



**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH  
SENIOR FOOD AND DRUG INVESTIGATOR**

Final File Date: **SEPTEMBER 22, 2009**  
Bulletin Release Date: **AUGUST 27, 2009**

**PROMOTIONAL ONLY**

VW80 -9039      9H147



California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

<b>EXAMINATION TYPE</b>	This is a promotional examination for the California Department of Public Health.
<b>WHO SHOULD APPLY</b>	Persons who have permanent civil service appointment with the California Department of Public Health and meet the minimum qualifications as stated on this bulletin as of the announced final filing date. Employees who have limited-term appointment in the department for which the examination is being given (provided they have had permanent appointment and no subsequent break in service) are allowed to participate in departmental promotional examination in the department <u>OR</u> must be: 1) a current or former legislative employee meeting the criteria defined in Government Code (GC), Section 18990; <u>OR</u> 2) an exempt employee meeting the criteria defined in GC, Section 18992; <u>OR</u> persons who are retired from the United States military, honorably discharged from active military duty with a service-connected disability, or honorably discharged from active duty as defined in Government Code 18991.
<b>HOW TO APPLY</b>	To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available at <a href="http://www.spb.ca.gov/jobs/stateapp.htm">http://www.spb.ca.gov/jobs/stateapp.htm</a> . Applications may be filed in person or by mail with:  <p align="center"><b>CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (916) 324-0286 SELECTION AND CERTIFICATION SECTION</b></p> <p align="center"><b>In Person: 1501 CAPITOL AVENUE, SUITE 1501</b> <b>By Mail: MS 1700-1702</b> <b>P.O. BOX 997378</b> <b>SACRAMENTO, CA 95899-7378</b></p> <p align="center"><i>DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</i></p>
<b>FINAL FILING DATE</b>	Applications (Form STD. 678) must be submitted by <b>SEPTEMBER 22, 2009</b> , the final filing date. Applications postmarked, personally delivered, or received via interoffice mail after the filing deadline will not be accepted.
<b>SPECIAL TESTING INFORMATION</b>	If you have a disability that requires accommodation, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.
<b>SALARY RANGE(S)</b>	\$4880 - \$6194 per month.
<b>EMPLOYEE BENEFITS</b>	In addition to the salary above the California Department of Public Health offers benefits in the following areas: <ul style="list-style-type: none"> <li> Health, Dental, and Vision</li> <li> Cash Benefit Programs</li> <li> Disability Insurance</li> <li> Work, Home, and Family</li> <li> Beneficiary and Survivor Benefits</li> <li> Awards</li> <li> Retirement and Separation Benefits</li> <li> Flexible Schedules</li> <li> Public Transit Reimbursement (limits apply)</li> </ul> <p>A complete description of all benefits may be viewed at <a href="http://www.dpa.ca.gov/benefits/index.htm">http://www.dpa.ca.gov/benefits/index.htm</a></p>
<b>POSITION DESCRIPTION</b>	This is the advanced journey level in the series. Incumbents, within an assigned geographical area, act independently as investigative experts in all programs components. They perform the more extensive and complex investigations and inspections; maintain liaison with industry and governmental agencies; act as governmental representatives in supplying information and services to consumers; resolve situations where precedents are absent; monitor and evaluate other public and

	<p>private food and drug protection programs. <b>OR</b></p> <p>In the headquarters office, incumbents are responsible for special projects associated with new program development (Activities may include but are not limited to identifying likely products, firms, manufacturers, etc., that may be in violation of recently enacted legislation and coordinating the compliance effort with the field office staff.) including but not limited to: liaison activities with Department of Food and Agriculture staff in the investigation and inspection of dairy product producers, storers, etc., particularly with the black market production and sale of cheese products including participation in undercover operation in conjunction with other law enforcement agencies; development of enforcement strategies to obtain compliance with arts and crafts instruction labeling, with Consumer Product Safety Commission to ensure unsafe products are educational publications; serve as staff person for the Cancer Advisory Council; liaison and coordination for other health fraud issues (e.g. AIDS "cure"); and writing reports and recommending program changes to management.</p> <p>Positions exist with the California Department of Public Health in Statewide.</p>
<b>REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION</b>	<p>It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement by <b>September 22, 2009</b> the final filing date. Your signature on your application indicates that you have <u>read</u>, <u>understood</u>, and <u>possess</u> the basic qualifications required.</p> <p><b>NOTE:</b> Applications/resumes <b>must</b> include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information <b>must</b> include title, semester or quarter units, name of institution, completion dates, and degree (if applicable).</p> <p><b>Applications/resumes received without this information will be rejected.</b></p>
<b>CITIZENSHIP REQUIREMENT</b>	Existing law provides peace officers must be either a U.S. citizen or be a permanent resident alien pursuant to Government Code Section 1031(a).
<b>BACKGROUND INVESTIGATION</b>	Pursuant to Government Code Section 1031, persons successful in peace officer examinations shall be required to undergo a thorough background investigation prior to appointment. Persons who have previously undergone a California Department of Public Health background investigation may be required to undergo an additional background investigation.
<b>MINIMUM QUALIFICATIONS</b>	<p>Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as either I, or II, or III, etc.</p> <p style="text-align: center;"><b>Either I</b></p> <p>Two years of experience performing the duties of a Food and Drug Investigator, Range B, in the California state service.</p> <p style="text-align: center;"><b>Or II</b></p> <p><b>Experience:</b> Four years of professional food and drug experience performing the duties of a registered sanitarian, food and drug inspector, or food or drug technologist in public agencies or private industry responsible for the application of Good Manufacturing Practice (Code of Federal Regulations). And</p> <p>Equivalent to graduation from college with at least 30 semester hours of college courses in one or a combination of bacteriology, biology, chemistry, food technology, pharmacology, environmental health, biomedical engineering or other biological or chemical science. (Up to 15 semester hours in criminal justice may be credited toward 15 of the 30 total required above.)</p>
<b>GENERAL QUALIFICATIONS</b>	In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.
<b>EXAMINATION INFORMATION</b>	<p>The examination will consist of a Qualification Appraisal Panel interview that is weighted 100%. The interview will include a number of predetermined job-related questions. Competitors who do not appear for the interview will be disqualified and eliminated from the examination process.</p> <p>The Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.</p>
<b>ELIGIBLE LIST INFORMATION</b>	Possession of the entrance requirements does not assure a place on the eligible list. In order to obtain a place on the eligible list, a minimum rating of 70% must be attained. A departmental promotional list will be established for use by the department(s) listed on this announcement. The list will expire

	<p>24 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.</p> <p>Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.</p>
<b>VETERANS PREFERENCE</b>	Veterans preference credits are not granted in promotional examinations.
<b>TELECOMMUNICATIONS DEVICE FOR THE DEAF</b>	<p>The California Relay (Telephone) Service for the deaf or hearing impaired:</p> <p>MCI from TDD: 1-800-735-2929    MCI from voice telephone: 1-800-735-2922  Sprint from TDD: 1-888-877-5378    Sprint from voice telephone: 1-888-877-5379</p> <p>TDD is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.</p>