

Vital Statistics Advisory Committee (VSAC)
Vital Records Protection Advisory Committee (VRPAC)
Joint Meeting
Meeting Minutes for Wednesday, September 7, 2011
9:00 AM to 11:00 AM

ATTENDEES:

Convener: Laura Lund, Science Advisor for Health Information and Strategic Planning (HISP), Acting Chair

Committee Members:

Present: Jonathan Teague, MCRP,

Phone: Krista Hanni, PhD, Sue Holtby MPH, Michele Baass, MPPA,
Erlinda Valdez, Debra Castanon, Deputy Chief

California Department of Public Health (CDPH) Staff:

Present: Terri Mack, Krista Christian, Julie Turner, Cindy Tanaka-Fong

A. CALL TO ORDER: The meeting was called to order at 9:05 A.M. by Terri Mack.

B. WELCOME: Terri welcomed everybody and thanked everyone for their patience with the process of refining the review process. She also mentioned that CDPH staff are looking at ways to improve the distribution of the protocols.

C. APPROVAL OF MINUTES FROM THE PREVIOUS MEETING:

Sue Holtby made a motion to approve the minutes from July 6, 2011. Jonathan Teague seconded the motion. The Committee members all voted aye to approve the minutes.

D. VSAC RECOMMENDATIONS:

Eight projects were recommended for release of data.

E. NEW BUSINESS:

Eight projects were reviewed.

The first project reviewed by the Committee was:

Project Title: "Surgical Center for Outcomes Research and Evaluation"

Principle Investigator (PI): John Morton, MD, MPH, FACS, Associate Professor of Surgery, Director of Quality, Surgery, and Surgical Sub-Specialties, Director of Bariatric Surgery, Stanford School of Medicine

Project Type: New Project

Committee for the Protection of Human Subjects (CPHS) Approval:

Approved.

Project No.: 09-10-51

Expiration: October 7, 2011

File(s) Requested: OSHPD data – Linked Patient Discharge Data/Emergency Department/Ambulatory Surgery/Birth Cohort Data 1998-2007 (select variables)

Requested Identifiers: California identifiers.

Personal Contact: No

Identifiers Released: No

History: New Research Project

VSAC Discussion: No discussion.

VSAC Recommendation(s): Approve the data request.

VSAC Motions: Jonathan Teague made a motion to recommend approval of the data request. Sue Holtby seconded the motion.

VSAC Vote: The Committee members all voted aye in favor of recommending approval of the data request. There were no oppositions and no abstentions. Motion carried.

The second project reviewed by the Committee was:

Project Title: "California Cancer Prevention Study Mortality Follow-Up"

Principle Investigator(s): James E. Enstrom, PhD, MPH, University of California Los Angeles (UCLA)

Project Type: New Project

CPHS Approval: Required.

Project No.: Pending CPHS review

Expiration: Pending CPHS review

File(s) Requested:

2005-2009 Death Statistical Master File (DSMF) (select variables), 2005-2009 Merged Death Date Files (MDDF) (select variables)

Requested Identifiers: MDDF – Name, Certificate Number, DSMF – Name, Certificate Number, Address

Personal Contact: No

Identifiers Released: No

History: New Research Project

VSAC Discussion: No discussion.

VSAC Recommendation(s): Approve the data request.

VSAC Motions: Krista Hanni motioned to approve the recommendation. Sue Holtby seconded the motion.

VSAC Vote: The Committee members all voted aye in favor of recommending the approval of the data request. There were no oppositions or no abstentions. Motion carried.

The third project reviewed by the Committee was:

Project Title: "Molecular Epidemiology of Childhood Leukemia"

Principle Investigator(s): Patricia A. Buffler, PhD, UC Berkeley School of Public Health, Requestor: Roberta McKean-Cowdin, PhD, USC Keck School of Medicine, Department of Preventative Medicine

Project Type: Continuing Project

CPHS Approval: Approved.

Project No.: 94-04-11

Expiration April 6, 2011

File(s) Requested: 2003-09 Birth Statistical Master File (BSMF) (entire file), 1999-09 Death Statistical Master File, 1986-1998 Death Statistical Master File –(entire file)

Requested Identifiers: BSMF (Name, Certificate Number, Address) DSMF (Name, Certificate Number, Address, Social Security Number, Mother's Maiden Name)

Personal Contact: Yes

Identifiers Released: No

History: Previous Data Request

VSAC Discussion: The Committee was concerned with the length of time the data were to be retained. Laura Lund asked the Committee if they wanted to review the project on an annual or biannual basis. After a discussion, VSAC agreed to ask the PI to annually submit a copy of their CPHS renewal letter.

