

USDA DOCUMENTATION CODES (revised 7-22-09)

INCOME DOCUMENTATION CODES		ADDRESS DOCUMENTATION CODES		ID DOCUMENTATION CODES		PRESENT AT CERT CODES	
A	Adjunctive Eligibility (via MEDS Interface)	A	Mail/Postcard	A	Medi-Cal Card	Y	Present
B	Disability	B	Any Bill	B	Birth Certificate/Hospital Birth Verification/Crib Card	D	Not present–Disabled- ‘O’ hold with Family Comments
C	Cash payment (signed statement required)					H	Not present at recert– ongoing health care (I/C) ‘O’ hold w/FamilyComments
D	Disaster Victim (signed statement required)	D	Disaster Victim (signed statement required)	D	Disaster Victim (signed statement required)	I	Infant, < than 8 weeks old, not present at enrollment. P = Hold, Infant Presence at Cert
H	Homeless (signed statement required)	H	Homeless (signed statement required)	H	Homeless (signed statement required)	W	Not present at recert – working parents (infant/child) ‘O’ hold with Family Comments
I	Income Tax Form	I	Income Tax Return	I	Immunization Record		
		L	California Drivers’ License or ID Card	L	California Driver’s License or ID Card		SOURCE OF HEIGHT/LENGTH/WEIGHT DATA
M	Migrant (if self declare signed statement required)	M	Migrant (signed statement required)	M	Migrant (signed statement required)	R	Referral Form
N	Documentation Unavailable at Cert (place hold; obtain within 30 days)	N	Documentation Unavailable at Cert (place hold; obtain within 30 days)			I	Referral Form – Incorrect Data
O	Other (document the type ISIS family comments)	O	Other (document the type in ISIS family comments)	O	Other (document the type in ISIS family comments)	M	Medical/Clinical Records
P	Pay stub	P	Pay stub/checks w/pre-printed address	P	Photo ID	N	Medical/Clinical Records – Incorrect Data
		R	Rent receipt/mortgage statement/lease agreement	R	Medical referral form	W	WIC Office Measurement
S	SSI	S	SSI	S	Social Security Card	O	Other: explain source w/ISIS family comment
T	Pregnant teen(signed statement required)	T	Pregnant teen(signed statement required)			C	Crib Card (Infants only)
U	Unemployment Benefits Card/Letter	U	Unemployment Benefits Card/Letter				MNT ready reference A= already receiving MNT Y=Yes, MNT referral was made U=Unnecessary, document reason in INEP X=MNT not available Blank= Pending RD review
V	Aid Verification Letter/Notice of Action	V	Aid verification letter/Notice of Action	V	Aid Verification Letter/Notice of Action		
W	Worker’s Compensation			W	WIC Information Folder (WIF) --NOT if new enrollee		

Requires signed statement in daily file

Requires SPECIFIC ISIS hold

Requires ISIS family comment