

Preventive Health and Health Services Block Grant (PHHSBG)

Advisory Committee Meeting

Summary of Minutes – D4

Zoom Webinar, April 4, 2023, 10:00 AM – 11:48 AM

**Advisory Committee Members Present:**

Christy Adams, R.N. M.P.H., PhD.

Wes Alles, Ph.D., Co-Chair

Amber R. Cordola Hsu, Ph.D., MPH

Leah Northrop, MPA

Caroline Peck, M.D., MPH, FACOG, Principal Investigator, Co-Chair

Shira Schlesinger, M.D., MPH, FACEP

Christine Wu, M.D., MPH

**Advisory Committee Member(s) Not Present:**

Donna Stone

**California Department of Public Health (CDPH) PHHSBG Team Present:**

Phu Hoang, PHHSBG Coordinator

Amy Yan, PHHSBG Program Specialist

Matt Herreid, PHHSBG Fiscal Lead

**Program Staff:**

Angela Wise, Assistant Chief of EMS Systems, Emergency Medical Services Authority

**Member of the Public:**

None

**Court Reporter:**

Ramona Cota, All American Reporting, INC.

The meeting was called to order at 10:01 AM

**Agenda Item 1. Welcome and Introductions**

Co-Chair Dr. Caroline Peck began by welcoming and thanking the Advisory Committee (AC) for its work on behalf of the people of California. Co-Chair Dr. Wes Alles also

welcomed and thanked the group for its commitment. Matthew Herreid, PHHSBG Fiscal Lead, took roll call of the Advisory Committee members.

Dr. Peck thanked longstanding Advisory Committee member, Vickie Pinette, who have recently stepped down for their service: Vickie Pinette, who retired last spring.

Dr. Peck declared that the purpose of today's meeting is to review and approve the May 26, 2022 Advisory Committee Meeting minutes, to review the FFY 2023 Proposed Funding Allocations for SFY 2023/2024, and to obtain Advisory Committee recommendations and approval for those Allocations.

### **Agenda Item 2. PHHSBG AC Membership**

Dr. Alles provided a brief background of the PHHSBG Advisory Committee and the importance of the committee and the PHHSBG is to California. Each Advisory Committee member provided a brief background of themselves.

### **Agenda Item 3. PHHSBG AC Review and Discussion for the May 26, 2022 Meeting Minutes**

Dr. Alles referred to documents D3 - The Court Reporter transcription and D4 – Meeting Minutes Summary for the May 26, 2022 AC Meeting. Dr. Alles recapped the main points from the Meeting Minutes Summary.

### **Discussions and Comments**

Dr. Alles opened the floor for discussion from the AC members and by members of the public. Angela Wise, Assistant Chief of EMS Systems from the Emergency Medical Services Authority requested the spelling of KEMSIS in the Minutes to be corrected to CEMEIS.

### **Action Item: Approve May 26, 2022 Minutes**

Christy Adams made a motion to approve the Court Reporter Minutes and Meeting Minutes Summary for the May 26, 2022 AC Meeting. Dr. Christine Wu seconded the motion with the proposed minor correction. There were no abstentions nor oppositions. The Court Reporter transcription and Meeting Minutes Summary for the May 26, 2022 AC Meeting were approved.

### **Agenda Item 4. FFY 2023 PHHSBG Update**

Dr. Peck referred Committee Members to look at the Document D6 – FFY 2023 Changes and provided an overview of updates to Advisory Committee Membership, New PHHSBG CDPH Administration Staff, and anticipated FFY 2023 Allocation from the CDC. Allocation for FFY 2023 is anticipated to remain the same as the current year of \$10, 515, 205 for the purposes of creating the FFY 2023 state plan.

CDPH Director's Office did not move forward on a funding proposal process for FFY 2023; therefore, the same programs will continue to be funded. Funding proposal process for FFY 2024 will be decided by the CDPH Director, Dr. Tomás Aragón at a later time.

Dr. Peck reported that programs have done a good job on the \$4M worth of Special Projects in SFY 22-23 to spend down the excessive balance accrued due to COVID state and local staff redirections and consequent difficulties completing programs work and expenditure of funds. These funds were used for special projects that programs applied for. These special projects were done in accordance with the FFY 2021 State Plan.

### **Discussions and Comments**

There was discussion among the AC members regarding the overall allocations. There was concern that the Advisory Committee should not approve the Allocation until it was finalized; however, allocations cannot be determined until CDC releases that information.

### **Action Item: Approve FFY 2023 Changes**

Dr. Peck asked for a motion to approve the FFY 2023 Changes including to approve funding the same programs at approximately the same funding level as FFY 2022, but fund programs proportionately, whatever the final numbers are realized. Leah Northrop made the motion to approve the motion. Dr. Christine Wu seconded that motion. There were no abstentions nor oppositions. The FFY 2023 Changes was approved.

### **Agenda Item 5. PHHSBG AC Discussion of FFY 2022 PHHSBG Allocation**

#### D7 – PHHSBG Program Descriptions

Dr. Peck referred to document D7 – PHHSBG Program Descriptions and read the descriptions of the 16 participating programs.

### **Discussion and Comments**

Dr. Wu had a question regarding Special Projects funding and whether programs will continue to apply for those funds. Dr. Peck responded no as previous Special Projects were spent down and it only added to their allocation last year to account for the significant unspent balance from the previous year. PHHSBG spending is tracked by the PHHSBG fiscal lead. If there is a balance of unused funds moving forward, there will be opportunity for programs to request additional funding. Dr. Wu requested a list of the funded Special Projects. PHHSBG Admin Team will provide at the information at a later date.

#### D5 - Principles for Allocation 9\_2020 and D5.5 - Principles for Allocation 4\_2023

Dr. Peck referred to document D5 - Principles for Allocation 9\_2020 and D5.5 - Principles for Allocation 4\_2023. The Advisory Committee's Principles of Allocation document provides guidance to CDPH on how PHHSBG funds should be allocated. The Committee last updated this document on September 4, 2019. To provide more specific guidance to CDPH, PHHSBG Admin Team conducted a SurveyMonkey for the Advisory Committee

members rank their top five criteria. Document D5.5 were the survey results concluding six top priorities moving forward.

Dr. Alles provided a brief overview of what was eliminated and what was highest ranked in the new D5.5 Priorities document. Health equity was voted to be important criteria to fund programs. Dr. Alles mentioned that there will be special fall Advisory Committee meeting to talk further discuss the Principles for Allocation document.

### **Discussion and Comments**

Advisory members discussed in length on they can better understand these priorities and how they can align them with CDPH priorities and to ensure recommended programs meet these priorities.

### **D8 - FFY 2023 Preliminary Program Allocations for SFY 23-24**

### **Discussion and Comments**

Dr. Alles opened the floor for discussion by the AC and by members of the public. There were no additional comments.

### **Action Item: Approve FFY 2023 (SFY 23-24) Funding Allocation**

Dr. Alles asked for a motion to approve the FFY 2023 (SFY 23-24) Funding Allocation. Dr. Christine Wu made the motion to approve the FFY 2023 (SFY 23-24) Funding Allocation. Christy Adams seconded that motion. There were no abstentions nor oppositions. The FFY 2023 (SFY 23-24) Funding Allocation was approved.

### **Agenda Item 6. Adjournment**

Dr. Alles asked for a motion to adjourn. Dr. Christine Wu made the motion to adjourn. Dr. Shira Schlesinger seconded that motion. The meeting was adjourned at 11:13 AM.