determination must be made by the county that the proposed variance maintains protections for vulnerable populations, particularly those in long-term care settings. The county must attest to:
 - Skilled nursing facilities (SNF) have >14 day supply of PPE on hand for staff, with established process for ongoing procurement from non-state supply chains. Please list the names and contacts of all SNFs in the county along with a description of the system the county has to track PPE availability across SNFs..

- **Sectors and timelines.** Please provide details on the county's plan to move through Stage 2. This should include which sectors and spaces will be opened, in what sequence, on what timeline. Please specifically indicate where the plan differs from the state's order. Please note that this variance should not include sectors that are part of Stage 3.

- **Triggers for adjusting modifications.** Please share the county metrics that would serve as triggers for either slowing the pace through Stage 2 or tightening modifications, including the frequency of measurement and the specific actions triggered by metric changes. Please include your plan for how the county will inform the state of emerging concerns and how it will implement early containment measures.

- **Your plan for moving through Stage 2.** Please provide details on your plan for county to move through opening sectors and spaces that are part of the State's plan for Stage 2. A reminder, that this variance only covers those areas that are part of Stage 2, up to, but not including Stage 3. For additional details on sectors and spaces included in Stage 2, please go to the [California Coronavirus \(COVID-19\) Response County variance web page](#)

COVID-19 Containment Plan

While not mandatory, CDPH strongly recommends that counties requesting a variance to increase the pace through Stage 2 create a county COVID-19 containment plan as noted above. While not exhaustive, the following areas and questions are important to address in any containment plan.

Testing

- Is there a plan to increase testing to the recommended daily capacity of 2 per 1000 residents?
- Is the average percentage of positive tests over the past 7 days <7% and stable or declining?
- Have specimen collection locations been identified that ensure access for all residents?
- Have contracts/relationships been established with specimen processing labs?
- Is there a plan for community surveillance?

Contact Tracing

- How many staff are currently trained and available to do contact tracing?
- Are these staff reflective of community racial, ethnic and linguistic diversity?
- Is there a plan to expand contact tracing staff to the recommended levels to accommodate a three-fold increase in COVID-19 cases, presuming that each case has ten close contacts?
- Is there a plan for supportive isolation for low income individuals who may not have a safe way to isolate or who may have significant economic challenges as a result of isolation?

Protecting the Vulnerable

- How many congregate care facilities, of what types, are in the county?
- How many correctional facilities, of what size, are in the county?
- How many homelessness shelters are in the county and what is their capacity?
- What is the COVID-19 case rate at each of these facilities?
- Do facilities have the ability to safely isolate COVID-19 positive individuals?
- Do facilities have the ability to safely quarantine individuals who have been exposed?
- Is there sufficient testing capacity to conduct a thorough outbreak investigation at each of these facilities?
- Do long-term care facilities have sufficient PPE for staff, and do these facilities have access to suppliers for ongoing PPE needs?
- Do these facilities (particularly skilled nursing facilities) have access to staffing agencies if and when staff shortages related to COVID-19 occur?

Acute Care Surge

- Is there daily tracking of hospital capacity including COVID-19 cases, hospital census, ICU census, ventilator availability, staffing and surge capacity?
- Are hospitals relying on county MHOAC for PPE, or are supply chains sufficient?
- Are hospitals testing all patients prior to admission to the hospital?
- Do hospitals have a plan for tracking and addressing occupational exposure?

Essential Workers

- How many essential workplaces are in the county?
- What guidance have you provided to your essential workplaces to ensure employees and customers are safe in accordance with state/county guidance for modifications?
- Do essential workplaces have access to key supplies like hand sanitizer, disinfectant and cleaning supplies, as well as relevant protective equipment?
- Is there a testing plan for essential workers who are sick or symptomatic?
- Is there a plan for supportive quarantine/isolation for essential workers?

