

Subject: Eligibility Criteria**Item: Adjunctive Eligibility Criteria**

PURPOSE:

To describe the circumstances under which an applicant is adjunctively eligible to receive WIC Program benefits, the procedure local agencies (LA) must follow when making such a determination, and the required documentation.

POLICY:

- I. To be adjunctively income eligible for WIC Program benefits, an applicant must meet one of the following criteria:
 - A. Individual certified as fully eligible to receive CalFresh benefits.
 - B. Individual certified as fully eligible to receive Temporary Assistance for Needy Families (TANF) benefits.
 - C. Individual certified as fully eligible to receive Medi-Cal (Medicaid) benefits.
 - D. A member of a family in which any family member is certified as fully eligible to receive TANF benefits.
 - E. A member of a family in which any infant or pregnant woman is certified as fully eligible to receive Medi-Cal (Medicaid) benefits.
 - F. A participant in the Food Distribution Program on Indian Reservations (FDPIR).
 - G. An infant less than or equal to 60 days of age, whose mother was receiving Medi-Cal at the time of birth. The infant remains adjunctively eligible for WIC benefits until the one- year recertification. Infants deemed adjunctively eligible due to mother having Medi-Cal at the time of birth cannot qualify other family members as adjunctively eligible.
- II. Applicants who are adjunctively eligible are not subject to income limits established by CDPH/WIC. LA staff must not require any other documentation of income.

PROCEDURES:

- I. Local agency (LA) staff must ensure that applicant eligibility is properly documented when determining adjunctive eligibility. Approved sources of adjunctive eligibility may be provided in physical or electronic (emails, cell phones, tablets, pictures, etc.) format.
 - A. CalFresh Acceptable Documentation
 1. Medi-Cal Eligibility Data System (MEDS) return of "Y" in the CalFresh field of the WIC Management Information System (MIS).
 2. A recent aid notification letter if unable to verify with MEDS, use "V" code.
 3. Verification by a county eligibility worker.

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- B. TANF Acceptable Documentation
 - 1. MEDS return of a “Y” in the TANF field of the WIC MIS.
 - 2. A recent aid notification letter if unable to verify with MEDS, use “V” code.
 - 3. A current TANF check stub or remittance advice.
 - 4. Verification by county eligibility worker.
- C. Medi-Cal Acceptable Documentation
 - 1. A recent aid notification letter if unable to verify with MEDS, use “V” code.
 - 2. MEDS return of “Y” in the Medi-Cal field of WIC MIS. The Medi-Cal eligibility aid code obtained via MEDS is used to identify whether the applicant/participant is income eligible for WIC. Refer to WPPM 980-1070 for the list of acceptable Medi-Cal Aid Codes.
 - 3. Verification by county eligibility worker.
- D. FDPIR: The FDPIR provides an alternative to CalFresh for households on Native American Indian Reservations and low-income Native American Indian households living near reservations. An applicant who participates in FDPIR must provide documentation of her/his participation.
- E. Infant Deemed Eligible Acceptable Documentation

Infants deemed eligible due to mother having Medi-Cal at the time of birth cannot qualify other family members as adjunctively eligible.

 - 1. MEDS return of “Y” in the Medi-Cal field of WIC MIS for Pregnant Woman category.
 - 2. A recent aid notification letter showing Medi-Cal for the mother at the time of birth.
- II. When MEDS cannot be used to verify participation in Medi-Cal, TANF, FDPIR, or CalFresh, LA staff must document adjunctive eligibility in the WIC MIS “Family Comments”:
 - A. If verification was verbal by a county eligibility worker.
 - B. If a familial relationship qualifies the applicant as adjunctively eligible.
 - C. If participation in FDPIR qualifies the applicant as adjunctively eligible.
- III. Presumptive eligibility for Medi-Cal and TANF
 - A. LA staff must document “N” code for no proof of income to verify that the individual has applied for eligibility for Medi-Cal or TANF. The WIC MIS will automatically place an Income “I” hold. LA staff must check for eligibility using MEDS the following month.

CERTIFICATION

WPPM #210-02

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IV. When an applicant is potentially adjunctively eligible for WIC based on participation in one of the related programs

- A. LA staff must enter an estimated income amount in the Gross Monthly Income field of the “Certify” or “Recertify Family” screen for required reporting to the U.S. Department of Agriculture. An applicant may be adjunctively eligible even if their gross income exceeds WIC’s income guidelines because other programs use other income guidelines to determine income eligibility. If an applicant is adjunctively eligible to participate in WIC, LA staff must not require any other documentation of income.

AUTHORITY

[7 CFR §246.7\(d\)\(2\)\(v\) Are applicants required to documents income eligibility?](#)

[7 CFR §246.7\(d\)\(2\)\(vi\) Adjunct or automatic income eligibility](#)

All States Memo 99-54

[22 CCR 560262.3 Continued Eligibility Program for Pregnant/Postpartum Women and Infants](#)

CROSS REFERENCE:

[WPPM 980-1070 Medi-Cal Eligibility Codes](#)