

RETAIL WATER FACILITY LICENSE APPLICATION

PLEASE COMPLETE THIS FORM FULLY—INCOMPLETE APPLICATIONS WILL BE RETURNED
See Page 2 for Instructions.

NEW APPLICANT RENEWAL APPLICANT OWNERSHIP CHANGE RELOCATION PREVIOUS ADDRESS _____

1. Name of Firm			9. Business Operator (name and title)		
2. DBA (List additional DBAs on separate sheet if necessary.)			10. Business Telephone Number ()		11. Business FAX Number ()
3. Facility Address (number, street)			12. 24-Hour Emergency Telephone Number ()		13. E-mail Address
4. Facility Address (continued)			14. Correspondent (name and title)		
5. City	State	ZIP Code	15. Correspondent Telephone Number ()		16. Correspondent FAX Number ()
6. Mailing Address (if different or P.O. Box number)			17. Country (if other than United States)		
7. Mailing Address (continued)			18. Website (URL)		
8. City	State	ZIP Code	19. Do you have a Water Vending Machine at your facility? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, is your machine: <input type="checkbox"/> Inside facility <input type="checkbox"/> Outside facility (accessible after hours)		
20. Type of Ownership <input type="checkbox"/> Individual/Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> Corporation <input type="checkbox"/> Limited Liability Company <input type="checkbox"/> Nonprofit <input type="checkbox"/> Other _____					
21. Owner's Name / Corporate Name (if applicable)			State of Incorporation		
22. Owners' or Officers' Names and Titles			Owners' or Officers' Names and Titles		

23. Water Treatment Used
 Carbon Filtration Deionization Distillation Membrane Filtration Ozonation
 Reverse Osmosis Ultraviolet Other: _____

24. Water Products
 A—Drinking B—Distilled J—Purified by Deionization K—Purified by Reverse Osmosis M—Other: _____

25. Is Your Water Source Public Water? Yes No
 If yes, Please Provide the Following:

Name of Water District		Telephone ()	
Address (number, street)	City	State	ZIP code

26. Is Your Water Source from Private Water? Yes No
 If yes, Please Provide Operator's CDPH License Number: _____

ALL APPLICANTS:
 In order to receive a license from this Department, you must submit a copy of the **coliform test results** (and also test results for total dissolved solids ((TDS)) for "Purified Water" only). **All test results must come from a certified laboratory.**
NEW APPLICANTS also need to submit Lead and Volatile Organic Compounds (VOC). All test results must come from a certified laboratory.

LICENSE FEE: \$473.00 (Fee is non-refundable)	MAKE CHECKS PAYABLE TO: CA DEPARTMENT OF PUBLIC HEALTH See Page 2 for Mailing Address.
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By signature, I declare under penalty of perjury that all information provided herein is true and correct.

27. Signature		Date	
Print Name		Print Title	

PLEASE DO NOT WRITE BELOW THIS LINE				
License Number	Expiration Date	Date Received	Payment Type	Amount \$

Retail Water Facility License Application Instructions

Please Type or Print Your Application.

New Applicant/Renewal Applicant: Place an (X) in the box next to New Applicant if your firm has not previously applied for a Retail Water Facility License at this location while under the current ownership. Place an (X) in the box next to Renewal Applicant if your firm has already obtained a Retail Water Facility License for this location and you are renewing that license. If this firm has changed location or ownership, please submit a new application for licensure of the facility.

1. **Name of Firm:** Enter the full name of business, corporation, company, or organization applying for licensure.
2. **DBA:** Enter any other name(s) your company is doing business as.
- 3.–5. **Facility Address:** Enter the number, street, city, state, and ZIP code for this facility location.
- 6.–8. **Mailing Address:** Enter the full mailing address if different from the facility address.
9. **Business Operator:** Enter the full name of the person who manages the operations of your business and their title.
10. **Business Telephone Number:** Enter the daytime business telephone number for your business.
11. **Business FAX Number:** Enter your business FAX number.
12. **24-Hour Emergency Telephone Number:** Enter the telephone number to be called in the event of an emergency.
13. **E-mail Address:** Enter the facility e-mail address.
14. **Correspondent:** Enter the name of the person to contact for information regarding this application and their title.
15. **Correspondent Telephone Number:** Enter the daytime business telephone number of the contact person.
16. **Correspondent FAX Number:** Enter the daytime business FAX number of the contact person.
17. **Country:** Enter the country where your facility is located if outside of the United States.
18. **Website:** Enter the website address for your business if applicable.
19. **Water Vending Machine:** Place an (X) in the box indicating whether or not you have a water vending machine at your facility; Place an (X) in the box indicating whether your machine is located inside the facility or if it is accessible from outside the store.
20. **Type of Ownership:** Place an (X) in the box next to the appropriate legal description of the facility's ownership.
21. **Owner's Name / Corporate Name:** Enter the owner's name OR corporate name if applicable. Enter the State of Incorporation if applicable.
22. **Owners' or Officers' Names and Titles:** List the business owners' or officers' names and titles.
23. **Water Treatment Used:** Place an (X) in the box adjacent to the type of water treatment(s) used in this facility.
24. **Water Products:** Place an (X) in the box adjacent to the water products this facility dispenses.
25. **Public Water Source:** Place an (X) in the box adjacent to the correct answer. If you answer yes, please provide the name of the water district, their address, city, state, ZIP code, and phone number.
26. **Private Water Source:** Place an (X) in the box adjacent to the correct answer. If you answer yes, please provide the CDPH Private Water Source Operator's License Number.
27. **Sign the application, enter date signed, and print your name and title.**

**** LICENSE FEES ARE NON-REFUNDABLE AND NON-TRANSFERABLE TO OTHER LOCATIONS OR ENTITIES**

NOTE: Please be advised that retailers that have a water vending machine or a window mount water vending machine accessible from outside the store are required to hold a separate license for the water vending machine. Any machine located outside your store or accessible outside the store after hours is NOT included in your retail water facility license.

MAKE CHECKS PAYABLE TO:

CALIFORNIA DEPARTMENT OF PUBLIC HEALTH

MAIL APPLICATION AND CHECK TO:

Regular Mail: California Department of Public Health
Food and Drug Branch - Cashier
MS 7602
P.O. Box 997435
Sacramento, CA 95899-7435

Overnight Mail: California Department of Public Health
Food and Drug Branch - Cashier
1500 Capitol Avenue, MS-7602
Sacramento, CA 95814

Call the Food and Drug Branch at (916) 324-2170 if you have additional questions about this application.