Special Considerations

- Are there industries in the county that deserve special consideration in terms of mitigating the risk of COVID-19 transmission, e.g. agriculture or manufacturing?
- Are there industries in the county that make it more feasible for the county to increase the pace through stage 2, e.g. technology companies or other companies that have a high percentage of workers who can telework?

Community Engagement

- Has the county engage with its cities?
- Which key county stakeholders should be a part of formulating and implementing the proposed variance plan?
- Have virtual community forums been held to solicit input into the variance plan?
- Is community engagement reflective of the racial, ethnic, and linguistic diversity of the community?

Relationship to Surrounding Counties

- Are surrounding counties experiencing increasing, decreasing or stable case rates?
- Are surrounding counties also planning to increase the pace through Stage 2 of California's roadmap to modify the Stay-at-Home order, and if so, on what timeline? How are you coordinating with these counties?
- How will increased regional and state travel impact the county's ability to test, isolate, and contact trace?

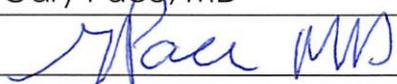
In addition to your county's COVID-19 VARIANCE ATTESTATION FORM, please include:

- Letter of support from the County Board of Supervisors
- Letter of support from the local hospitals or health care systems. In the event that the county does not have a hospital or health care system within its jurisdiction, a letter of support from the relevant regional health system(s) is also acceptable.
- County Plan for moving through Stage 2

All documents should be emailed to Jake Hanson at Jake.Hanson@cdph.ca.gov

I Gary, hereby attest that I am duly authorized to sign and act on behalf of Lake. I certify that Lake has met the readiness criteria outlined by CDPH designed to mitigate the spread of COVID-19 and that the information provided is true, accurate and complete to the best of my knowledge. If a local COVID-19 Containment Plan is submitted for Lake, I certify that it was developed with input from the County Board of Supervisors/City Council, hospitals, health systems, and a broad range of stakeholders in the jurisdiction. I acknowledge that I remain responsible for implementing the local COVID-19 Containment Plan and that CDPH, by providing technical guidance, is in no way assuming liability for its contents.

I understand and consent that the California Department of Public Health (CDPH) will post this information on the CDPH website and is public record.

Printed Name Gary Page, MD
Signature 
Position/Title Health Officer
Date 05/18/2020

