

Important Notice Regarding the Termination of a License to Possess Radioactive Materials

This notice is to advise those licensees required to submit form CDPH 5314, *Certificate of Disposition of Materials* to do so at the earliest opportunity. The time needed for the California Department of Public Health (Department) to complete the review of a specific license for decommissioning and termination may take up to twelve months.

Any person who does not renew a specific license to possess radioactive material is required to:

- Terminate use of radioactive material;
- Remove radioactive contamination;
- Dispose of radioactive material in accordance with applicable regulations;
- Submit a completed form CDPH 5314, *Certificate of Disposition of Materials*; and
- Conduct a radiation survey of the premises

In addition, a licensee may be required to submit a decommissioning plan. See Section 30256 in Title 17 of the California Code of Regulations for decommissioning requirements.

Also, any person granted a specific license to possess radioactive material is required to notify this Department on form CDPH 5314, *Certificate of Disposition of Materials* no less than 30 days before vacating an installation.

However, a license will continue in effect (including payment of required fees) beyond the expiration date, if necessary, until the Department determines and notifies the licensee in writing that the license is terminated. During this time, the licensee is required to:

- Limit actions involving radioactive material to those related to decommissioning; and
- Continue to control entry to restricted areas until they are suitable for release for unrestricted use and the Department notifies the licensee in writing that the license is terminated.

Form CDPH 5314, *Certificate of Disposition of Materials* is available on the Publications and Forms page at

<http://www.cdph.ca.gov/pubsforms/forms/Pages/RHBLicensingForms.aspx>.