VSAC Recommendation(s):

Approve the data request with the condition the PI is asked to submit a copy of their CPHS renewal on an annual basis.

VSAC Motions: Jonathan Teague motioned to recommend the approval of the data request with stipulation. Krista Hanni seconded the motion.

VSAC Vote: The Committee members all voted aye in favor of recommending the approval of the data request with the condition that the PI submit a copy of their CPHS renewal on an annual basis. There were no oppositions or no abstentions. Motion carried.

The fourth project reviewed by the Committee was:

Project Title: "High Throughput Methods to Measure Disparities in Childhood Exposure to Tobacco"

Principle Investigator(s): Logan Spector, PhD, Professor, University of Minnesota

Project Type: New Project

CPHS Approval: Approved.

Project No.: Exempt.

Expiration: Exempt.

File(s) Requested: 2007 Birth Statistical Master File (entire file)

Requested Identifiers: No Personal identifiers

Personal Contact: No

Identifiers Released: No

History: New Research Project

VSAC Discussion: No discussion.

VSAC Recommendation(s): Approve the data request.

VSAC Motions: Sue Holtby motioned to recommend approval of the data request. Jonathan Teague seconded the motion.

VSAC Vote: Committee members all voted aye in favor of recommending the approval of the data request. There were no oppositions or no abstentions. Motion carried.

The fifth project reviewed by the Committee was:

Project Title: "Evaluation of Full Services Partnerships in California"

Principle Investigator(s): Todd Gilmer, PhD, Professor, UC San Diego

Department of Family and Preventive Medicine

Project Type: New Project

CPHS Approval: Approved.

Project No.: 08-06-52

Expiration: June 1, 2012

File(s) Requested: 2005-2009 Death Statistical Master File (select variables)

Requested Identifiers: Social Security Numbers only

Personal Contact: No

Identifiers Released: No

History: New Research Project

VSAC Discussion: No discussion.

VSAC Recommendation(s): Approve the data request.

VSAC Motions: Jonathan Teague motioned to recommend approval of the data request. Krista Hanni seconded the motion.

VSAC Vote: The Committee members all voted aye in favor of recommending the approval of the data request. There were no oppositions or no abstentions. Motion carried.

The sixth project reviewed by the Committee was:

Project Title: "Adverse Reproductive Health Outcomes and Exposures to Gaseous and Particle Matter Air Pollution in Pregnant Women"

Principle Investigator(s): June Wu, PhD, University of California Irvine, Program in Public Health

Project Type: New Project

CPHS Approval: Approved.

Project No.: 11-06-23

Expiration: June 1, 2012

File(s) Requested: 2001-2008 Birth Statistical Master File (select variables)

Requested Identifiers: Name, Mother's Address

Personal Contact: No

Identifiers Released: No

History: New Research Project

VSAC Discussion: The Committee expressed concerns about the computer security measures and the use of laptops. CDPH staff shared their e-mail communications with the PI asking about the use of laptops and they shared his response stating that laptops would not be used.

VSAC Recommendation(s): Approve the data request.

VSAC Motions: Krista Hanni motioned to recommend the approval of the data request. Sue Holtby seconded the motion.

VSAC Vote: Committee members all voted aye in favor of recommending the approval of the data request. There were no oppositions or no abstentions. Motion carried.

The next project, the seventh project, is pending the State Registrar's determination. The State Registrar resolved that she will decide on this matter.

Project Title: "Suicide Mortality and Veteran Status"

Principle Investigator(s): Robert M. Bossarte, PhD Chief, Epidemiology and Populations Research, Center of Excellence for Suicide Prevention, Canandaigua VA Medical Center

Project Type: New Project

CPHS Approval: Project #: Pending CPHS review

Project No.: Pending

Expiration: Pending

File(s) Requested: Death Statistical Master Files 1999–2009 with personal identifiers (select variables)

Requested Identifiers: Name, Mother's Address, SSN

Personal Contact: No

Identifiers Released: No

History: New Research Project

VSAC Discussion: See above.