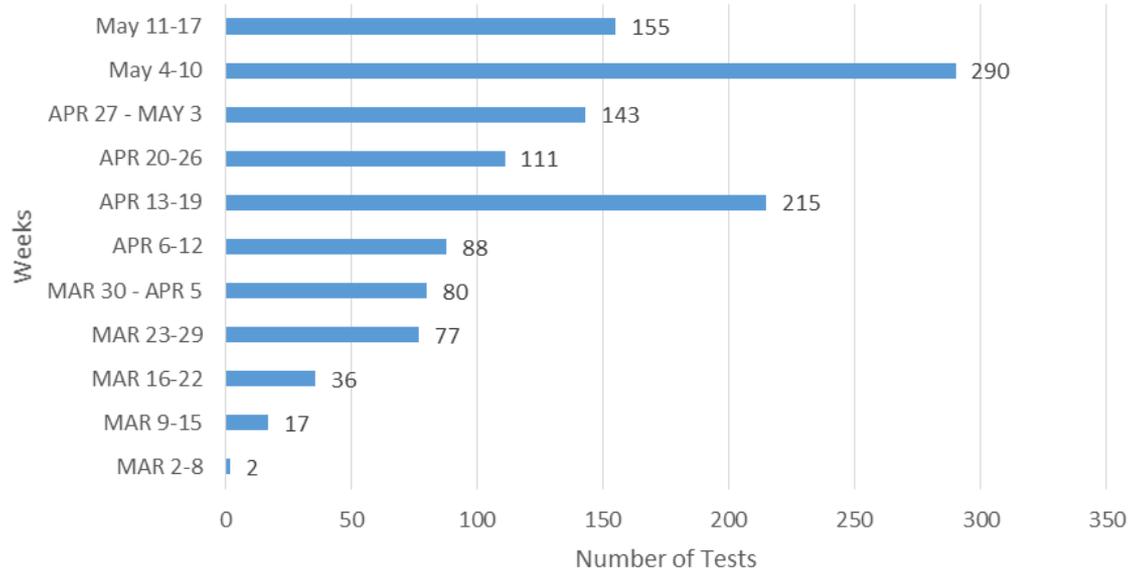


Lake County Health Services
Attestation Application
Weekly Testing Graph
March 2 - May 15, 2020



Lake County Cumulative Weekly Testing

As of 5-15-20





Lake County Health Services

List of Testing Sites

As of May 14, 2020

Name	Facility Type	Street Address	City	Zip	District	Phone
Adventist Health Clearlake	Hospital	15630 18th Avenue	Clearlake	95422	2	707-994-6486
Sutter Lakeside Hospital	Hospital	5176 Hill Road, East	Lakeport	95453	4	707-262-5000
Lake County Health Services	Drive-Thru Testing	922 Bevins Court	Lakeport	95453	4	707-263-1090
Lake County Health Services-Austin Park	Drive-Thru Testing	14077 Lakeshore Drive	Clearlake	95422	2	707-263-1090
Lake County Health Services	Drive-To Testing	Patient Residence	Lake County	CA	All	707-263-1090
Lake County Tribal Health	Clinic	925 Bevins Court	Lakeport	95453	4	707-263-8382
Lake County Tribal Health- Middletown	Clinic	22223 Highway 29	Middletown	95461	1	707-263-8382
Verily Project Baseline	Mobile Testing Site	Mobile	Middletown	95461	1	917-669-0320
Verily Project Baseline	Mobile Testing Site	14785 Burns Valley Road	Clearlake	94522	2	917-669-0320
Verily Project Baseline	Mobile Testing Site	20 5th Street	Lakeport	95453	4	917-669-0320
Adventist Health Clinic - Clearlake	Clinic	15230 Lakesore Drive	Clearlake	95422	2	707-995-4500
Adventist Health Clinic- Hidden Valley	Clinic	18990 Coyote Valley Road	Hidden Valley Lake	95467	1	707-987-9182
Adventist Health Clinic- Kelseyville	Clinic	5290 State Street	Kelseyville	95451	5	707-279-2241
Adventist Health Clinic-Konocit	Clinic	9430 Lake Street, Suite C	Lower Lake	95457	1	707-995-4582
Adventist Health Clinic-Lakeport	Clinic	801 11th Street	Lakeport	95453	4	707-263-3746
Adventist Health Clinic-Lucerne	Clinic	6300 East Highway 20	Lucerne	95458	3	707-274-9299
Adventist Health Clinic-Middletown	Clinic	21337 Bush Street	Middletown	95461	1	707-987-3311
Clearlake Veterans Administration Clinic	Clinic	15145 Lakeshore Drive	Clearlake	95422	2	707-995-7200
Lake County Tribal Health-Pediatrics	Clinic	359 Lakeport Boulevard	Lakeport	95453	4	707-533-2740
Lakeport Medical Group	Clinic	166 D Street	Lakeport	95453	4	707-263-1555
Lakeport Pediatric	Clinic	487 South Main Street	Lakeport	95453	4	707-263-4361
Mendocino Community Health Clinic	Clinic	5335 Lakeshore Boulevard	Lakeport	95453	4	707-263-7725
Pediatric-Adolescent Medical Group	Clinic	487 South Main Street	Lakeport	95453	4	707-263-4631
Sutter Lakeside - Clinic	Clinic	9196 Hill Road East, Suite 300	Lakeport	95453	4	707-263-6885
Sutter Lakeside- Hospital	Clinic	987 Parallel Drive	Lakeport	95453	4	707-262-5088
Ukiah Vally Rural Health Center	Clinic	487 South Main Street	Lakeport	95453	4	707-263-4360



Lake County Health Services

List of Skilled Nursing Facility Sites

As of May 14, 2020

Name	Facility Type	Street Address	City	Zip	District	Phone
Rocky Point Care Center	SNF	625 16th Street	Lakeport	95453	4	707-263-6101
Meadowood Nursing Center	SNF	3805 Dexter Lane	Clearlake	95422	2	707-994-7738
Lakeport Post Acute	SNF	1291 Craig Avenue	Lakeport	95453	4	707-263-6382



**COUNTY OF LAKE
BOARD OF SUPERVISORS**
Courthouse - 255 North Forbes Street
Lakeport, California 95453
TELEPHONE (707) 263-2368
FAX (707) 263-2207

Moke Simon – District 1
Bruno Sabatier – District 2
Eddie Crandell – District 3
Tina Scott – District 4
Rob Brown – District 5

May 18, 2020

Dr. Sonia Y. Angell
State Public Health Officer and Director
California Department of Public Health
P.O. Box 997377, M. 0500
Sacramento, CA. 95899-7377

Dr. Gary Pace
922 Bevins Court
Lakeport, CA. 95453

Dear Dr. Angell and Dr. Pace:

Per the requirements of defined by Dr. Angell in the May 7, 2020, *Variance to Stage 2 of California's Roadmap to Modify the Stay-at-Home Order: Guidance to County Governments*, the Lake County Board of Supervisors provides this letter of support for the written attestation submitted by Dr. Gary Pace, Lake County Health Officer, to the California Department of Public Health. We hereby affirm that Lake County meets the state criteria to mitigate the spread of COVID-19 and our readiness and response protocols meet the guidelines for acceleration of Stage 2.

Respectfully submitted,

COUNTY OF LAKE

DocuSigned by:


Moke Simon, Chair



City of Clearlake

14050 Olympic Drive, Clearlake, California 95422
(707) 994-8201 Fax (707) 995-2653
www.clearlake.ca.us

May 15, 2020

The Honorable Gavin Newsom
Governor of California
State Capitol
Sacramento, CA 95814
VIA E-mail: ExternalAffairs@gov.ca.gov

Dear Governor Newsom:

As we are all aware, over the past few weeks the residents of California have done an outstanding job in slowing the spread of COVID-19 through swift action. While those actions were absolutely necessary, we believe that the steps taken by the City of Clearlake and Lake County have put us in a position to begin reopening our economy safely and we are requesting your permission to do so.

The City of Clearlake, like many California cities relies heavily on tourism to support our economy. We believe it is time for our businesses to begin the phased re-opening process in a methodical and safe manner based on direction and guidance from our Public Health Officer. Additionally, we believe that our economy will not begin to truly recover until non-essential travel and lodging facilities are permitted to be included in phased re-opening. We would request guidelines be developed to address the tourism industry, which addresses recreation, campgrounds, hotels/lodging facilities and amenities.

The City of Clearlake has coordinated closely with our local partners throughout this process. These partners include Lake County, Adventist Health Clear Lake, Sutter Health and the City of Lakeport. This cooperation has provided proven results as evidenced by the statistical data for our County with only eight positive tests, all of which have recovered.

After consultation with the County Health Officer and other Lake County officials, local hospitals and the City of Lakeport; the City of Clearlake fully supports the readiness attestation provided by Lake County Public Health Officer, Dr. Gary Pace. We further support the decision to allow Stage 2 businesses to proceed with all aspects of Stage 2 as soon as they have finished developing and implementing their plans in accordance with state guidelines.

Sincerely,

A handwritten signature in black ink, appearing to read "Alan D. Flora".

