



California
Department of
Health Services
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Director

State of California—Health and Human Services Agency
Department of Health Services



Arnold Schwarzenegger
Governor

DATE: December 18, 2003

TO: Adolescent Family Life Program (AFLP) &
Adolescent Sibling Pregnancy Prevention Program (ASPPP)
Directors/Coordinators

SUBJECT: AFLP and ASPPP Semi-Annual Report Format and Related Forms

The AFLP and ASPPP Semi-Annual Report format has been revised for Fiscal Year (FY) 2003-04 to correspond with the Goals and Objectives of the Scope of Work. Forms 4, 5, and 6 have also been revised. Please use the new Semi-Annual report format for this current FY, due January 31, 2004. The report forms are being sent via e-mail in word documents and by hard copy with this letter.

For those agencies whose ASPPP was eliminated effective December 1, 2003, please respond to the following portions of the ASPPP report with “Not Applicable”:

- Goal 1, Objective 1 – third bullet
- Goal 1, Objective 2 – second, third, and fourth bullet
- Goal 2, Objective 1 – third* and fourth bullet
- Goal 2, Objective 2 – all
- Goal 2, Objective 3 – second bullet
- Goal 2, Objective 4 – all
- Program Narrative #4.

*However, please do include an estimate of the siblings who would be interested in ASPPP services. Also, describe the process taken to phase out your ASPPP as it pertains to clients, staff, network of local providers, and the community under Goal 2, Objective 1.

If you have any questions regarding the report format or related forms, please contact either Fran Katsuranis at (916) 650-0343 (before the end of the year), or Silvia Flores at (916) 650-0370 after the holidays.

A handwritten signature in black ink that reads "Fran Katsuranis". The signature is written in a cursive, flowing style.

Fran Katsuranis, R.N., Ph.D., Manager
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Enclosures

cc: Silvia Flores, MSW
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