[Letterhead]

(date)

(name)

Superintendent

\_\_\_\_\_\_\_\_\_ School District

(address)

(town), CA Zip Code

RE: Existence of an “epidemic” situation in \_\_\_\_\_\_\_\_ County

During the period \_\_\_\_\_\_\_ through \_\_\_\_\_\_\_\_ (dates), the number of cases of \_\_\_\_\_\_\_\_\_\_\_ (disease, e.g., influenza) were significantly above baseline levels in \_\_\_\_\_\_\_\_\_ County. For the purposes of section 46392 of the Education Code, this constitutes an epidemic of \_\_\_\_\_\_\_\_\_\_disease that likely resulted in the material decrease in school attendance during this period of time.

Signed:

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, MD, MPH

Health Officer

CC: \_\_\_\_\_\_\_ County Office of Education

\_\_\_\_\_\_\_ County Public Health Communicable Disease Control Program