Alan D. Flora
City Manager

Cc: Moke Simon, Lake County Board of Supervisors Chair
Dr. Gary Pace, Lake County Public Health Officer
Denise Pomeroy, Health Services Director
Carol Hutchinson, Lake County CAO
Senator Mike McGuire
Assemblywoman Cecilia Aguiar-Curry

CITY OF LAKEPORT

*Over 125 years of community
pride, progress and service*



May 19, 2020

The Honorable Gavin Newsom
Governor of California
State Capitol
Sacramento, CA 95814

RE: Variance to Accelerate the Pace of Advancing Through Stage 2 of the State's Pandemic Roadmap
Notice of SUPPORT

Dear Governor Newsom,

As we are all aware, over the past few weeks the residents of California have done an outstanding job in slowing the spread of COVID-19. While those actions were absolutely necessary, we believe that the actions taken by the City of Lakeport and Lake County have put us in a position to begin reopening our economy safely and we are requesting your permission to do so.

The City of Lakeport is unique because of our tourism-based economy. We believe it is time for our businesses to begin the phased reopening process in a safe manner based on direction and guidance from our Public Health Officer, but also believe that our economy will not begin to truly recover until non-essential travel and lodging facilities are permitted to be included in phased reopening. We would request guidelines be developed to address the tourism industry, which addresses recreation, campgrounds, hotels/lodging facilities and amenities. The City of Lakeport has coordinated closely with our partners throughout this process. These partners include the County of Lake, and the City of Clearlake. In addition, the County has been in communication with our county health providers including Sutter Lakeside Hospital and Adventist Health Clear Lake. This cooperation has provided proven results as evidenced by the statistical data for our County.

After consultation with the County Health Officer and other Lake County officials, the City of Lakeport fully supports the readiness Attestation provided by Lake County Public Health Officer, Dr. Gary Pace. We further support the decision to allow Stage 2 businesses to proceed with all aspects of Stage 2 as soon as they have finished developing and implementing their plans in accordance with state guidelines.

Sincerely,

A handwritten signature in blue ink, appearing to read 'G. Spurr', is written over a white background.

George Spurr
Mayor
City of Lakeport

cc: Carol Huchingson, CAO
Moke Simon, Chair, Lake County Board of Supervisors
Dr. Gary Pace, MD, MPH, Public Health Officer, County of Lake
The Honorable Mike McGuire, Member, California State Senate FAX: 916-651-4902
The Honorable Cecilia Aguiar-Curry, Member, California State Assembly, FAX: 916-319-2104



Adventist Health Clear Lake Hospital
15630 18th Avenue
Clearlake, Ca 95422
(707) 994-6486

May 14, 2020

Dr. Gary Pace
Public Health Officer, Lake County

Dear Dr. Pace:

In response to your request, Adventist Health Clear Lake Hospital:

- Is prepared to accommodate a surge of 35% due to COVID-19 cases in addition to providing care to non COVID-19 patients; and
- Has adequate PPE to protect our associates and clinicians.

We understand Lake County will use this letter to apply for a variance to move through the stages to lift certain California stay-at-home orders.

Sincerely,

A handwritten signature in blue ink that reads "Colleen Assavapisitkul MSN, RN". The signature is fluid and cursive.

Colleen Assavapisitkul MSN, RN
Patient Care Executive



May 14, 2020

Gary Pace, MD, MPH
Public Health Officer, Lake County

922 Bevins Court
Lakeport, CA 95453

Dr. Pace,

In response to your request, Sutter Health's integrated health delivery system:

- Is prepared to accommodate a surge of 35% due to COVID-19 cases in addition to providing care to non COVID-19 patients, as outlined in the surge plan submitted to the State of California, and
- Has adequate PPE to protect our employees and clinicians.

We understand that Lake County will use this letter to support their application for a variance to move through the stages to re-open.

Sincerely,

A handwritten signature in black ink that reads "Stephen H. Lockhart". The signature is fluid and cursive, with a long horizontal stroke at the end.

