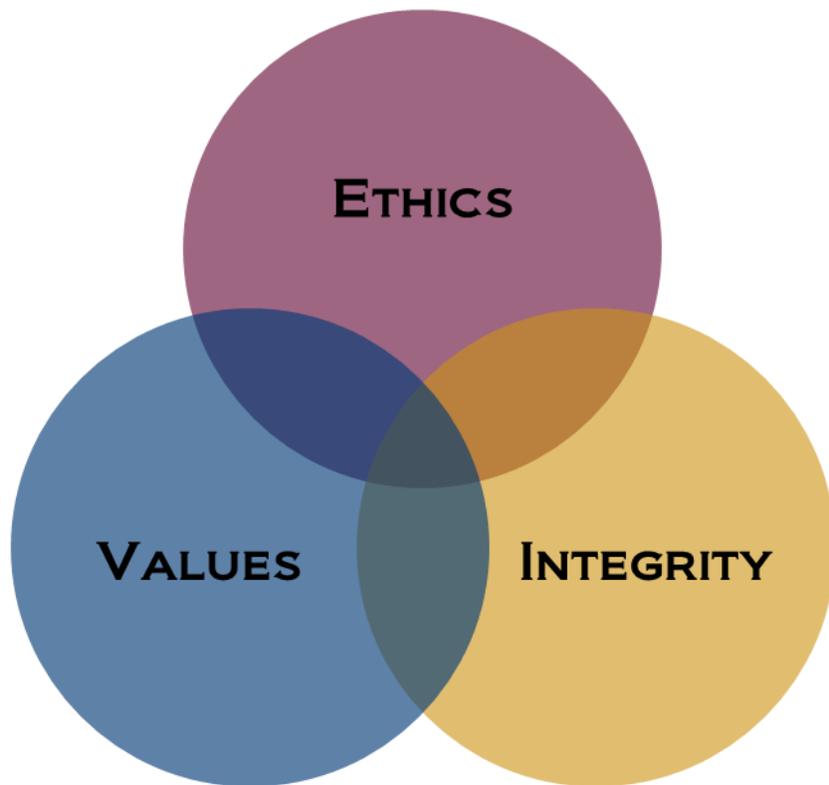


Code of Conduct

Conflict of Interest Trainee Workbook



This is one of two modules that are part of the Code of Conduct training series for local agency staff. Code of Conduct focuses on WIC Program requirements regarding Confidentiality and Conflict of Interest for local agency employees that work with WIC participants and authorized vendors.

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Agenda

1. Welcome and Introductions
2. Warm-Up Activity, Review of Agenda and Objectives
3. Definition of Conflict of Interest
4. WIC Conflict of Interest Policy and Requirements
5. Identifying Conflict of Interest
6. Putting It into Practice
7. Disclosure Process
8. Closing Remarks and Evaluation

Objectives

At the end of this training, trainees will be able to:

- Understand the meaning of conflict of interest
- Understand California WIC policies regarding conflict of interest
- Become familiar with evaluating and addressing situations that might create a conflict of interest

WIC Conflict of Interest Requirements

What are some examples of Conflict of Interest?

What is the WIC policy for Conflict of Interest?

Is your local agency's Conflict of Interest policy different from the State requirements?



California WIC Program Code of Conduct: Confidentiality Training Evaluation

Date: _____ **Agency:** _____

The California WIC Program strives to improve the quality of our trainings. Please take a few moments to give us feedback by completing the following evaluation.

Instructions: Using the following scale, circle the number that best describes your rating for each statement.

<u>Strongly Disagree</u>	<u>Disagree</u>	<u>Agree</u>	<u>Strongly Agree</u>
1	2	3	4

COURSE DESIGN & MATERIALS

The purpose of the training was clear.	1	2	3	4
The training was related to my job.	1	2	3	4
The training materials were useful.	1	2	3	4
The training held my interest.	1	2	3	4
I can apply the skills I learned to my job.	1	2	3	4
I would recommend this training to others.	1	2	3	4

TRAINER

The trainer was knowledgeable.	1	2	3	4
The trainer demonstrated professional training skills.	1	2	3	4
The trainer encouraged interaction.	1	2	3	4
The trainer used time effectively.	1	2	3	4

(Over)

Evaluation Continued

- 1. What was the most useful part of this training?**
- 2. On what topic(s) would you like more information?**
- 3. Please list at least one idea you will be able to use in your job as a result of attending this training.**
- 4. What suggestions do you have to improve the effectiveness of this course?**
- 5. Please share any additional comments you may have.**

Thank you for your feedback!