VSAC Recommendation(s): Not applicable

VSAC Motions: Not applicable

VSAC Vote: Not applicable

There were two continuing research projects.

The first continuing project reviewed by the Committee was:

Project Title: "Maternal Age-Specific Prevalence Rates of Chromosome Abnormalities by Race/Ethnicity in the Kaiser Health Plan"

Principle Investigator(s): Joseph Terdiman, MD, PhD, Kaiser Permanente Division of Research

Project Type: Continuing Project

CPHS Approval: Approved.

Project No.: 98-08-03

Expiration: August 5, 2011

File(s) Requested: 2007 Multiple Cause of Death (select variables), 2009 Merged Death Data File (select variables)

Requested Identifiers: Multiple Cause of Death – Name, Certificate Number, Merged Death Data File – Certificate

Personal Contact: No

Identifiers Released: No

History: Previous Data Request

VSAC Discussion: No discussion.

VSAC Recommendation(s): Approve the data request.

VSAC Motions: Jonathan Teague motioned to recommend the approval of the data request. Krista Hanni seconded the motion.

VSAC Vote: The Committee members all voted aye in favor of recommending the approval of the data request. There were no oppositions or no abstentions. Motion carried.

The second continuing research project reviewed by the Committee was:

Project Title: "Normal and Abnormal Spatial Vision in Infants and Form and Motion Integration"

Principle Investigator(s): Anthony M. Norcia, PhD, Stanford University (formerly Smith-Kettlewell Eye Research Institute)

Project Type: Continuing Research Project

CPHS Approval: Approved.

Project No.: 98-12-01

Expiration: February 12, 2011

File(s) Requested: 2011 Birth Statistical Master File (entire file), 2011 Special Run

Requested Identifiers: BSMF – Name, Certificate Number, Address, Special Run – Name, Mother’s Address

Personal Contact: Yes

Identifiers Released: No

History: Previous Research Project

VSAC Discussion: The committee asked if a copy of the Stanford guidelines for destruction had been submitted to CDPH. As a copy had not been included, the committee agreed that CDPH would request a copy of this documentation from the PI.

VSAC Recommendation(s): The Committee recommended that the data request be approved with stipulation that CDPH obtain a copy of the Stanford guidelines for destruction from the Principal Investigator.

VSAC Vote: The Committee members all voted aye in favor of recommending the approval of the data request with the stipulation that CDPH obtain a copy of the Stanford Data Destruction Guidelines from the Principal Investigator. There were no oppositions or no abstentions. Motion carried.

The next project is pending the State Registrar’s determination. The State Registrar resolved that she will decide on this matter.

Project Title: “Evaluating the Effectiveness of a 13-Valent Pneumococcal Conjugate Vaccine among Children” was a county request and did not need to committee review.

Principle Investigator(s): Ramon E. Guevara, PhD, MPH
Laurene Mascola, MD, MPH

Project Type: Continuing Research Project

CPHS Approval: Approved.

Project No.: 98-12-01

Expiration: February 3, 2012

File(s) Requested: 2005-2008 BSMF and DSMF (entire file), 2009 Birth and Death Files (entire file) obtained from Los Angeles County

Requested Identifiers: BSMF – Name, Certificate Number, Address;

DSMF - Name, Certificate Number, Address, SSN, MMN

Personal Contact: Yes

Identifiers Released: No

F. ITEMS FOR DISCUSSION

Terri asked if there were any items for discussion. The Committee was asked if there were any comments on the Attachment 3, Data Requests. There were no items for discussion or questions from the Committee.

G. AGENDA ITEMS FOR FUTURE MEETINGS

The Committee was asked if there were any agenda items they would like to see on future agendas. A suggestion was made by Debra Castanon to include Data Security Requirements. Debra told the Committee that a draft for data security requirements has been presented to CPHS. Laura asked if the document has gone to Agency so that each department would not have to deal with it separately. Debra would ask CPHS as she was not certain as to whether it had gone to Agency.

H. MEETING ADJOURNMENT

Krista Hanni motioned to adjourn the meeting. Jonathan Teague seconded the motion. Committee members all voted aye in favor of adjourning the meeting.

The meeting was adjourned at 9:32 A.M.