Stephen H. Lockhart, MD, PhD
Chief Medical Officer, Sutter Health



Social Distancing Protocol

Business Name:

Facility Address:

Approximate gross square footage of space open to the public:

Businesses must implement all applicable measures listed below, and be prepared to explain why any measure that is not implemented is inapplicable to the business. Businesses must complete this form and the Local Retailer/Business Owner Self-Certification Form and both MUST be posted near each entrance to your place of business and must be readily visible to the public.

Signage:

Signage at each public entrance of the facility to inform all employees and customers that they should: avoid entering the facility if they have a cough or fever; maintain a minimum six-foot distance from one another; sneeze and cough into a cloth or tissue or, if not available, into one's elbow; and not shake hands or engage in any unnecessary physical contact.

Signage posting a copy of the Social Distancing Protocol at each public entrance to the facility.

Measures to Protect Employee Health (check all that apply to the facility):

Everyone who can carry out their work duties from home has been directed to do so.

All employees have been told not to come to work if sick.

Symptom checks are being conducted before employees may enter the work space.

All desks or individual work stations are separated by at least six feet.

Break rooms, bathrooms, and other common areas are disinfected frequently, on the following schedule:

Break rooms:

Bathrooms:

Other:

Disinfectant and related supplies are available to all employees at the following location(s):

Hand sanitizer effective against COVID-19 is available to all employees at the following location(s):

Soap and water are available to all employees at the following location(s):

Copies of this Protocol have been distributed to all employees.

Optional—Describe other measures:

Measures to Prevent Crowds From Gathering (check all that apply to the facility):

Limit the number of customers in the store at any one time to _____ [insert maximum number here], which allows for customers and employees to easily maintain at least six-foot distance from one another at all practicable times.

Post an employee at the door to ensure that the maximum number of customers in the facility set forth above is not exceeded.

Placing per-person limits on goods that are selling out quickly to reduce crowds and lines. Explain:

Optional—Describe other measures:



Measures to Keep People at Least Six Feet Apart (check all that apply to the facility)

- Placing signs outside the store reminding people to be at least six feet apart, including when in line.
- Placing tape or other markings at least six feet apart in customer line areas inside the store and on sidewalks at public entrances with signs directing customers to use the markings to maintain distance.
- Separate order areas from delivery areas to prevent customers from gathering.
- All employees have been instructed to maintain at least six feet distance from customers and from each other, except employees may momentarily come closer when necessary to accept payment, deliver goods or services, or as otherwise necessary.
- Optional—Describe other measures:

Measures to Prevent Unnecessary Contact (check all that apply to the facility):

- Face coverings (masks) will be required when entering all Lake County businesses, for workers and patrons, alike, with the following exceptions:
 - People that have medical conditions leading to difficulty breathing with masks should get a note from their medical provider, excusing them from wearing one.
 - Children younger than two must not wear face coverings due to risk of suffocation.
 - Face coverings are not recommended for children six years or under.
 - Masks may not be appropriate for individuals who would have difficulty removing the covering without assistance.
- Preventing people from self-serving any items that are food-related.
 - Lids for cups and food-bar type items are provided by staff; not to customers to grab.
 - Bulk-item food bins are not available for customer self-service use.
- Not permitting customers to bring their own bags, mugs, or other reusable items from home.
- Providing for contactless payment systems or, if not feasible, sanitizing payment systems regularly.
Describe:
- Optional—Describe other measures (e.g. providing senior-only hours):

Measures to Increase Sanitization (check all that apply to the facility):

- Disinfecting wipes that are effective against COVID-19 are available near shopping carts and shopping baskets.
- Employee(s) assigned to disinfect carts and baskets regularly.
- Hand sanitizer, soap and water, or effective disinfectant is available to the public at or near the entrance of the facility, at checkout counters, and anywhere else inside the store or immediately outside where people have direct interactions.
- Disinfecting all payment portals, pens, and styluses after each use.
- Disinfecting all high-contact surfaces frequently.
- Optional—Describe other measures:

* Any additional measures not included here should be listed on separate pages, which the business should attach to this document.

