



**CALIFORNIA DEPARTMENT OF PUBLIC HEALTH
CHIEF, BRANCH PUBLIC HEALTH LABORATORY**

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OPEN ONLY

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California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, gender, marital status, disability, religious or political affiliation, age, or sexual orientation. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the state, the rules governing civil service, and the special trust placed in public servants.

EXAMINATION TYPE	This is an open examination. Applications for this examination will not be accepted on a promotional basis. Career credits will not be granted.
WHO SHOULD APPLY	Persons who meet the minimum qualifications (entrance requirements) as stated on this announcement may take this examination which is competitive.
HOW TO APPLY	<p>To learn more about the job and testing arrangements, contact the testing office shown below. Applications are available at http://www.spb.ca.gov/jobs/stateapp.htm. Applications may be filed in person or by mail with:</p> <p align="center">CALIFORNIA DEPARTMENT OF PUBLIC HEALTH (916) 445-0983 SELECTION AND CERTIFICATION SECTION</p> <p>In Person: 1501 CAPITOL AVENUE, SUITE 71.1501 By Mail: MS 1700-1702 P.O. BOX 997378 SACRAMENTO, CA 95899-7378</p> <p><i>DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD</i></p>
FINAL FILING DATE	Applications (Form STD. 678) must be submitted by September 2, 2011 , the final filing date. Applications postmarked, personally delivered, or received via interoffice mail after the filing deadline will not be accepted.
SPECIAL TESTING INFORMATION	If you have a disability that requires accommodation, mark the appropriate box on the application Form STD. 678. You will be contacted to make specific arrangements.
SALARY RANGE(S)	\$6725 - \$8130 per month.
EMPLOYEE BENEFITS	<p>In addition to the salary above the California Department of Public Health offers benefits in the following areas:</p> <ul style="list-style-type: none">  Health, Dental, and Vision  Cash Benefit Programs  Disability Insurance  Work, Home, and Family  Beneficiary and Survivor Benefits  Awards  Retirement and Separation Benefits  Flexible Schedules  Public Transit Reimbursement (limits apply) <p>A complete description of all benefits may be viewed at http://www.dpa.ca.gov/benefits/index.htm</p>
POSITION DESCRIPTION	<p>Under administrative direction in Laboratory Services, Department of Public Health, to plan, organize, and direct the program and operations of the Branch Public Health Laboratory encompassing laboratory and field services, consultation and research in air and industrial hygiene, sanitation, and foods and drugs; and to do other related work.</p> <p>Positions exist with the California Department of Public Health in Richmond.</p>

