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Maternal Child and Adolescent Health
 Regional Perinatal Programs of California (RPPC)
 Request for Application #RPPC 2014
 March 20, 2014

Questions and Answers

The following questions were submitted by potential Applicants following the specified procedures outlined in the RPPC RFA 2014. Additional questions from the RPPC RFA teleconference held on March 12 are also included. The Maternal Child and Adolescent Health (MCAH) has made every effort to respond thoroughly and completely to all questions submitted. Repetitive questions have been combined and one answer provided to reduce duplication. Questions and answers are listed in order by RFA section followed by a General Questions section. The MCAH Division reserves the right to only answer questions considered relevant to this RFA.

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| RPPC Request for Application |
| II. Application Content |
| <p>1. Section A.3 Program Summary</p> <p>Question: Who is the decision making body?</p> <p>Answer: Applications will be scored by a panel of MCAH program staff based on the adequacy, thoroughness, and the degree to which it complies with the RFA requirements and meets CDPH needs as described in the RFA. Recommendations for funding are submitted to MCAH management who has final authority on the successful application request.</p> |
| <p>2. Section A.5 Applicant's Implementation Plan</p> <p>Question: Is there a page limit for the Implementation Plan?</p> <p>Answer: No.</p> |
| <p>3. Section A.8 Budget Justification</p> <p>Question: Do applicants have to complete a three year budget or can just the first year budget be submitted as an estimate of annual costs for the agreement?</p> <p>Answer: Applicants must submit a budget for all three years of the agreement.</p> |

4. Section A.8.2.c.3 Software

Question: A reference is made to standards for software purchases and none are listed. What are the standards?

Answer: Upon award of the cooperative agreement, software used in the performance of the SOW activities will be assessed for compliance with current CDPH standards. See Addenda #1.

5. Section A.8.1. Personnel Costs

Question: What classifications exist, within the for civil service system, that are part of a hospital structure, for civil service personnel to compare with Master's prepared or Advanced Practice nurses working in a hospital setting, and required to comply with Joint Commission hospital standards related to inpatient care?

Answer: Refer to www.dpa.ca.gov and link to Civil Service classifications and pay scales.

6. Section A.8.1. Personnel Costs

Question: Will there be salary adjustments, either reduced or increased from present levels to comply with this requirement?

Answer: Where applicant staff classifications are different than existing state service classifications, adjustments to staff percent of time to perform the activities of the SOW may be adjusted to the funding allotted for that SOW activity. The estimated budget to perform the SOW is part of the application evaluation.

7. Section B.2.b.1 Application Cover Page

Question: Is there a format to use for the Application Cover Page?

Answer: Please use the Funding Application (Attachment 1) as the Application Cover Page.

8. Section B.2.b.9.d. Letters of Support

Question: Is it correct that letters of support are not required from an agency currently in contract?

Answer: Yes, letters of support are not required from an agency currently in contract.

Question: Can letters of support be included as Appendices if the applicant is not new?

Answer: Applicants currently in contract are advised not to submit letters of support. Letters of support submitted from current contractors will not be assessed or included in the final evaluation.

9. Section B.3 Format Requirements

Question: What is the spacing required (single or double)?

Answer: Although not specified, double spacing is preferred; however, single spacing is acceptable.

Attachment 1 Funding Application

1. Page 2 Anticipated Funds by Source

Question: States "List all federal, state, and local grants, contracts, and agreements for generic maternal, child, and adolescent health services for which you have applied for FY 2014-2017 funding. Does this refer to the RPPC or the person submitting the application for this grant or if you are a part of a larger organization, does it refer to the whole organization, different departments?"

Answer: Applicants who apply as individuals or as part of an organization should report all funding being received as identified above.

Exhibit A Scope of Work

1. Objective 1.6.1

Question: This states: "within the two years of the contract". Will the contract be for 2 years or 3 years?

Answer: The agreement is for three years. Refer also to Addenda #1

General Questions

1. Should applicants submit several funding requests in order of priority? For example, Priority 1- Region X; Priority 2-Region X and Y and objective 3; Priority 3- Region X, Y and Z and objective 3, 4 and 5;

OR should the applicant submit one funding request that includes all activities the applicant proposes to do? Using the example above, request would be activities listed in Priority 3.

Answer: Submit one funding request that includes all the activities the applicant proposes to do.

2. Question: Will partial awards be given? For example, if the application is for two RPPC regions, would the application be rejected altogether if one of the regions was awarded to another applicant; or would the application be granted for one region and not the other.

Answer: Awardees may be offered part of their original request. Using the example above, an applicant may apply for two RPPC regions. If one of the regions is awarded to another applicant, then upon agreement with the original applicant, the request will be modified and only one region awarded. MCAH anticipates that all regions will be awarded.

3. Question: If only part of the request is approved, what is the method for modifying submitted budget, staffing etc.?

Answer: Upon agreement between the applicant and MCAH on the final award, the applicant will be asked to submit a revised budget, staffing list, etc.

4. Question: Are RPPC regions limited to the present list of hospitals?

Answer: Yes

5. Question: Can additional hospitals from another region be added to a different region?

Answer: Yes, on a case by case basis. Regions can negotiate with each other to move a hospital from one region to another upon review and approval from the state.

6. Question: Can a larger group of hospitals be moved from one region to another?

Answer: No. Recent re-allocations are based upon the number of hospitals in the region and the number of births. Moving a block of hospitals from one region to another would have a serious impact on funding.