

## A Message for Cannabis Manufacturers

### **Temporary License Extensions:**

Temporary licenses for cannabis manufacturing that were issued with an effective date of January 1, 2018 will expire on April 30, 2018. Temporary licenses may be extended for 90-day periods if the licensee submits a complete annual license application before the expiration date.

No extensions will be granted to temporary licensees who do not submit an annual license application prior to the expiration date on their license. If a manufacturer's temporary license expires, the business will be required to cease operations until an annual license has been issued, as operating a commercial cannabis business without an active state license is a violation of the law.

### **Live Scan Requirement:**

One of the requirements for the annual license application is that Live Scan fingerprinting be completed for each person who qualifies as an "owner" of the business. The 'Request for Live Scan' form needed for this process is currently unavailable.

Applicants can bypass the required Live Scan fields on the licensing system at this time in order to complete the remainder of the annual license application. Completion of the annual license application will begin the review process and qualify a temporary license holder for an extension, but a final determination on licensure cannot be made until the Live Scan form is available and submitted for each owner.

### **Accessing the Annual License Application:**

The annual license application is available through an online system accessible on our website: [www.cdph.ca.gov/mcsb/apply](http://www.cdph.ca.gov/mcsb/apply). Resources will be available soon to help licensees complete the application, including an annual license checklist and a list of the required descriptions of procedures/standard operating procedures.

We will notify all licensees and stakeholders who have signed up for our mailing list when the 'Request for Live Scan' form is available.

If you have any questions about this notification or any other requirements, please feel free to reach out to us:

- For questions about the licensing application: [MCLS@cdph.ca.gov](mailto:MCLS@cdph.ca.gov)
- For general program questions or questions about regulations: [MCSB@cdph.ca.gov](mailto:MCSB@cdph.ca.gov)

### **About the Manufactured Cannabis Safety Branch**

The California Department of Public Health's Manufactured Cannabis Safety Branch (MCSB) is one of three state cannabis authorities charged with licensing and regulating commercial cannabis activity in California. MCSB regulates all commercial cannabis manufacturing in the state and strives to protect public health by ensuring commercial cannabis manufacturers operate safe, sanitary workplaces and produce products that are free of contaminants, meet product guidelines and are properly packaged and labeled.

For more information on CDPH's Manufactured Cannabis Safety Branch, visit [www.cdph.ca.gov/mcsb](http://www.cdph.ca.gov/mcsb). For questions, contact us: [mcsb@cdph.ca.gov](mailto:mcsb@cdph.ca.gov) or (855) 421-7887. For information on the state cannabis offices, visit the California Cannabis Portal, [www.cannabis.ca.gov](http://www.cannabis.ca.gov).