REQUIREMENTS FOR ADMITTANCE TO THE EXAMINATION	<p>It is your responsibility to make sure you meet the education and/or experience requirements stated on this announcement by September 2, 2011, the final filing date. Your signature on your application indicates that you have <u>read</u>, <u>understood</u>, and <u>possess</u> the basic qualifications required.</p> <p>NOTE: Applications/resumes must include "to" and "from" dates (month/day/year), time base, civil service class title(s), and range (if applicable) for all work experience. College course information must include title, semester or quarter units, name of institution, completion dates, and degree (if applicable).</p> <p>Applications/resumes received without this information will be rejected.</p>
MINIMUM QUALIFICATIONS	<p>Qualifying experience may be combined on a proportionate basis if the following requirements include more than one pattern and are distinguished as either I, or II, or III, etc.</p> <p style="text-align: center;">MINIMUM QUALIFICATIONS</p> <p style="text-align: center;">Either I</p> <p>One year of experience in chemistry or a closely related specialty in the California State Department of Public Health in a class at least equivalent in level to Assistant Chief of a laboratory or Research Chemist.</p> <p style="text-align: center;">Or II</p> <p>Experience: Two years of increasingly responsible postdoctoral experience in a large laboratory in administration or supervision of work comparable or closely related to air and industrial hygiene chemistry; food and drug chemistry; or sanitation chemistry and microbiology; and Education: Possession of a Doctoral Degree in Chemistry or a closely related specialty.</p> <p style="text-align: center;">Or III</p> <p>Experience: Six years of increasingly responsible experience in a large laboratory in research and in administration or supervision of work comparable or closely related to air and industrial hygiene chemistry; food and drug chemistry; or sanitation chemistry and microbiology; and</p> <p>Education: Possession of a Master's Degree in Chemistry or a closely related specialty.</p> <p>(Under Patterns II and III, experience in one or a combination of the following may be substituted on a year-for-year basis for all except one year of the required administrative or supervisory experience:</p> <ol style="list-style-type: none"> 1. Independent research in chemistry in a university or research laboratory; or 2. Teaching in chemistry in a collegiate level institution with a rank at least equal to Assistant Professor.)
GENERAL QUALIFICATIONS	<p>In addition to the scope defined on this announcement, candidates must possess essential personal qualifications including integrity, initiative, dependability, good judgment, ability to work cooperatively with others, and a state of health consistent with the ability to perform the assigned duties of the class. A medical examination may be required.</p>
EXAMINATION INFORMATION	<p>The examination will consist of a Supplemental Application weighted 100%. Candidates who meet the requirements for admittance to the examination (minimum qualifications) will be mailed a Supplemental Application designed to elicit specific information regarding each candidate's education and experience relevant to the testing criteria. Responses to the Supplemental Application will be competitively assessed based on pre-determined rating criteria.</p> <p>The California Department of Public Health reserves the right to revise the examination plan to better meet the needs of the service if the circumstances under which this examination was planned change. Such revision will be in accordance with civil service law and rules and all competitors will be notified.</p>

INTERVIEW SCOPE	<p>In addition to evaluating the candidate's relative abilities as demonstrated by quality and breadth of experience, emphasis will be placed on measuring, relative to job demands, each competitor's:</p> <p>Knowledge of:</p> <ol style="list-style-type: none"> 1. Organic, inorganic, and analytical chemistry 2. Chemical laboratory methods and equipment 3. The fundamentals of physical chemistry including instrumentation 4. Microbiology, biochemistry, and pharmacology and their relation to public health 5. The methods of making chemical, biological, and physical analyses of water, sewage, industrial wastes, air pollutants, foods, and drugs; 6. Scientific research methodology 7. The current developments on research in the fields of air and industrial hygiene, food and drugs, and sanitation 8. Public health principles 9. The principles of personnel management and supervision <p>Ability to:</p> <ol style="list-style-type: none"> 1. Originate and develop new procedures involving difficult or unusual laboratory problems 2. Plan, direct, and integrate staff activities 3. Evaluate and interpret the results of laboratory analyses and research studies 4. Prepare scientific papers for publication 5. Speak and write effectively 6. Analyze situations accurately and take effective action 7. Establish and maintain cooperative relations with staff members and with other agencies and persons
ELIGIBLE LIST INFORMATION	<p>Possession of the entrance requirements does not assure a place on the eligible list. In order to obtain a place on the eligible list, a minimum rating of 70% must be attained. A departmental open list will be established for use by the department(s) listed on this announcement. The list will expire 24 months after it is established unless the needs of the service and conditions of the list warrant a change in this period.</p> <p>Eligible lists established by competitive examination, regardless of date, must be used in the following order: 1) sub-divisional promotional, 2) departmental promotional, 3) multi-departmental promotional, 4) service-wide promotional, 5) departmental open, and 6) open. When there are two lists of the same kind, the older must be used first.</p>
VETERANS PREFERENCE	<p>Veterans preference credits will not be granted in this examination since it does not qualify as an entrance examination.</p>
TELECOMMUNICATIONS DEVICE FOR THE DEAF	<p>The California Relay (Telephone) Service for the deaf or hearing impaired:</p> <p>MCI from TDD: 1-800-735-2929 MCI from voice telephone: 1-800-735-2922 Sprint from TDD: 1-888-877-5378 Sprint from voice telephone: 1-888-877-5379</p> <p>TDD is a Telecommunications Device for the Deaf and is reachable only from phones equipped with a TDD device.</p>