

Facility Declaration of Participation in an Approved Online Training Program

Please submit completed form to the eLearning Review Unit at [eLearning@cdph.ca.gov](mailto:elarning@cdph.ca.gov)

Facility Name	Facility Program ID Number
Facility Address	Facility County

Required for Skilled Nursing (SNF) and Intermediate Care Facilities (ICF)

Per California Health and Safety Code (HSC) §1337.1, a skilled nursing facility or intermediate care facility shall adopt an approved training program that meets standards established by the California Department of Public Health. Online NATP SNF or ICF applicants / providers, please choose one option below to indicate how your facility meets or plans to meet this requirement.

Option 1 – Our licensed facility directly conducts an online Nurse Assistant Training Program (NATP) for our NA employees. All NATP training is conducted at our licensed facility at the address listed above, and online as approved by the Department.

Option 2 – Our facility provides NATP training for our NA employees by the alternate online NATP method described in AFL 20-89.1, where we are considered an online NATP provider but our facility teaches the clinical training using our instructors and has contracted the theory portion of the training to the below listed online NATP who use their own instructors.

- Attach a copy of the contract, which has been signed and dated by the authorized representatives of each party (AFL 20-89.1)

Name and Address of Department Contracted Online NATP Provider	Provider Identification Training Number

By signing below, the licensed facility verifies that the information above is true and correct. All signatures are required. This form must be updated whenever there are personnel changes that require new signatures. Incomplete forms will not be processed and will require resubmission upon the Department’s request.

Print Name of Facility Administrator	Signature and Date	Email Address
Print Name of Director of Nursing	Signature and Date	Email Address
Print Name of Director of Staff Development	Signature and Date	Email Address

General Information

Definition of Nurse Assistant (NA):

Nurse assistant means any unlicensed aide, assistant, or orderly, who performs nursing services directly at the safety, comfort, personal hygiene, or protection of patients in a skilled nursing or intermediate care facility, California Health and Safety Code (HSC) §1337(d)(1). A Nurse Assistant is not:

- A licensed health or allied health professional
- Paid feeding assistants as defined in 42 CFR §488.301
- Someone who volunteers to provide nurse assistant services without pay

Skilled Nursing Facility or Intermediate Care Facility requirements for each Nurse Assistant hired:

- The NA must be 16 years or older. HSC §1337.2(a)(1).
- The NA must be enrolled in an approved nurse assistant precertification training program (NATP) within three (3) months of hire, HSC §1337.5(b)(2) and (b)(3).
- The NATP training must be completed not more than six (6) months from the date of employment, unless the employing facility applies for and receives an extension from the eLearning Review Unit (ELRU), HSC §1337.5(b)(3).
- Skilled Nursing Facility (SNF) or Intermediate Care Facility (ICF) employees who are not eligible to be employed as an NA may be employed in another role (e.g. activities, dietary, laundry, housekeeping), but cannot work as an NA or in an NA capacity providing direct patient care, HSC §1337.5.
- The NATP provider must send the Certified Nurse Assistant (CNA) Initial Application (CDPH 283B) and a copy of the Request for Live Scan Service (BCIA 8016) to the Department upon enrollment of an NA in the Department approved NATP. HSC 1338.5(a)(2)(A).
- The NATP provider must send the enrollment information to the address, email or fax number listed in the top right-hand corner of the CDPH 283B form.
- No NA who is employed by or who has received an offer of employment from a facility on the date on which the NA begins NATP training may be charged for any portion of the training, 42 CFR §483.152(c)(1).

A Nurse Assistant shall complete the following requirements prior to providing any direct patient care:

- A health examination, including a test for tuberculosis with a negative test result, along with a report, signed by the physician, physician's assistant, or nurse practitioner, which indicates that the employee does not have any health condition that would create a hazard to himself, fellow employees, or patients, California Code of Regulations, 22 CCR §71835(f).
- Sixteen (16) hours of federally mandated training, 42 CFR §483.152(b)(1).
- An additional sixteen (16) documented hours of orientation during the first (40) hours of employment (in addition to the 16 hours of federally mandated training referenced above). The first eight (8) hours of orientation shall be conducted prior to providing direct patient care, 22 CCR §71833(e).
- The NA shall not perform any skill in which he or she has not received "classroom training" and will not perform any skill until he or she has been deemed competent by the Department approved DSD or an instructor, 42 CFR § 483.152(a)(4).