

*The California Department of Public Health is dedicated to optimizing the health and well-being of the people in California.*

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**Governor's Exempt Appointment**  
**The California Department of Public Health (CDPH) is currently recruiting for Deputy Director, Center for Health Statistics and Informatics (Exempt).**

California State Government supports equal opportunity to all regardless of race, color, creed, national origin, ancestry, sex, marital status, disability, religious or political affiliation, age, sexual orientation, medical condition, or pregnancy. It is an objective of the State of California to achieve a drug-free work place. Any applicant for state employment will be expected to behave in accordance with this objective because the use of illegal drugs is inconsistent with the law of the State, the rules governing Civil Service, and the special trust placed in the public servants.

<b>CLASSIFICATION:</b>	<b>Deputy Director, Center for Health Statistics and Informatics (Exempt)</b>
<b>JOB LOCATION:</b>	<b>Sacramento, CA</b>
<b>FINAL FILING DATE:</b>	<b>October 6, 2014</b>

If you are looking for an exciting career challenge and have a desire to work with dedicated professionals in the field of public health, consider this position with the California Department of Public Health (CDPH).

**CDPH is dedicated to optimizing the health and well-being of the people in California.**

**CDPH Core Values: A set of attitudes, beliefs and behaviors that define CDPH employees and our actions:**

- *Collaboration:* We value our partners. We reach out to diverse groups and external stakeholders. We foster both internal and external collaboration. We empower and engage our staff.
- *Competence:* We strive for excellence in all that we do. We invest in our staff and value and reward competence.
- *Equity:* We foster policies and programs that promote fairness, social justice, equity and cultural competence.

- *Integrity:* We adhere to high ethical and professional standards in our work and relationships. We are honest in our interactions and conscientious stewards of the resources entrusted to us.
- *Respect:* We treat all people with respect, courtesy, and understanding.
- *Responsibility:* We follow through on commitments. We hold ourselves and others accountable for results.
- *Trust:* We foster an atmosphere of trust by modeling consistent and professional behaviors and valuing them in others. We strive for transparency in our actions and communications.
- *Vision:* We seek new information and progressive solutions. We encourage innovation and creativity. We work in the present and focus on the future.

**CDPH achieves its mission through the following Core Activities:**

- Promoting healthy lifestyles for individuals and families in their communities and workplaces.
- Preventing disease, disability, and premature death and reducing or eliminating health disparities.
- Protecting the public from unhealthy and unsafe environments.
- Providing or ensuring access to quality, population-based health services.
- Preparing for, and responding to, public health emergencies.
- Producing and disseminating data to inform and evaluate public health status, strategies, and programs.

**Position Description**

Under the direction of the Chief Deputy Director of Policy and Programs, the Deputy Director of Health Statistics and Informatics (CHSI) has primary responsibility for health informatics in the Department related to improving population health. This role includes working with Divisions across the Department to ensure that health data are collected, managed and reported in an efficient and effective manner.

A major role of this position is the oversight and coordination of the Open Data Portal Project, a newly launched California Health and Human Services (CHHS) Demonstration Project to improve data availability and sharing as well as transparency in government.

The CHSI program currently consists of approximately 240 health professionals and support staff within five (5) branches. The Deputy Director oversees the branches which span the areas of informatics, vital records issuance and registration, health policy and research. The Deputy Director plans, organizes, directs, and reviews staff activities to ensure the effectiveness of various health data systems. The Deputy Director ensures the activities and policies of the programs are consistent with the Department's strategic vision and goals for

public health in California. The Deputy Director is the liaison with other state, federal, and local governmental entities including the California Health and Human Services Agency, the Governor's Office, and the Legislature and with California business and health care communities.

### **Additional Responsibilities**

- Oversight of public health informatics in the Department, related to improving population health and individual health status. This includes applying public health informatics principles to support public health registries, public health surveillance and investigations, quality improvement, and program evaluation. The Deputy Director oversees the use of information science and medical and public health data systems to inform policy decisions which improve the health status of Californians and support and manage CDPH programs.
- Ensure that public health and clinical data are interpreted accurately and used effectively for policy making, quality improvement, and reducing health disparities.
- Provide leadership to integrate data and information delivery in user friendly formats to various constituents, including the public, practitioners, policy makers and others.
- Take Department leadership role in survey research programs.
- Work with relevant Centers/Divisions/Offices to improve the access, quality, reliability and usefulness of data and information for research and consumer education purposes.
- Monitor trends in public health, making recommendations to directorate and administration and implementing approved policy and program changes.
- Provide direction and oversight to the Assistant Deputy Director to ensure the effectiveness of the vital records functions. This involves highly sensitive public health issues in vital records (the recording of vital events including birth, death, and marriage) and health information programs.
- Chair of the Department's Public Health Informatics Advisory Committee.
- Oversight of the Medical Marijuana identification card program.

### **Qualifications**

- Ability to function as part of an executive management team to plan, develop and implement department policies and priorities.
- Ability to lead and manage a professional multidisciplinary team.
- Proven ability to interact with and engage stakeholders.
- Ability to effectively plan for and manage changes in department priorities and operations necessary to respond to public health emergencies.
- Ability to communicate effectively, orally and in writing, with the Governor's Office, the Health and Human Services Agency, CDPH executives, other

state and federal agencies, the Legislature, and CDPH partners, including local health departments.

### **Desirable Characteristics**

- Experience with a broad range of public health programs.
- Executive level experience in planning, organizing, and operating policy and program activities for a large public or private entity.
- A track record of recruiting, managing, and retaining top-level managers who function effectively as a team.
- Formal training in public health.

### **Application Information**

Interested candidates should submit:

- A resume;
- Three professional references (name, telephone number, and email address);
- A statement of qualifications, no more than three pages in length, that describes how the candidate's background and experience specifically relates to the ability to perform the duties of this position.

### **Statement of Qualifications**

In addition to your resume, all interested applicants are required to submit a Statement of Qualifications with specific information on how his/her background, knowledge, skills, and abilities meet the minimum qualifications, desirable qualifications, and desirable characteristics. The Statement of Qualifications must discuss the following critical factors:

1. Describe your experience in the health care and/or public health fields. Include in your response your knowledge of public health trends.
2. Describe your working knowledge of and experience in health informatics.
3. Describe your knowledge of the principles and practices of public administration, organization, and management. Include in your response experience in developing health policies and programs.
4. Describe the role you envision for informatics in public health.

Submit all documents and any questions to:

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Complete Duty Statement available upon request.