You may contact the following person with any questions or comments about this protocol:

Name:

Phone number:



COUNTY OF LAKE

LOCAL RETAILER/BUSINESS OWNER SELF-CERTIFICATION FORM

SOCIAL DISTANCING PROTOCOL COMPLIANCE

I, _____ hereby certify that I am the owner of the following business in the County of Lake and have the sole legal authority necessary to bind this business to the requirements of this Self-Certification Form:

Name of Business

Business Address

I hereby declare under penalty of perjury under the laws of the State of California that the following is true and correct:

1. I have reviewed and understand the terms and conditions of the Social Distancing Protocol for my business, attached hereto and incorporated herein by reference as Appendix "A".
2. I have implemented all terms and conditions for the reopening of my business described in Appendix "A" and I shall continue to do so for the extent of the COVID-19 public health emergency, unless or until these protocols are modified or determined by the County Health Officer to no longer be necessary.
3. In addition to my compliance, I shall ensure compliance with the terms and conditions of Appendix "A" by any and all employees and/or patrons of my business.
4. I shall also adhere to and remain in compliance with all state and local laws, including but not limited to the Executive Orders of the Governor issued consequent to the COVID-19 emergency.
5. I understand that my failure to comply with the terms and conditions of Appendix "A" is and shall be deemed to be a direct and willful violation of State and local public health orders and may result in the closure of my business during the length of the COVID-19 emergency by the County Health Officer and may also subject me to criminal and civil penalties.

Note: Attach this certification form to Appendix A: Social Distancing Protocol. These forms **MUST** be posted near each entrance to your place of business and must be readily visible to the public.

Signature

Date



Lake County Health Services
COVID-19 REOPENING PLAN

California Executive Order N-33-20 and Lake County Public Health Order C20-3 required the closure of all non-essential businesses to protect Lake County from the spread of COVID-19. To help your business plan to reopen, you must document measures implemented to minimize danger to employees and the public by providing a COVID-19 Reopening Plan.

Your Reopening Plan shall establish and explain the necessary policies, practices and conditions implemented to ensure the safety of employees and customers by meeting CDPH, CDC and OSHA guidelines (see Appendix A for guidance resources). Plans should show evaluation of current practices and adjust to prioritize public and employee safety.

Reopening/resumption of services should be approached in phases, starting with resuming lower risk activities in phase 1 and as restrictions are lifted, increasing activity/service levels in phases 2 and 3. Phase 4 is return to normal activity.

Complete the plan below, and have accessible if requested. (Suggest keeping with Social Distancing Protocol)

Business Information:

Date:

Name of Applicant	
Name of Business	
Business Address (Street Address)	
Business Phone	
Cell Phone	
Email Address	
Type of Business	
Number of Employees	

How many customers/clients do you serve in an average day?

Infection prevention measures for employees:

Measures for prompt identification and isolation of sick employees and/or sick customers:

Controls for social distancing of employees and customers/clients:

Schedule for cleaning, disinfecting and decontamination:

Describe any other measures that will be implemented for the safety of your employees and customers/clients:

Phased reopening/resumption of services:

Phase 1:

Phase 2:

Phase 3:

Phase 4: Return to normal activities.

