



**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
PREVENTIVE MEDICINE RESIDENT**

Final File Date: **MARCH 9, 2012**
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OPEN ONLY

SB70-7510 2H186



California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

EXAMINATION TYPE	This is an open examination. Applications for this examination will not be accepted on a promotional basis. Career credits will not be granted.
WHO SHOULD APPLY	Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination which is competitive.
HOW TO APPLY	<p>To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available at http://www.spb.ca.gov/jobs/stateapp.htm. Applications may be filed in person or by mail with:</p> <p align="center">CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (916) 445-0983 SELECTION AND CERTIFICATION UNIT</p> <p>In Person: 1501 CAPITOL AVENUE, SUITE 1501 By Mail: MS 1700-1702 P.O. BOX 997378 SACRAMENTO, CA 95899-7378</p> <p><i>DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</i></p>
FINAL FILING DATE	Applications (Form STD. 678) must be submitted by March 9, 2012 , the final filing date. Applications postmarked, personally delivered, or received via interoffice mail after the filing deadline will not be accepted.
SPECIAL TESTING INFORMATION	If you have a disability that requires accommodation, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.
SALARY RANGE(S)	\$4,830 - \$6,103 per month.
EMPLOYEE BENEFITS	<p>In addition to the salary above the California Department of Public Health offers benefits in the following areas:</p> <ul style="list-style-type: none"> Health, Dental, and Vision Cash Benefit Programs Disability Insurance Work, Home, and Family Beneficiary and Survivor Benefits Awards Retirement and Separation Benefits Flexible Schedules Public Transit Reimbursement (limits apply) <p>A complete description of all benefits may be viewed at http://www.dpa.ca.gov/benefits/index.htm</p>
POSITION DESCRIPTION	<p>Under supervision, in a Department of Public Health training program approved for residency training by a medical specialty board, to receive basic training in preventive medicine; to perform appropriate public health work for the limited period of time required to complete residency training; and to do other related work.</p> <p>The residency program provides training approved by a recognized American Medical Specialty Board for its respective medical specialty. Training is generally conducted in the California Department of Public Health or in a local public health agency.</p> <p>Residents are required to comply with California state law, rules, and regulations regarding certification or licensure by the Medical Board of California or the California Board of Osteopathic Examiners.</p>

	<p>All appointments are limited to the period of time required to satisfactorily complete the specialized training requirements for the American Board of Preventive Medicine.</p> <p>Under supervision of a qualified professional in preventive medicine and public health, in the California Department of Public Health or in a local public health agency, receives training in the administration, implementation, and evaluation of public health programs. Performs epidemiological investigations of acute and chronic diseases and injuries. Uses appropriate statistical techniques in the design of health studies and interpretation of findings. Applies clinical interventions in the general population. Assesses health risk factors in individual persons and groups and prescribes appropriate interventions. Assesses and ameliorates the impact of environmental and occupational risk factors in individual persons and in groups. Assesses the clinical and public health program needs of populations. Collaborates with other members of the public health agency staff.</p> <p>Under supervision, engages in a preventive health program major project as mutually agreed upon by the preceptor, the resident, and the program. Prepares a written project report which shall be submitted to the Department of Public Health, including problem description, analysis, alternative solutions, and recommendations.</p> <p>Receives planned and organized professional training in preventive medicine. Attends all scheduled classes, lectures, seminars, and conferences. Prepares monthly and quarterly reports on training progress, final evaluation of the Program, and any other records required by Accreditation Council for Graduate Medical Education.</p>
<p>REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION</p>	<p>It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement by March 9, 2012, the final filing date. Your signature on your application indicates that you have <u>read</u>, <u>understood</u>, and <u>possess</u> the basic qualifications required.</p> <p>NOTE: Applications/resumes must include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information must include title, semester or quarter units, name of institution, completion dates, and degree (if applicable).</p> <p>Applications/resumes received without this information will be rejected.</p>
<p>MINIMUM QUALIFICATIONS</p>	<p>Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as either I, or II, or III, etc.</p> <p>Graduation from an approved medical or osteopathic school. AND</p> <p>Possession of a medical or osteopathic license for the practice of medicine in California as determined by the Medical Board of California or the California Board of Osteopathic Examiners. AND</p> <p>One year of clinical training from an accredited program, preferably in preventive medicine training.</p>
<p>GENERAL QUALIFICATIONS</p>	<p>In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.</p>
<p>SPECIAL PERSONAL CHARACTERISTICS</p>	<p>Demonstrated interest in and aptitude for preventive medicine and public health; tact; patience; and emotional stability.</p>
<p>EXAMINATION INFORMATION</p>	<p>This examination utilizes an evaluation of education and experience (E&E) weighted 100%, and is based solely upon information provided with the application. Information provided with the application will be assessed compared to a standard developed in relation to the elements of the job and linked to the knowledge and abilities required on the job.</p> <p>Special care should be taken to submitting a complete description of your education and experience relevant to the typical tasks, scope, and minimum qualifications stated on this announcement. Supplemental information will be accepted but competitors should read the announcement carefully to determine what kind of information will be useful to those individuals completing the evaluation.</p> <p>The California Department of Public Health reserves the right to revise the examination plan to better</p>

	meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.
SCOPE	<p>Ratings will be determined based on the depth and breadth of professional education and experience beyond what is minimally required. Emphasis will be placed on measuring:</p> <p>Knowledge of:</p> <ol style="list-style-type: none"> 1. Principles and methods of preventive medicine and public health. <p>Ability to:</p> <ol style="list-style-type: none"> 1. Prepare comprehensive reports. 2. Communicate effectively. 3. Analyze situations accurately and adopt an effective course of action.
ELIGIBLE LIST INFORMATION	<p>A departmental open list will be established for use by the California Department of Public Health. The list will expire 12 months after it is established unless the needs of the service and conditions of the list warrant a change in this period. All candidates meeting the requirements for admittance to the exam will be placed on the eligible list in one of three ranks.</p> <p>NOTE: Transfer of list eligibility is not permitted from a list established by an E&E examination to a list established by any other type of examination.</p> <p>Eligible Lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.</p>
VETERANS PREFERENCE	Veterans' preference credits will not be granted in this examination since it does not qualify as an entrance examination.
TELECOMMUNICATIONS DEVICE FOR THE DEAF	<p>The California Relay (Telephone) Service for the deaf or hearing impaired:</p> <p>MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922 Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379</p> <p>TDD is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.</p>