

Exhibit A
Scope of Work Reference List

6. Contractor Responsibilities
A. Administrative Contract Requirements

1) Caseload Management and Performance Standard	13) Report of Actual Expenditure Requirement
2) Quality Assurance Plan	14) Nutrition Education Minimum Expenditure
3) Program Monitoring	15) Breastfeeding Promotion and Support Minimum Expenditure
4) Staffing Standards	16) Subcontract Requirements
5) Professional Certifications	17) Procurement Requirements
6) Program Materials	18) Inventory and Management of State Property Requirements
7) Staff Training Requirements	19) Motor Vehicles and Vehicle Maintenance
8) Travel	20) Information Technology and Technical Support Services
9) Data Collection	21) Implementation of Technology Projects
10) Program Reporting Requirements	22) Emergency and Disaster Planning
11) WIC Clinic Site Changes	23) Regional Training Centers (Only applies to Alameda County, American Red Cross, Community Resource Project, Planned Parenthood of Orange and San Bernardino Counties, Riverside County, Shasta County and United Health Centers of the San Joaquin Valley's contract)
12) Time Reporting Requirement	

B. Local Agency Specific Services - Exhibit A, Attachment I, Local Agency Specific Services, Services to be performed.

1. Nutrition Assessment and Certification
2. Nutrition Education
3. Food Benefits and Issuance
4. Breastfeeding Promotion and Support
5. Outreach
6. WIC Vendor Technical Assistance and Support
7. Farmers' Market Nutrition Program
8. Breastfeeding Peer Counseling Program
9. Regional Breastfeeding Liaison Program