Applicant Signature

Appendix A – Guidance for developing a COVID-19 Reopening Plan

General

Site	Website
Centers for Disease Control	www.cdc.gov/coronavirus/2019-nCoV
	https://www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html?deliveryName=USCDC_248-DM22547
	https://www.cdc.gov/nceh/ehs/?deliveryName=USCDC_248-DM22547
California Department of Public Health	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/ncov2019.aspx
	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Guidance.aspx
	https://www.cdph.ca.gov/Programs/CID/DCDC/Pages/Immunization/ncov2019.aspx#Protect%20Yourself
	https://www.cdc.gov/nceh/ehs/?deliveryName=USCDC_248-DM22547
Cal OSHA	https://www.dir.ca.gov/dosh/coronavirus/Health-Care-General-Industry.html
Department of Industrial Relations	https://www.dir.ca.gov/
California Coronavirus Response	https://covid19.ca.gov/img/wp/listos-tips-for-public-health-emergencies-en-1_03.pdf

Handwashing

Site	Website
Centers for Disease Control	www.cdc.gov/handwashing/when-how-handwashing.html
	www.cdc.gov/handwashing

Respiratory Etiquette: Cover your Cough or Sneeze

Site	Website
Centers for Disease Control	www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/prevention.html
	www.cdc.gov/healthywater/hygiene/etiquette/coughing_sneezing.html

Social Distancing

Site	Website
Centers for Disease Control	www.cdc.gov/coronavirus/2019-ncov/community/guidance-business-response.html
	https://www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/diy-cloth-face-coverings.html

Appendix A – Guidance for developing a COVID-19 Reopening Plan

Housekeeping

Site	Website
Centers for Disease Control	https://www.cdc.gov/coronavirus/2019-ncov/community/reopen-guidance.html?deliveryName=USCDC_248-DM22547
	www.cdc.gov/coronavirus/2019-ncov/community/disinfecting-building-facility.html
	www.cdc.gov/coronavirus/2019-ncov/prevent-getting-sick/disinfecting-your-home.html
	www.cdc.gov/coronavirus/2019-ncov/community/organizations/cleaning-disinfection.html
Environmental Protection Agency	www.epa.gov/pesticide-registration/list-n-disinfectants-use-against-sars-cov-2

Employees exhibiting signs and symptoms of COVID-19

Site	Website
Centers for Disease Control	www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html
California Coronavirus Response	https://covid19.ca.gov/symptoms-and-risks/

Training

Site	Website
Centers for Disease Control	www.cdc.gov/coronavirus/2019-ncov/community/guidance-small-business.html
Occupational Safety and Health Administration (OSHA)	https://www.osha.gov/Publications/OSHA3990.pdf

Industry Specific Guidance

Site	Website
Centers for Disease Control Healthcare	https://www.cdc.gov/coronavirus/2019-ncov/hcp/index.html
Centers for Disease Control Meat & Poultry	https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/meat-poultry-processing-workers-employers.html?deliveryName=USCDC_248-DM22547
Centers for Disease Control Grocery and Food Retail	https://www.cdc.gov/coronavirus/2019-ncov/community/organizations/grocery-food-retail-workers.html?deliveryName=USCDC_248-DM22547
Centers for Disease Control Environmental Health Practitioners	https://www.cdc.gov/coronavirus/2019-ncov/community/eh-practitioners.html?deliveryName=USCDC_248-DM22547

Triggers for Adjusting Modifications

General status	Metrics	High Priority	Lower Profile	Action	Action
Stable or improving	Overall favorable	COVID cases, hospital capacity, and PPE	Testing, containment	Green Light	Continue moving forward according to plan
Stable but with some concerning metrics	Minimal increase in cases, no clusters or well-contained. Some straining of testing & containment capacity.	Cases, capacity. Testing, PPE. SNF and jail status.	Homeless housing, surrounding counties	Yellow Light	Caution. Stop moving forward. Need to monitor closely. Consider additional data
Worsening metrics	Cases/deaths increasing. Clusters, surge capacity limited. Testing and containment getting overwhelmed. Jail or SNF outbreaks.	Cases, PPE, surge capacity. SNF, jail, homeless outbreaks.		Red Light	Stop. Consider adding some restrictions.
Very Bad--	Cases, deaths up, not able to contain. Outbreaks in congregate facilities that can't manage.	Cases, surge capacity, containment capacity.		Put on the brakes / Go in reverse.	Go back to full SIP orders.

