[Letterhead]

Date

Name

Superintendent of Schools

Address

City, CA Zip

Dear \_\_\_\_\_\_\_\_:

Re: Potential reimbursement for material decrease in ADA due to disease during January – February 20\_\_.

I am happy to inform you that Public Health has specific information for this year on how some local school districts might benefit from potential reimbursement for ADA loss due to “epidemic” disease as defined by the Education Code.

From [January 21st through February 10th, 20\_\_], there is evidence to support that certain communicable diseases were present and elevated significantly above normal baseline levels in some areas of \_\_\_\_\_\_\_\_\_County for all or part of this period.

The evidence is supported for influenza-like-illness by data provided by \_\_\_\_\_\_ County Sentinel Influenza Providers. Furthermore, seven institutional outbreaks demonstrating characteristics consistent with Norovirus, which causes gastrointestinal illness, were present across this period. Both Influenza and Norovirus were laboratory confirmed at \_\_\_\_\_\_\_\_\_\_ in several of these incidents. Cumulatively, these co-circulating viruses accounted for a significant increase of local disease levels.

For the purposes of section 46392 of the Education Code, this constitutes an “epidemic” of viral diseases that may have resulted in a material decrease in school attendance for some local school districts during this time.

We have sent this same letter and attached protocol to each District Superintendent in \_\_\_\_\_\_ County. You may be interested in sharing this information and the attached protocol on ADA reimbursement for Disease “Epidemics” with your Principals. If a school district has had a material decrease for all or part of the above period as described by the Education Code, Superintendents may have their staff send us the information needed under the protocol section “What Schools need to provide Public Health” and we will expeditiously provide them a letter if it meets the criteria. They may take this letter to their School Board for certification and submission to the California Department of Education for reimbursement. Public Health views schools as integral and important partners and we are very pleased to support you in this manner.

Sincerely,

*Name*

Health Officer

CC:

BCC: