



State of California—Health and Human Services Agency
California Department of Public Health



EDMUND G. BROWN JR.
Governor

November 22, 2013

Dear Sir or Madam:

**SAFE DRINKING WATER STATE REVOLVING FUND FALL STATE FISCAL YEAR
(SFY) 2013-2014 CONSOLIDATION INCENTIVE (CI) PLANNING APPLICATION
MATERIALS**

The California Department of Public Health (CDPH) is pleased to invite you to submit a CI Planning Application for funding from the Safe Drinking Water State Revolving Fund (SDWSRF). We appreciate your interest in this program and are committed to providing any assistance you may need in understanding and completing the application. It is essential that you immediately proceed with submitting the documents specified in this invitation.

The application packet for the SDWSRF CI Planning funding is enclosed. If you are uncertain as to the eligibility of any part of your project, or have questions regarding the application process, please contact CDPH Headquarters at (916) 449-5600 for clarification.

A complete application and all required application documents must be submitted (postmarked) no later than March 24, 2014. Invited water systems that do not submit the required documents by the due date will have their project returned to the original project ranking if the project was ranked upward as part of the incentive process.

The application packet consists of the following documents:

1. CI Application for Planning Funds (Enclosure CI-1p)
2. CI Planning Application Guidelines and Instructions (Enclosure CI-2p)
3. CI Scope of Work (Enclosure CI-3p)
4. CI Applicant Checklist (Enclosure CI-4p)
5. Certification for Water Metering (Enclosure 5)
6. Map of CDPH Districts (Enclosure 6)
7. Guidelines for Green Infrastructure (Enclosure 7)
8. Proposition 218 Information (Enclosure 8)
9. Labor Compliance/Davis-Bacon Information (Enclosure 9)
10. Technical, Managerial, and Financial (TMF) Assessment Forms and Criteria for Community or Non-Community Water Systems (Enclosure 10)
11. Sample Resolution for Application (Enclosure 11)
12. [Engineering Firm Selection Process](#) (Enclosure 12)

13. Guidelines for Consolidation Incentive Projects (Enclosure CI-13)

14. Uniform Relocation Act Information (Enclosure 14)

Technical, financial, and environmental reviews of each complete application are conducted to determine whether the proposed project meets fundability requirements for this program. The SDWSRF program will make funding offers to applicants whose projects meet the fundability requirements, subject to the availability of funds. Funding offers under the Fall SFY 2013-2014 Statement of Intent (SOI) will first be extended to the highest ranked projects that complete the application and review process.

Please note that a project number has been assigned to your initial SOI and PPL listing. This number should be utilized on all correspondence with CDPH concerning the project to distinguish the project from all other projects submitted by your water system.

You are the only representative of your water system receiving this letter and enclosures. If someone else from your water system should receive this letter, please provide him/her with a copy of the letter and enclosures. If an update is needed to your water system's listed contact, please provide the updated contact information to your District Office.

Thank you for your interest in the SDWSRF funding program. If you are missing any of the items listed above, please contact CDPH by phone at (916) 449-5600 or email at dwpfunds@cdph.ca.gov.

Sincerely,

Dat Tran, P.E., Chief
Engineering Technical Assistance Section

Enclosures