

Subject: Local Agency Staff Requirements

Item: Masters Degreed Nutritionist (MDN): Requirements and Responsibilities

PURPOSE:

To define the roles and responsibilities for a Masters Degreed Nutritionist (MDN) in the local agency (LA) setting.

POLICY:

- I. The MDN must possess a master's degree in a *clinical* nutrition-related field. The California Business and Professional Code sections 2585 – 2586.8 allows these individuals to provide the services of nutritional assessment, education, and treatment, if they possess a master's degree or higher in a field covering clinical nutrition services from a college or university accredited by a regional accreditation agency.
- II. MDNs may provide services to participants with any nutrition need.

PROCEDURE(S):

- I. Requirements
 - A. A MDN must possess a master's degree or higher in a field covering clinical nutrition services from a college or university accredited by a regional accreditation agency.
 - B. See the DN *Standards for Competency* worksheet in WPPM 130-50, for a list of degrees in nutrition-related fields. If the degree is not on this list, consult with your Regional Nutritionist for approval.
 - C. LA must complete and maintain the Standards for Competency worksheet and review college transcripts. Upon request, a LA must provide CDPH/WIC with verification of the MDN's qualifications.
 - D. If an employee has previous WIC experience, the LA must request and retain copies of these forms and documents, from the previous agency or from the employee.
 - E. The LA must retain the verification forms and documents for a minimum of three years following the termination of an employee.
 - F. Every five years a MDN must complete 75 continuing education units that are equivalent to those allowable for an RD or DTR.

ADMINISTRATIVE POLICIES AND PRACTICES WPPM #130-60

Subject: Local Agency Staff Requirements

Item: Masters Degreed Nutritionist (MDN): Requirements and Responsibilities

AUTHORITY:

[7 CFR §246.2](#)

[7 CFR §246.6\(b\)\(2\)](#)

[California Business and Professional Code §§2585 – 2586.8](#)

CROSS REFERENCE:

WPPM 130-50 Degreed Nutritionist (DN): Requirements and Responsibilities