Voting Members Present
David Ha (Chair), Jeff Silvers, Marisa Holubar

Voting Members Absent

Subject Matter Experts (SME) Present

SME Absent

Department Staff Present
Valerie Sandles

Call to order
Chair, David Ha, called the meeting to order at 11:03 AM.

Item 1. Discuss Subcommittee Goals and Objective

The members discussed recruiting more membership to the subcommittee. The chair will draft a letter that each current member will use to send out to potential subcommittee members. The subcommittee discussed meeting monthly for the first four months, then revisit the schedule once projects start and more members join. They reviewed past projects and discussed potential future projects:

- Promote and track outpatient ASP efforts across the state (specific targets can be set by the CDPH HAI advisory committee)
- Collaborating with members from the dentistry field.

Item 2. Review action items and propose agenda topics for future meetings

- Chair to draft recruitment email/letter
- Current member to reach out to potential and past members to join subcommittee

Meeting adjourned at 12:05 PM.