

JOB ANNOUNCEMENT: Chief, STD Control Branch

PUBLIC HEALTH, DEPARTMENT OF

There are 84 Open Exam Bulletin(s) listed for this department.

Title: PUBLIC HEALTH MEDICAL ADMINISTRATOR I

Salary: \$11,400.00 - \$13,408.00

Posted: 01/25/11

Job Description:

INTERESTED APPLICANTS PLEASE COMPLETE AND SUBMIT A STATE APPLICATION (STD. 678) TO PATTY DAVIS. Under the general direction of the Chief, Division of Communicable Disease Control, the Public Health Medical Administrator I is Chief of the Sexually Transmitted Disease (STD) Control Branch and plans, organizes, and directs staff of the Branch. Duties include policy formulation, strategic planning, epidemiologic investigations and analysis, oversight of fiscal and administrative procedures, and evaluation to assure accomplishment of program objectives for the treatment, prevention, control and elimination of STDs. The Public Health Medical Administrator I oversees the State-level STD program, including the overall planning and management of scientific, legal, technical, and fiscal program aspects carried out by staff of the Branch. Duties include research, policy and program development, and orchestration to ensure the protection of the health of the public from STDs. Areas of emphasis include long-range forecasting and strategic planning, epidemiologic investigations and analysis, ensuring proper stewardship of fiscal management, and maintenance of appropriate business and personnel practices and administrative procedures to minimize risk to the program and to the Department. The STD Control Branch Chief ensures the creation, maintenance, and routine use of institutionalized measures of evaluation to assure accomplishment of program objectives for the treatment, prevention, control, and elimination of STDs. Serve as the California Department of Public Health (CDPH) principal authority on the legal, medical, and technical aspects of public health sexually transmitted diseases prevention and control. Oversee the statewide STD prevention and control program and coordinates with and provides consultation to local health jurisdiction STD program leadership. Provide medical and epidemiologic expertise to state agencies, local health departments, public and private medical providers, and other entities serving populations at risk for STDs in accordance with CDC, State, and CDPH mandates, guidelines, and recommended practices. Represent the STD Control Branch and STD-related public health practice in California on legal matters, make recommendations on CDPH positions for proposed STD legislation and on policies and regulations regarding STD control and prevention. Represent CDPH STD on intramural and extramural collaborations with partners, including local, state, and federal agencies and STD stakeholder groups. Manage and direct the activities of the Department's STD Control Branch. Provide direct supervision to four Branch Section Chiefs, Assistant Branch Chief, staff from CDC, Office of Adult Viral Hepatitis Prevention, and Office of Policy, Planning, and Communication. The Branch Chief is the Project Director for Cooperative Agreement awards with the CDC. Implement and carry out the Department's affirmative action goals for the STD Control Branch. Deliver scientific, technical, and general presentations and write articles for various communication outlets and publications to ensure provision of up-to-date information on STD surveillance and control to institutions, medical providers, professional associations, the Legislature, the media, and community-based organizations. Write and review articles for publication in medical and scientific

journals. Review and evaluate research studies. Serve on state and national workgroups and committees. Act as the Department’s liaison with the California STD Controllers Association and the California Conference of Local Health Officers. Participate in STD clinic care to maintain competence in STD diagnosis, treatment and screening. Perform other duties as required.

Additional Information:

| Working Title | Position Number |
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| Chief, Sexually Transmitted Disease Control Branch | 580 - 440 - 7674 - 001 |
| Location | County |
| Richmond | CONTRA COSTA |
| Timebase | Tenure |
| Full Time | Permanent month(s) |
| Final Filing Date: | Department Link: |
| Until Filled | None Specified |
| Contact Unit/Address | Contact Name/Phone |
| CDPH/DCDC/Division Office P.O. Box 997377, Ms 7300 Sacramento, 95899-7377 | Patty Davis (916) 552-9703 patty.davis@cdph.ca.gov |