



State of California—Health and Human Services Agency
Department of Health Services



ARNOLD SCHWARZENEGGER
Governor

March 18, 2005

TO: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH)
DIRECTORS
ADOLESCENT FAMILY LIFE PROGRAM (AFLP) DIRECTORS
AFLP COORDINATORS

SUBJECT: FISCAL YEAR (FY) 2004/2005 AFLP BUDGET AUGMENTATION
PROGRAM POLICY ALERT #2004/05-03

Questions have arisen regarding the FY 2004/2005 Title V budget augmentation for AFLP and the incorporation of additional funds into the existing AFLP budget. This Program Alert provides clarification on those questions:

1. Budget Revision

All agencies that received an augmentation to their FY 2004/2005 AFLP allocation need to submit a budget revision by March 31, 2005, incorporating these additional Title V funds. Budget revisions need to:

- Increase personnel to meet the increased Months of Service (MOS) consistent with a 40:1 client to case manager ratio for the full fiscal year.
- Include additional training, travel, and operating expenses consistent with the increase in staff time.

2. Scope of Work (SOW) Revision

All agencies that received an augmentation to their FY 2004/2005 AFLP allocation need to submit by March 31, 2005, a revised SOW under Goal 2, Objective 3 to reflect the increased MOS.

3. Months of Service (MOS) Performance Review

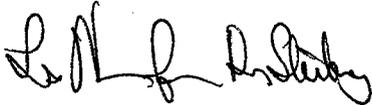
As discussed in Program Alert letter # 2004/05-02, AFLP Annual MOS Performance Review for FY 2004/2005 will be based on the pre-augmented contracted MOS. Due to the fact that the augmentations were received mid-year, programs may be unable to meet the full year MOS goals and expend the full augmentation in the current FY.

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4. Ongoing Funding

This Title V augmentation is intended to be ongoing funding for FY 2005/2006 and is only subject to reduction due to either funding reductions made to the State MCAH budget or reductions associated with future annual reviews of MOS Performance.

If you have additional questions or need assistance, please contact your Contract Manager for fiscal issues or Program Consultant regarding program concerns.



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