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State Public Health Officer & Director

State of California—Health and Human Services Agency
California Department of Public Health



GAVIN NEWSOM
Governor

December 10, 2019

AFL 19-39

TO: Acute Psychiatric Hospitals
General Acute Care Hospitals

SUBJECT: New Online Application for Acute Psychiatric Hospitals (APH) and
General Acute Care Hospitals (GACH)

AUTHORITY: California Health and Safety Code section [1272\(e\)](#)

All Facilities Letter (AFL) Summary

This AFL announces the launch of a new online application for APHs and GACHs and provides the user access link for individuals submitting applications online on behalf of APH and GACH facilities.

Providers are to submit requests for user access no later than December 16, 2019, to begin using the online application on December 23, 2019.

Effective Monday, December 23, 2019, the California Department of Public Health, Centralized Applications Branch (CAB), is implementing an online application for APHs and GACHs to submit initial, change of ownership and report of change applications.

Providers must request access for authorized users submitting applications on behalf of APH and GACH facilities, prior to using the APH/GACH online application. If there are multiple authorized users submitting applications for multiple facilities, a separate request will be required for each user and each facility.

In preparation for the application launch, providers are encouraged to go to the [GACH/APH Online Application User Information Survey](#) page and identify their authorized users by submitting the following information:

- First and last name
- Phone number
- Associated facility name
- Associated facility address

Providers are to submit requests **no later than December 16, 2019**, to begin using the online application on December 23, 2019.

Center for Health Care Quality, Licensing and Certification Program
Centralized Applications Branch
P.O. Box 997377 MS 3207 • Sacramento, CA 95899-7377
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If you have any questions about this AFL, please contact the CAB Hospital Unit by phone at (916) 552-8632 or by email at CABHospitals@cdph.ca.gov.

Sincerely,

Original signed by Heidi W. Steinecker

Heidi W. Steinecker
Deputy Director