



MARK B HORTON, MD, MSPH
Director

State of California—Health and Human Services Agency
California Department of Public Health



ARNOLD SCHWARZENEGGER
Governor

September 17, 2009

TO: MCAH DIRECTORS
AFLP DIRECTORS/COORDINATORS

SUBJECT: AFLP SCOPE OF WORK AND POLICIES AND PROCEDURES
REVISIONS, EFFECTIVE JULY 1, 2009
PROGRAM POLICY ALERT FY #2009/10-02

The purpose of this letter is to describe the changes to the Adolescent Family Life Program (AFLP) Scope of Work (SOW) and Policies and Procedures for Fiscal Year (FY) 2009-2010. The Governor's 100 percent elimination of State General Funds (SGF) from the AFLP, effective July 1, 2009, requires a restructuring of local AFLP and State Programs.

The AFLP SOW and AFLP Policies and Procedures will be revised throughout the 2009-2010 FY. In the interim, the following modifications to FY 2009-2010 AFLP SOW and AFLP policies and procedures, which are posted on the California Department of Public Health (CDPH), MCAH website at <http://www.cdph.ca.gov/services/funding/mcah/Pages/PoliciesProceduresFiscalYear2009-2010.aspx> are retroactive to July 1, 2009, and are as follows:

- Enroll pregnant and/or parenting adolescents, female or male, up to the 18th birthday
- The enrolled client may continue to participate in the program for 18 months following the birth of the index child
- Clients who fail to participate in the program for six months or more will be discharged. Local agencies will develop specific policies for exit procedures
- Agencies may retroactively include up to two Months of Service (MOS) for outreach contact with an individual client who subsequently enrolls in AFLP. Outreach contacts will be documented in the client record.
- Regional Representative on-site meetings will be reduced to twice a year in Sacramento.
- The number of data points required for the AFLP LodeStar System will be reduced. A workgroup with representation from CDPH MCAH, Branagh Information Group, and AFLP Regional Representatives will finalize the list of required data points. Continued collection of the non-required data points is recommended.

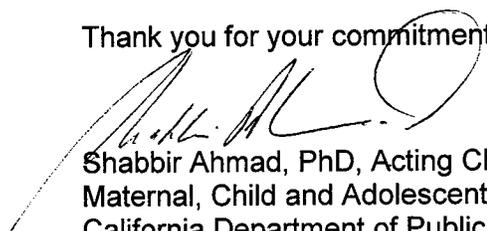
Local AFLP program staff reported on the AFLP budget must complete Title XIX time studies **only** if the LHJ contributes local agency funds to their AFLP budget and staff is claiming Title XIX funding.

The AFLP SOW and Policies and Procedures will be revised during this FY and they will be finalized for FY 2010-2011, the first year of the next Three-Year Contract cycle.

Final AFLP allocation tables for FY 2009-10 are enclosed.

We look forward to working with you to implement these changes. If you have any questions about this letter, please contact your Nurse Consultant or Contract Manager.

Thank you for your commitment and continued efforts on behalf of the AFLP population.



Shabbir Ahmad, PhD, Acting Chief
Maternal, Child and Adolescent Health Division
California Department of Public Health

Enclosure

cc: Anita Mitchell, MD, Chief
Program Standards Branch
Maternal, Child and Adolescent Health Division

Karen Ramstrom, DO, MSPH, Chief
Policy Development
Maternal, Child and Adolescent Health Division

Mike Curtis, PhD, Chief,
Surveillance and Program Evaluation
Acting Chief, Epidemiology, Assessment and Program Development
Maternal, Child and Adolescent Health Division

Fred Chow, Chief
Program Allocations, Integrity and Support Branch
Maternal, Child and Adolescent Health Division

Candice Zimmerman, MPH, CHES
Health Program Manager II
Program Standards Branch
Maternal, Child and Adolescent Health Division

Laurel A. Cima, MPA
Health Program Manager II
Policy Development Branch
Maternal, Child and Adolescent Health Division

Shelley Stankeivicz, Chief
Allocation & Matched Funding Section
Maternal, Child and Adolescent Health Division

CDPH MCAH AMF Section Contract Managers

CDPH MCAH PSB Program Consultants