

**Infection Preventionists should ensure all staff know who cleans and disinfects what at their facility:**


- **Complete the *Environmental Cleaning and Disinfection Responsibility Assessment tool*** with others at your facility to assess what might be overlooked for cleaning and disinfection
- **Agree on who cleans and disinfects what.** Complete the *Who Cleans What* reminder template, laminate, and display at nursing stations and on the cleaning carts for reference

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## Scan for *Environmental Cleaning and Disinfection Responsibility Assessment tool*



## Healthcare Associated Infections Program

### Environmental Cleaning and Disinfection – Responsibility Assessment

**Complete a responsibility for the duration of the task or activities. It is recommended to use a separate sheet of paper for each task or activity. The following table is provided as a guide for assigning responsibility among participants on staff. The table may contain an inconsistent listing of responsibilities and/or staff listed at different levels for the tasks listed. Complete responses should include staff name, title, and any other staff who are involved in the task. If a task is completed by a team, please list all team members and their responsibilities. Please include the date of completion and the name of the person who completed the task. Please include the name of the person who completed the task. Please include the name of the person who completed the task.**

What is responsible for cleaning?	Responsible staff title	Responsible staff title	Responsible staff title
1. Room cleaning			
2. Room disinfection			
3. Common area cleaning			
4. Common area disinfection			
5. Restroom cleaning			
6. Restroom disinfection			
7. Kitchen cleaning			
8. Kitchen disinfection			
9. Laundry cleaning			
10. Laundry disinfection			
11. Linen cleaning			
12. Linen disinfection			
13. Other cleaning			
14. Other disinfection			

**Signature and date of completion:**

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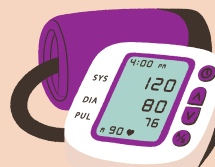
## Scan for Who Cleans What reminder template



**Mobile medical equipment is often missed during cleaning and disinfection. Ensure staff know who is responsible for mobile medical equipment.**

**Mobile medical equipment includes any items:**

- Used by healthcare workers to touch patients (e.g., stethoscopes, bladder scanners)
- Frequently touched by healthcare workers and patients (e.g., IV poles, walking assistive devices)
- Often shared between patients (e.g., blood pressure cuffs, patient lifts, scales)



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**Scan to learn more about non-critical patient care equipment**



## Best Practices for Selection and Care of Non-Critical Patient Care Equipment\*

- **Clean and disinfect all equipment** using the methods and products available at your facility.
  - **Ensure all equipment includes detailed written instructions for cleaning and disinfection** from the manufacturer, including pictorial instructions if disassembly is required.
  - Train the staff responsible for equipment cleaning and disinfection procedures before the equipment is used.
  - In patient care areas, **involve the infection preventionist in purchasing decisions** to ensure manufacturer's instructions for use (IFU), including cleaning and disinfection, can be followed.
  - **A list of compatible cleaning and disinfection products should be included in IFUs** or provided by the manufacturer upon request.
- \*Non-critical patient care equipment includes those items that come in contact with intact skin but not mucous membranes.**

### Notes:

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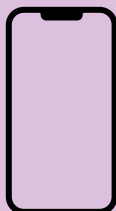
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Visit the HAI Program website to learn more about infection prevention  
**Tip: Reassess assessment tools and templates annually.**

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