

**Healthcare-Associated Infections Advisory Committee**  
**California State HAI Plan Review Subcommittee**  
**Thursday, November 19, 2020**  
**1:00 – 2:00 PM**  
**Telephone Access Information: (888) 557-8511**  
**Participant Passcode: 5390860**

**Pre-Subcommittee Notes**

Attendees: Cristine Lacerna & Silvia Gnass

**Meeting topics:**

1. Proposed agenda topics for the subcommittee meeting in December
2. Proposed purpose, objectives, framework, and review process

**Proposed mission or purpose of the subcommittee:**

The mission of the CA State HAI Plan Review Subcommittee is to make recommendations and motions to the HAI Advisory Committee regarding the update to the California State HAI Plan.

**Proposed overall goal:**

Review the California State HAI Plan and provide recommendations and motions to the HAI advisory committee by April 2021.

**Proposed objectives:**

1. Develop a process for the subcommittee to review the California State HAI Plan
2. Identify a framework to use for reviewing sections of plan
3. Generate and organize recommendations and/or motions for submission to the HAI Advisory Committee

**Proposed process for review**

1. Identify the sections of the plan and assign sections for the members to review
2. The plan has the following sections: Infrastructure, Surveillance, Prevention, Evaluation & Communication, and Healthcare Infection Control & Response

**Proposed Meeting frequency:**

1. Every two to three weeks starting December 14<sup>th</sup>