

## California WIC BPC Program

### Sample Operating Expenses

<b><u>Operating Expenses</u></b>	<b><u>Grand Total Operating Expenses</u></b>
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**Expenses:**

**\$9,694.00**

		<b>Description</b> <b>Include a detailed and itemized description of expenses below. Please refer to Example Operating Expenses Worksheet found on page 9.</b>	<b>Cost</b>
1	Equipment (costing less than \$5000)		
2	Training & Travel Costs (examples: State required trainings, other trainings, home/hospital visits if applicable, etc.)	Bi-annual Training (Sacramento) -3 x \$700 each = \$2100 Bi-annual Training (Regional) – 3 x \$140 each = \$420 Local Trainings – SDCBC mini-seminar – 3 x \$60 each = \$180 Mileage Reimbursement for local travel – 3 x \$300 = \$900	\$3,600.00
3	Office Supplies	Miscellaneous supplies such as paper, pens, staples, markers, photo paper, posters, etc.	\$294.00
4	Other Operating Expenses (communication, outreach, etc.)	Printing of outreach brochures = \$500 Monthly cell phone and air card cost - \$400 x 12 = \$4,800 Misc. repairs and upkeep = \$500	\$5,800.00