

State of California—Health and Human Services Agency  
Department of Health Services



ARNOLD SCHWARZENEGGER  
Governor

California  
Department of  
Health Services

SANDRA SHEWRY  
Director

October 13, 2005

TO: MATERNAL, CHILD AND ADOLESCENT HEALTH (MCAH) DIRECTORS  
BLACK INFANT HEALTH (BIH) COORDINATORS

SUBJECT: BIH PROGRAM DATA  
PROGRAM POLICY ALERT #2005/06-02

Until a new data contractor is hired, local Black Infant Health program sites are to print and mail selected local reports to the Maternal, Child and Adolescent Health/Office of Family Planning (MCAH/OFP) Branch on a quarterly basis. Local reports should be generated for activities covering the third quarter of Calendar Year (CY) 2005 (July 1, 2005 – September 30, 2005). The due date for submitting these reports is **October 31, 2005**.

The Client Retention Through One Year Postpartum Delivery Report does not need to be submitted to the MCAH/OFP Branch. The modified list of reports that need to be submitted includes:

- Outreach Status Report
- Demographic Report
- Current Pregnancy Report
- Current Pregnancy Report—Frequency of Current Pregnancy Problems
- Referral Summary Report
- Referral Results Report
- Pregnancy Outcome Report—Singleton Births
- Pregnancy Outcome Report—Multiple Births
- Index Infant Follow-Up Report
- Breastfeeding Initiation Report
- Breastfeeding Six-Month Follow-Up Report
- Breastfeeding Twelve-Month Follow-Up Report
- Case Closure Report
- Caseload During a Specified Time Period Report
- Trimester of Enrollment and Trimester of Prenatal Care Initiation Report
- Immunization Status Report – Client Served During a Specified Period
- Client Retention Through Delivery Report

MCAH DIRECTORS  
BIH COORDINATORS  
Page 2  
October 13, 2005

Questions regarding the generation of local reports should be directed to Bill Gordon at (916) 650-0405 ([bgordon@dhs.ca.gov](mailto:bgordon@dhs.ca.gov)). Reports should be mailed to Mr. Gordon at:

Maternal, Child and Adolescent Health/  
Office of Family Planning Branch  
1615 Capitol Avenue, MS 8304  
P.O. Box 997420  
Sacramento, CA 95899-7420

Thank you for your continued efforts in improving the health of African American women and children.

Sincerely,



Anita Mitchell, M.D., Chief  
Programs and Policy Section  
Maternal, Child and Adolescent Health/  
Office of Family Planning Branch

cc: Leona Shields, PHN, MN, NP  
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