

**California Department of Public Health  
California Preventive Health and Health Services Block Grant  
Advisory Committee – Draft Policy for Allocating Increased Funding – D6**

**Subject:** The California Preventive Health and Health Services Block Grant (PHHSBG) Advisory Committee - Policy for Allocating Increased Funding

**Background:** Federal legislation require PHHSBG grantees have an Advisory Committee (AC) and host at least two AC Meetings annually. The first AC Meeting is to discuss the annual Draft Funding Allocations and obtain AC feedback; and the second is to approve the State Plan/Work Plan. The PHHSBG Administration Team (PAT) and PHHSBG Programs develop the State Plan. PAT shares it with the AC for review, feedback, and approval.

The California Department of Public Health (CDPH) is the lead agency for the California PHHSBG. CDPH and the Emergency Medical Services Authority (EMSA) split the anticipated annual award 70/30 respectively after CDPH reduces the Rape Prevention Set-Aside from the total award.

The Centers for Disease Control and Prevention (CDC) issues the PHHSBG Notice of Award (NOA) to grantees approximately 6-9 months into the Budget Period and Project Period, due to delays at the federal level.

The State Plan is due to CDC by June 30 annually, even if we have not received the NOA. CDC's goal is to distribute each grantee's allocation before June 30. However, they encourage grantees to draft the State Plan using the prior year allocation amount. This approach allows awardees to draft the State Plan, host the required AC Meetings and Public Hearing, and obtain AC feedback and approval of the State Plan.

The AC State Plan consultation process requires the AC make recommendations regarding the development of the State Plan, including approval of programs and the allocation of funds. However, at the time of approval CDC has not traditionally issued the NOA. Therefore, the AC approves the State Plan at an assumed funding level, based on the prior year PHHSBG Award. The approved State Plan includes CDPH's and EMSA's proposed activities and funding levels.

**Issue:** California's total award is oftentimes higher or lower than the prior year award. When this occurs, CDPH recommends that the AC give CDPH and EMSA maximum flexibility to allocate the funding increase or adjust existing approved budgets if CDC decreases the award. Alternatively, CDPH could host a third AC Meeting.

**Recommendation:** Approve the policy for Allocating Increased Funding.

CDPH will allocate additional funds or decrease allocations if California's PHHSBG Award increases or decreases. This policy recognizes that CDC issues the NOA after AC approval of the State Plan. The formula funding will remain 70/30 for CDPH and EMSA respectively. The increased or reduced funding will support activities that comply with CDC's Healthy People 2020 Objectives and are included in the AC approved State Plan.

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CDPH and EMSA have the discretion to allocate their funds to programs that in their assessment, should receive the funds, without the need to hold a formal AC Meeting.

The policy will work as follows: if an additional \$100,000 is awarded, CDPH will have the discretion of awarding \$70,000 to CDPH and \$30,000 to EMSA. Under this policy, each Department has the discretion, within the approved State Plan, to allocate additional funding, as the Department believes is appropriate under the circumstances.