PURPOSE:
To enable participants with special circumstances to initiate breastfeeding and increase the duration of breastfeeding.

POLICY:
The local agency (LA) must have a Breast Pump Loan Program to support breastfeeding participants at all full-time sites. The LA must have a breast pump policy specific to their LA, which complies with CDPH/WIC policy and the procedures outlined in the Breast Pump Procurement and Inventory Guide. LAs must:

A. Provide breast pumps and milk collection kits to participants who need to establish or maintain their milk supply.
B. Maintain an accurate inventory of breast pumps and milk collection kits.
C. Keep all pumps and milk collection kits in a secure location.

PROCEDURE(S):
I. General
A. The LA must:
   1. Assess the individual needs of the participant prior to issuing a breast pump.
   2. Issue breast pumps only:
      a. When an assessment determines there is a need for a pump.
      b. When the participant is postpartum.
   3. Allow use of breast pumps and milk collection kits free of charge and without a monetary deposit.
   4. Use a system of prioritized criteria for breast pumps.
   5. Ensure LA staff are available to issue pumps promptly, within one business day of established need.
      a. Establish procedures to address instances when breast pumps are not available for issuance within one business day of established need.
   6. Train LA staff in the use and distribution of breast pumps. Refer to WPPM 190-00.
   7. Train all staff who provide direct participant services to answer basic breastfeeding and breast pumping questions. Designate staff with advanced

Revised California WIC Policy and Procedure Manual Page 1 of 2
March 27, 2019
breastfeeding training to answer more difficult breastfeeding or breast pumping questions.

8. Hire or contract with an International Board Certified Lactation Consultant (IBCLC) whose time is designated to provide staff and participant support, when funding allows.

9. Allocate sufficient staff hours for managing electric breast pumps.

10. Not accept returned single-user pumps or milk collection kits for reuse.

II. Employee use of Breast Pumps

A. See Employee Support, WPPM 600-30.

III. Referrals

A. When applicable, LA staff must:

1. Refer a participant to their BFPC Program for additional or ongoing breastfeeding support if the program is available.

2. Identify local hospitals with labor and delivery services and their policies related to the provision of electric breast pumps to individuals who are unable to breastfeed their babies.

3. Ensure that local hospital perinatal staff is aware of WIC services, including the multi-user pump loan program, so they are able to refer to WIC for an electric breast pump if needed upon discharge.

AUTHORITY:

7 CFR 246.11 Nutrition education
7 CFR 246.14 (b)(1)(iii) Program costs
WIC Nutrition Services Standards 8
WRO All States Memorandum 95-138, 99-92
USDA – WIC Breastfeeding Policy and Guidance July 2016

CROSS REFERENCE:

WPPM 190-00 Staff Training
WPPM 600-30 Agency Environment and Employee Support
CDPH/WIC - Breast Pump Procurement and Inventory Guide