

Birth Amendments Overview

- All submissions require a notarized sworn statement unless noted.
- If documents are not written in English, must include a certified English translation.
- Fees are dependent on when the request is submitted, please refer to [Vital Records Fees](#) to determine the fee amount.
- Please see informational pamphlet for more details.

To make this correction:	Read the informational pamphlet and use this form:	And provide:
<ul style="list-style-type: none"> • Add, change, or remove a parent 	<ul style="list-style-type: none"> • Informational Pamphlet: Add, Remove, or Replace a Parent Listed on a Birth Certificate • Form: VS 21 Birth – Adjudication of Facts of Parentage 	<ul style="list-style-type: none"> • Certified copy of the court order
<ul style="list-style-type: none"> • Add a parent if one of the parent fields is blank 	<ul style="list-style-type: none"> • Informational Pamphlet: Add, Remove, or Replace a Parent Listed on a Birth Certificate. • Form: VS 22 Birth – Acknowledgement of Paternity/Parentage 	<p>If the child was born on or after January 1, 1995:</p> <ul style="list-style-type: none"> • Parents were married at time of birth: <ul style="list-style-type: none"> ○ Photocopy of marriage certificate <p style="text-align: center;">OR</p> ○ State Registered Domestic Partnership (SRDP) Declaration certificate • Parents were not married at time of birth: <ul style="list-style-type: none"> ○ Certified copy of filed Voluntary Declaration of Parentage (VDOP) form
<ul style="list-style-type: none"> • Change the child’s name 	<ul style="list-style-type: none"> • Form: VS 23 Birth – Application to Amend a Birth Record After a Court Order Name Change 	<ul style="list-style-type: none"> • Certified copy of name change order

<ul style="list-style-type: none"> • Correct spelling errors on child's name • Add child's first, middle, or last name to blank fields 	<ul style="list-style-type: none"> • Form: VS 24B – Application to Amend a Birth Record 	<ul style="list-style-type: none"> • A photocopy of child's social security card (number can be blacked out), government-issued identification card, or passport showing correct spelling of the name.
<ul style="list-style-type: none"> • Correct child's sex field, date, time, or place • Change sex field to reflect child's gender identity 		<ul style="list-style-type: none"> • No additional documentation is required.
<ul style="list-style-type: none"> • Add parent's new name after a court ordered name change 		<ul style="list-style-type: none"> • A certified copy of the parent's name change order <i>OR</i> • A photocopy of the naturalization certificate and Petition for Name Change form from the Department of Homeland Security.
<ul style="list-style-type: none"> • Correct spelling errors on parent's name • Correct parent's place or date of birth 		<ul style="list-style-type: none"> • A photocopy of parent's birth certificate

<ul style="list-style-type: none"> • Change parent designation to reflect gender identity for child 	<ul style="list-style-type: none"> • Form: VS 24B – Application to Amend a Birth Record 	<p>At least one of the following:</p> <ul style="list-style-type: none"> • A certified copy of the court-ordered change of gender, including a certified English translation, if applicable. • The parent’s new birth certificate reflecting a change of gender and sex identifier. • A government-issued identity document reflecting the parent’s change of gender and sex identifier. • An affidavit attesting under penalty of perjury that the request for a change of the designation of the petitioner as mother, father, or parent is to conform to the person’s gender identity and is not made for a fraudulent purpose. <p>If child is over 18 years old, must include: A notarized letter from the adult child stipulating to the change to the adult child’s birth certificate, “<i>I, (adult child’s full name), stipulate to an issuance of a new birth certificate for me that reflects my parent’s legal gender and name.</i>”</p>
<ul style="list-style-type: none"> • Report adoptions to vital records offices 	<ul style="list-style-type: none"> • Informational Pamphlet: The Adoption Process • Form: VS 44 – Court Report of Adoption 	<ul style="list-style-type: none"> • Certified copy of the Adoption Order or Final Decree Note: Notarized sworn statement is not required if court clerk submits form.
<ul style="list-style-type: none"> • Add child’s first, middle, and/or last name to blank fields 	<ul style="list-style-type: none"> • Informational Pamphlet: Supplemental Name Report – Birth • Form: VS 107 – Supplemental Name Report Birth 	<ul style="list-style-type: none"> • No additional documentation is required