

Online Nurse Assistant Training Program Curriculum Vendor Application

Please submit completed form to the eLearning Review Unit at eLearning@cdph.ca.gov

Vendor Name: _____ Telephone Number: _____

Physical Address: _____

NOTE:

The training program entity must meet all applicable requirements listed in the California Code of Regulations, Title 22, Division 5, Chapter 2.5, the Health and Safety Code Division 2, Chapter 2, Article 9, Section 1337, and the Code of Federal Regulations, Section 483 and Subpart D.

Curriculum/Edition/
 Year: _____

Curriculum Login
 Username: _____ Password: _____

Module 1: Introduction

Course Title	Course Description	Instruction Hours
Introduction		
Roles and responsibilities of the Certified Nurse Assistant		
Title 22, Division 5, California Code of Regulations, overview		
Requirements for nurse assistant certification		
Professionalism		
Ethics and confidentiality		
Comments:		
Content source(s):		

Module 2: Patients' Rights

Course Title	Course Description	Instruction Hours
Patients' Rights		
Title 22 Section 72527		
Health and Safety Code Sections 1599.1, 1599.2, 1599.3		
Title 42 Code of Federal Regulations Part 483 Sections 483.10, 483.12, 483.13, 483.15		
Preventing, recognizing, and reporting residents' right violations		
Comments:		
Content source(s):		

Module 3: Interpersonal Skills

Course Title	Course Description	Instruction Hours
Interpersonal Skills		
Communications		
Defense mechanisms		
Sociocultural factors		
Attitudes toward illness and health care		
Family interaction		
Comments:		
Content source(s):		

Module 4: Prevention and Management of Catastrophe and Unusual Occurrences

Course Title	Course Description	Instruction Hours
Prevention and Management of Catastrophe and Unusual Occurrences		
Emergency		
General safety rules		
Fire and disaster plans		
Roles and procedures for Certified Nurse Assistants		
Patient safety		
Comments:		
Content source(s):		

Module 5: Body Mechanics

Course Title	Course Description	Instruction Hours
Body Mechanics		
Basic rules of body mechanics		
Transfer techniques		
Ambulation		
Proper use of body mechanics and positioning techniques		
Comments:		
Content source(s):		

Module 6: Medical and Surgical Asepsis; Infection Control

Course Title	Course Description	Instruction Hours
Medical and Surgical Asepsis		
Micro-organisms		
Universal precautions (Standard Precautions)		
Basic principles of asepsis		
Comments:		
Content source(s):		

Module 7: Weights and Measures

Course Title	Course Description	Instruction Hours
Weights and Measures		
The metric system		
Weight, length, and liquid volume		
Military time, i.e., a 24-hour clock		
Comments:		
Content source(s):		

Module 8: Patient Care Skill

Course Title	Course Description	Instruction Hours
Patient Care Skill		
Bathing and medicinal baths		
Dressing		
Oral hygiene		
Hair care, hair shampoo, medicinal shampoo, nail care, and shaving		
Prosthetic devices		
Skin care including prevention of decubitus ulcers		
Elimination needs		
Bowel and bladder retraining		
Weighing and measuring the patient		
Comments:		
Content source(s):		

Module 9: Patient Care Procedures

Course Title	Course Description	Instruction Hours
Patient Care Procedures		
Collection of specimens, including stool, urine, and sputum		
Care of patients with tubing to include but not be limited to urinary, gastric, oxygen and intravenous. This care does not include inserting, suctioning, or changing the tubes		
Intake and output		
Bed making		
Cleansing enemas and laxative suppositories		
Admission, transfer and discharge		
Bandages and nonsterile dry dressings, including the application of nonlegend topical ointments to intact skin surfaces		
Comments:		
Content source(s):		

Module 10: Vital Signs

Course Title	Course Description	Instruction Hours
Vital Signs		
Purpose of vital signs		
Factors affecting vital signs		
Normal ranges		
Methods of measurements		
Temperature, pulse, respiration		
Blood pressure		
Abnormalities		
Recording		
Comments:		
Content source(s):		

