

2014-2015 BIH Data Quality Reminder 2.0
Released 9/29/14

ENROLLMENT

Enrollment into the BIH Program is verified in the MCAH-BIH-MIS by the following:

- 1) Entry of "Date of Completion" for Rights & Responsibilities and Consent
- 2) Selection of "Yes in Prenatal Program" in Client Recruitment Form

Here's how the both fields should look in the form and then in the MIS:

FORM

<p> _____ BIH Client Signature</p> <p>_____ BIH Program Representative Signature</p> <p><u>7/15/2014</u> _____ Date</p>	<p align="right">Page 1 of 2 Rev. 10/27/2010</p>
<p>C. Rights & Responsibilities and Consent</p> <p>Data Book v. September 1, 2013</p>	

Will woman enroll in BIH?

- No**
 - Unable to reach woman
 - Woman not interested
 - Staff decided that woman's needs could not be met by BIH
(if woman referred to other services, please specify _____)
 - Other: _____
- Yes, in prenatal program** (baby's due date: 1 / 15 / 2015)
- Yes, in postpartum program** (baby's birth date: ___/___/___)

First 5 Client? Yes No

Has woman previously been a BIH client?

- No**
- Yes** (please indicate where: _____ and year: _____)

Date and time of scheduled intake and initial assessment:

_____/_____/_____
_____:_____ AM/PM

MIS

Form Status

Case:

	Date Initiated	Date Last Updated	Date Completed
Rights, Responsibilities, and Consent:	Select a date		7/15/2014 

Client Recruitment

Case: * KDE Status: Done

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Please enter the assigned FHA on the Case panel.

Please enter the client contacts on the Communication Log panel.

Will woman enroll in BIH?

Please specify: Yes, in prenatal program 

No, oth. svc. refr:

No, other:

First 5 Client? No

Has woman previously been a BIH client?

Please specify: No

Where?

Year?

Date of scheduled intake and assessment:

Please specify: 7/15/2014 

Fields marked with an asterisk () are required.*