Call to Order
Chair, Jeffrey Silvers, called the meeting to order at 11:03 AM

Welcome, Introductions and Roll Call
Members Present
    Jeff Silvers, Jackie Daley, Jeremiah Darnell and Marian Hollingsworth
Members Absent
    Roy Boukidjian, Debbie Wiechman, and Alicia Cole
Standards Research Advisor(s) Present
    Michael Castro, MPH – Pall Medical-Microbiology Filtration Specialist
Subject Matter Expert(s) Present
    Andrew Armenta
California Department of Public Health
    Valerie Sandles

Review and Approve Meeting Minutes
Meeting summary were unanimously accepted by subcommittee.

Item 1. Guidelines for Legionella Prevention
Possible ways to train facilities how to set up Legionella Committees. The possibility of a survey was discussed to see who already have committees was recommended, but not endorsed due to the amount of time a survey will take. Training videos in the form of webinars given by expert specialist was proposed. It was suggested that the webinars could cover subjects such as, heightened awareness of testing such as Urinary Antigen that is done in many facilities though out the state. The subcommittee recommended a motion to CDPH to put on a webinar to show facilities how to set up a Legionella Committee.

Item 2. Healthcare workers Environmental Cleaning Training
One day mini course(s) for EVS workers by means of a web based training since front line staff may not be able to attend live trainings. Some challenges would be getting staff scheduled to attend and ensuring contracted EVS companies’ training is in line with the recommended state training. How will accomplishments be measured? A suggestion was made to have a Survey Monkey before and after training to ensure participants understand the message being relayed. Also suggested was to have the training during employee orientation.
The subcommittee recommends that CFOs, Managers, Administrators and Infection Preventions all receive the same training to ensure everyone gets the same message and know what the EVS workers need to do and help facilities become proactive verses reactive.

During future meetings discuss clear objectives for the one hour webinar, how to measure the accomplishments and how CDPH will ensure the training is done.

**Item 3. Discussion of Phase Two Implementation**
Action cannot be taken until CDPH accepts the recommended motions. It will be a portion of this subcommittee and subject matter experts will be invited to speak at the subcommittee meetings to help develop training webinars. Resources will be requested from the State to help produce the webinars.

**Item 4. Review approved motion(s) to present to the HAI Advisory Committee**
All have reviewed the slides that will be presented.

**Future subject(s) to discuss**
The subcommittee review templates for the webinar training.

**Reminder: HAI–Advisory Committee Meeting Schedule**
  – August 10, 2017 - Sacramento
  – November 9, 2017 – Oakland

**Adjourn**
Meeting was adjourned at 11:53 AM.

**Parking Lot**
  – Environmental Cleaning Toolkit