Module 11: Nutrition

Course Title	Course Description	Instruction Hours
Nutrition		
Proper nutrition		
Feeding techniques		
Diet therapy		
Comments:		
Content source(s):		

Module 12: Emergency Procedures

Course Title	Course Description	Instruction Hours
Emergency Procedures		
Signs and symptoms of distress		
Immediate and temporary intervention		
Emergency codes		
Comments:		
Content source(s):		

Module 13: Long-Term Care Patient

Course Title	Course Description	Instruction Hours
Long-Term Care Patient		
Special needs of persons with developmental and mental disorders including intellectual disability, cerebral palsy, epilepsy, Parkinson's disease, and mental illness		
Special needs of persons with Alzheimer's disease and related dementias		
Introduction to anatomy and physiology		
Physical and behavioral needs and changes		
Community resources available		
Psychological, social, and recreational needs		
Common diseases and disorders including signs and symptoms		
Comments:		
Content source(s):		

Module 14: Rehabilitative Nursing

Course Title	Course Description	Instruction Hours
Rehabilitative Nursing		
Promoting patients' potential		
Devices and equipment		
Activities of daily living		
Family interactions		
Complication of inactivity		
Ambulation		
Range of motion		
Comments:		
Content source(s):		

Module 15: Observation and Charting

Course Title	Course Description	Instruction Hours
Observation and Charting		
Observation of patients and reporting responsibility		
Patient care plan		
Patient care documentation		
Legal issues of charting		
Medical terminology and abbreviations		
Comments:		
Content source(s):		

Module 16: Death and Dying

Course Title	Course Description	Instruction Hours
Death and Dying		
Stages of grief		
Emotional and spiritual needs of the patient and family		
Rights of the dying patient		
Signs of approaching death		
Monitoring of the patient		
Post mortem care		
Comments:		
Content source(s):		

Module 17: Abuse

Course Title	Course Description	Instruction Hours
Abuse		
Preventing, recognizing and reporting instances of resident abuse		
Comments:		
Content source(s):		

Additional Courses

Course Title	Course Description	Instruction Hours
Comments:		
Content source(s):		

Course Title	Course Description	Instruction Hours
Comments:		
Content source(s):		

If the applicant plans on providing an electronic Learning Management System and/or an online environment, then the following requirements must be met.

- An online nurse assistant training program shall meet the same standards as a traditional, classroom-based program, and comply with any other standard established by the Department for online or distance learning nurse assistant training programs. HSC §1337.16(b)
- An online nurse assistant training program must provide online instruction in which the trainees and the approved instructor are online at similar times and which allows them to use real-time collaborative software that combines audio, video, file sharing, or any other forms of approved interaction and communication. HSC §1337.16(a)(1)
- An online nurse assistant training program must have a minimum of 60 hours approved theory course material. HSC 1337.1(b)(1)
- Each course module must provide an exam to evaluate the participant’s understanding of the course material. Students must pass each module to gain access to another module.
- Each course must have a time/pause mechanism built into the course program, so that the student participates a minimum of 50 minutes for each hour of the module. 22 CCR §71813
- The module should have the provision to go back, but not to skip forward. The student must not be allowed to proceed directly to the exam and print the certificate of completion without participating in the course material for the required time.
- If providing an online environment, the training program must provide safeguards to protect student personal information. HSC §1337.16(a)(3)
- If providing an online environment, the training program must accept a unique login and password with valid credentials and should provide the users the ability to reset their password.

This is an agreement between the applicant and the California Department of Public Health to review and approve the listed curriculum and course information listed above.

Print Name and Title of Applicant

Email of Applicant

Signature of Applicant

Date

For Department Use Only

Approved By: _____
(CDPH, ATCS, eLearning Review Unit Representative)

Approval Date: _____

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